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A G E N D A

Regular Meeting  
 Board of Trustees of the San Francisco Community College District  
 City College of San Francisco, Ocean and Phelan Avenues  
 Statler Wing, Faculty (Pierre Coste) Dining Room

Thursday, January 23, 1992

Open Meeting - 6:00 P.M.

DOCUMENTS DEPT.

JAN 22 1992

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- I. Open Session
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Minutes
  - 1. December 19, 1991 - Regular Meeting
  - 2. December 26, 1991 - Special Meeting
- V. Reports from Academic Senates - CCSF and Campuses
- VI. Board of Trustees Reports
- VII. Adoption of Resolution Agenda
- VIII. Actions on Resolution Agenda Items

Finance (Pages 6-32)

- B1 - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1992-93
- B2 - Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1990-91
- B3 - Authorization to 1) contract with, and 2) appropriate funds from the Federal Reserve Bank to provide up to 481 hours of instruction, up to 30 hours of curriculum development, up to 84 hours of counseling, up to an estimated 84 hours of tutoring, up to 68 hours for project management, up to an estimated \$8,800 for books, up to an estimated \$2,226 for student fees, up to \$500 for materials, up to \$250 for transportation/parking, January 6, 1992 through December 31, 1992, City College of San Francisco, \$78,909
- B4 - Authorizing contract with Ross Consulting Group, to obtain a specialized training program in "interest-based" negotiation and problem-solving and follow-up facilitation services for members of the management and Department Chairperson Council bargaining teams, at a cost not to exceed \$10,000



January 23, 1992

- B5 - Acceptance of proposal and authorization to contract with Logan Hopper Associates to obtain special services and advice for an architectural barrier removal survey for the seven City College of San Francisco campuses and the 33 Gough Street Office Building, \$30,000
- B6 - Authorization to 1) contract with, and 2) appropriate funds from California State Department of Transportation (CALTRANS) to provide up to 126 hours of instruction, up to 108 hours of computer lab facilities, up to 13 hours of curriculum development, and up to \$100 for materials, January 2, 1992 through December 31, 1992, City College of San Francisco, \$13,102
- B7 - Authorization to 1) contract with, and 2) appropriate funds from the following: a) ASIAN INC., January 6, 1992 through March 7, 1992, \$4,390; b) FEDERAL RESERVE BANK, Amendment, June 27, 1991 through September 30, 1992, \$950; c) ALLIANCE, November 6, 1991 through February 29, 1992, \$1,584; d) ALLIANCE, Amendment, January 21, 1992 through February 29, 1992, \$3,960; e) PG&E, Amendment, November 1, 1991 through May 31, 1992, \$496; f) SHAKLEE, January 2, 1992 through July 31, 1992, \$4,992; g) BECHTEL, January 2, 1992 through May 31, 1992, \$5,600; h) U.S. ARMY, February 3, 1992 through June 30, 1992, \$4,390; i) WELLS FARGO BANK, November 1, 1991 through December 31, 1991, \$5,415; j) WELLS FARGO BANK, Amendment, November 1, 1991 through March 31, 1992, \$4,940; City College of San Francisco, \$36,717
- B8 - Amending Resolution No. 910926-B7, authorizing contract with Pacific Gas and Electric Company to provide up to 174 hours of contract instruction, up to 5 hours of curriculum development, up to 54 hours of classroom facility usage, up to 120 hours of lab facility usage, and up to \$500 for miscellaneous costs, to conduct a training program in Office Technology, by adding 160 hours of instruction to a new total of 334 hours, by adding 160 hours of lab facility usage to a new total of 280 hours, and increasing the miscellaneous costs by \$500 to a new total of \$1,000, and by extending the term to March 31, 1992, increasing the contract total from \$17,402 to a new total of \$33,582, October 14, 1991 through March 31, 1992, Downtown Campus, City College of San Francisco, \$33,582





January 23, 1992

- B9 - Authorizing to 1) contract with the Trustees of the California State University and San Francisco State University to provide teaching experience through practice teaching for the year 1991-92; 2) deposit all funds into a Trust Fund which has been established for this purpose; and 3) to appropriate all deposits for the payment of the honoraria pursuant to this contract
- B10 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable for a Workability III grant for a joint project with the Department of Rehabilitation, State of California, for the period April 1, 1992 through June 30, 1993, City College of San Francisco, CA \$69,376
- B11 - Authorization to transfer \$8,200 from Other Operating Expenses to fund the purchase of the SARA Facility Development System
- B12 - Authorization to (1) submit two applications and (2) to appropriate funds, to State Chancellor's Office, Vocational and Applied Technology Education Act of 1990, Special Project, Title II, Part A:  
1) Mini Grant to Overcome Sex Bias and Stereotyping, March 1, 1992 through September 30, 1992, \$14,993;  
and 2) Positive Parenting Project, March 1, 1992 through September 30, 1992, \$19,961

Equipment, Supplies & Services (Pages 33-40)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C10 - Disposal of Personal Property with no sales value

Personnel (Pages 41-100)

- D - Amendment #2 to the Annual Classified Positions Resolution 1991-92, 920123-D2 (Page 41)



- E - Amendment #2 to the Annual Certificated Positions Resolution 1991-92, 920123-E1 )  
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  - Academic Employee - Temporary Appointment, Staff Development Program, AB 1725 Staff Development Fund, San Francisco Community College District, 920123-E2 ) Pages  
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- G - Academic Employees, Credit Program, District Funded, City College of San Francisco 920123 G1-G11 (Pages 47-72)
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- L - Amending employment contract for the purpose of
  - a) purchasing tax sheltered annuities, or
  - b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, 920123-L1 (Pages 96-97)
- N - Academic Employees, Community Service Classes, City College of San Francisco 920123 N1-N3 (Pages 98-100)

Policy Manual (Pages 101-104)

- P1 - Amending San Francisco Community College District Policy Manual Section 1.05 - Meetings

Special (Pages 105-110)

- S1 - Authorizing destruction of records List No. 15, District Business Office





January 23, 1992

- S2 - Amending Resolution Regarding Indemnification of State Board of Equalization

Buildings and Grounds (Pages 111-113)

- W1 - Approval of the SFCCD 1993-98 Five-Year State Capital Construction Plan and authorization for submittal to the Office of the Chancellor, California Community Colleges
- W2 - Approval of Project Planning Guide and authorization to make application for State funding for the project: CCSF - Architectural Barrier Removal - Campuswide
- W3 - Approval of Project Planning Guide and authorization to make application for State funding for the project: Library Building - Equipment

IX. Chancellor's Reports

X. Requests To Speak

XI. Recess to Closed Session



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B1  
Adoption of Nonresident Tuition Fee Rate in Grades 13 and  
14 for the Fiscal Year 1992-93

President and Members:

California Education Code Section 76140 reads as follows:

"A community college district may admit and shall charge a tuition fee to nonresident students. The district may exempt from all or parts of the fee:

(a) All nonresidents who enroll for six or fewer units. Exemptions made pursuant to this subdivision shall not be made on an individual basis; or

(b) Any nonresident who is both a citizen and resident of a foreign country, provided that the nonresident has demonstrated a financial need for the exemption and not more than 10 percent of the nonresident foreign students attending any community college district may be so exempted. Exemptions made pursuant to this subdivision may be made on an individual basis.

A district may contract with a state, a county contiguous to California, the federal government, a foreign country, or an agency thereof, for payment of all or a part of a nonresident student's tuition fee.

Attendance of nonresident students shall not be reported as resident average daily attendance for state apportionment purposes, except as provided by statute in which case a nonresident tuition fee may not be charged.

The nonresident tuition fee shall be set by the governing board of each community college district not later than February 1 of each year for the succeeding fiscal year. Such fee may be paid in installments, as determined by the governing board of the district.

The fee established by the governing board pursuant to the preceding paragraph shall represent for nonresident students enrolled in 30 semester units or 45 quarter units of credit per fiscal year (a) the amount which was expended by the district for the current expense of education as defined by the California Community College Budget and Accounting Manual in the preceding fiscal year increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the average daily attendance of all students (including nonresident students) attending in the district in the preceding

fiscal year, or (b) the current expense of education in the preceding fiscal year of all districts increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the average daily attendance of all students (including nonresident students) attending all districts during the preceding fiscal year, or (c) an amount not to exceed the fee established by the governing board on any contiguous district. However, should the district's preceding fiscal year average daily attendance of all students attending in the district in noncredit courses be equal to or greater than 10 percent of the district's total average daily attendance of all students attending in the district, the district in calculating (a) above may substitute instead the data for current expense of education in grades 13 and 14 and average daily attendance in grades 13 and 14 of all students attending in the district.

The governing board of each community college district shall also adopt a tuition fee per unit of credit for nonresident students enrolled in more or less than 15 units of credit per term by dividing the fee determined in the preceding paragraph by 30 for colleges operating on the semester system and 45 for colleges operating on the quarter system and rounding to the nearest whole dollar. The same rate shall be uniformly charged nonresident students attending any terms or sessions maintained by the community college. The rate charged shall be the rate established for the fiscal year in which the term or session ends.

Any loss in district revenue generated by the nonresident tuition fee shall not be offset by additional state funding.

The provisions of this section which require a mandatory fee for nonresidents shall not apply to any district which borders on another state and has fewer than 500 average daily attendance."

For Fiscal Year 1991-92, the per semester unit nonresident tuition fee rate was \$108. It has been computed that the current expense of education for the College Division (grades 13 and 14) during the Fiscal Year 1990-91 was \$3,202.78 per ADA. Multiplying this by the projected increase in the United States Consumer Price Index as determined by the California Department of Finance for the two years of 1.07 and then dividing by 30 semester units, we arrive at \$114.23 or \$114 (rounded), as the 1992-93 per semester unit nonresident tuition fee rate.

The per semester unit non-resident tuition fee computed for 1992-93 all districts statewide is \$104. The per unit non-resident tuition fee to be established for 1992-93 by the governing board of districts contiguous to the



SFCCD is not known at this time. However, the 1991-92 rates as published in the college catalogs are as follows: San Mateo \$102 per semester unit.; Peralta \$104 per quarter unit.; Contra Costa \$105 per semester unit.; and Marin \$101 per semester unit.

The following resolution is recommended for adoption:

RESOLVED:

PART 1 - NONRESIDENT TUITION FEE

Section 1 - That in accordance with California Education Code Section 76140, the per semester unit nonresident tuition fee rate of \$114 is adopted for nonresident students enrolled in grades 13 and 14 for the Fiscal Year 1992-93.

Section 2 - That nonresident students who

- (a) are enrolled in six units or less will not be exempt from the nonresident tuition fee; and
- (b) are both citizens and residents of a foreign country will not be exempt from the nonresident tuition fee.

Section 3 - Paid nonresident tuition fees shall be refunded for coursework unit(s) officially withdrawn, dropped or reduced from a nonresident student's study list program in accordance with the following schedule for the Fall and Spring academic semesters:

--100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first two calendar weeks of instruction.

-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the third and fourth calendar weeks of instruction.

-- 0% Nonresident tuition refund during and after the fifth calendar week of instruction.

Tuition refund requests must be received before or by the end of the fourth calendar week of instruction of each Fall or Spring Semester for units dropped in accordance with the prorated schedule.

That the refund schedule for short-term and Summer session courses will be as follows:

--100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first calendar week of instruction.

-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the second calendar week of instruction.

-- 0% Nonresident tuition refund during and after the third calendar week of instruction.

Tuition refund requests must be received before or by the end of the second calendar week of instruction for units dropped in accordance with the prorated schedule.

## PART 2 - ACCOUNTING FOR FEES

Section 1 - That the nonresident tuition fees collected shall be deposited to, and checks for tuition refund be drawn against, a separate commercial bank account at the Ocean and Faxon Branch of the Bank of America, NT&SA.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B2  
Reviewing and accepting the annual audit of the SFCCD for  
the Fiscal Year 1990-91

President and Members:

Education Code Section 84040 reads in part as follows: "(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors..."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

On June 27, 1991, the Board of Trustee adopted Resolution No. 910627-B22 authorizing contract with Leland L. Williams & Company for the audit of the SFCCD for the Fiscal Year 1990-91 at a cost not to exceed \$28,800.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 1991". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 58301 requires each community college district governing board to review the annual audit at one of its regularly scheduled public meetings.

The following resolution is recommended for adoption:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 1990-91, as reported in the "San Francisco Community College District, Auditor's Report for the year ended June 30, 1991," a copy of which has been sent to each member of the Board of Trustees and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San Francisco Community College District, Auditor's Report for the year ended June 30, 1991 shall be available for public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

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Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B3

Authorization to 1) contract with, and 2) appropriate funds from the Federal Reserve Bank to provide up to 481 hours of instruction, up to 30 hours of curriculum development, up to 84 hours of counseling, up to an estimated 84 hours of tutoring, up to 68 hours for project management, up to an estimated \$8,800 for books, up to an estimated \$2,226 for student fees, up to \$500 for materials, up to \$250 for transportation/parking, January 6, 1992 through December 31, 1992, City College of San Francisco, \$78,909

President and Members:

The Federal Reserve Bank has requested City College of San Francisco to provide up to 481 hours of instruction, up to 30 hours of curriculum development, up to 84 hours of counseling, up to an estimated 84 hours of tutoring, up to 68 hours for project management, up to an estimated \$8,800 for books, up to an estimated \$2,226 for student fees, up to \$500 for materials, up to \$250 for transportation/parking. All instruction will be conducted at Federal Reserve Bank facilities in San Francisco.

For the above specified instruction, curriculum development and counseling the Federal Reserve Bank will pay the District \$95 an hour, and \$78 an hour for project management and tutoring. Student fees will be paid at \$6 per unit.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute a contract on behalf of City College of San Francisco with the Federal Reserve Bank to provide up to 481 hours of instruction, up to 30 hours of curriculum development, up to 84 hours of counseling, up to an estimated 84 hours of tutoring, up to 68 hours for project management, up to an estimated \$8,800 for books, up to an estimated \$2,226 for student fees, up to \$500 for materials, up to \$250 for transportation/parking, January 6, 1992 through December 31, 1992, City College of San Francisco, \$78,909.

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made to the General Fund, Part B - Restricted to cover the following project for the period January 6, 1992 through December 31, 1992.

Local Income

Federal Reserve Bank

\$78,909

Expenditures

Program for Federal Reserve Bank Personnel

\$78,909

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Federal Reserve Bank in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B4

Authorizing contract with the Ross Consulting Group, to obtain a specialized training program in "interest-based" negotiation and problem-solving and follow-up facilitation services for members of the management and Department Chairperson Council bargaining teams, at a cost not to exceed \$10,000

President and Members:

Representatives of the District and of the Department Chairperson Council (DCC) have been contemplating a total contract reopener with actual negotiations to commence following public notice in February of 1992. The District and DCC representatives have both expressed a desire to receive comprehensive training in a system of "interest-based" negotiations in light of the parties' commitment to explore alternative negotiation modes that are non-adversarial and compatible with the principle of shared governance. Successful implementation of the "interest-based" approach is dependent upon comprehensive training.

The Ross Consulting Group (Consultant) has an extensive background in the design and presentation of training programs in improving employer-employee relationships and skills. The Consultant will design and deliver a full-day (8 hours) training program in "interest-based" negotiation and problem-solving. The Consultant will also provide follow-up facilitation for six half-day sessions (24 hours). The cost for the Consultant's services shall not exceed \$10,000. The budget for the Employee Relations department has adequate funds to cover this expenditure.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. ..."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the Ross Consulting Group to obtain a specialized training program in "interest-based" negotiation and problem-solving and follow-up facilitation services for members of the management and DCC bargaining teams, at a cost not to exceed \$10,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute such contract on behalf of the SFCCD.

Recommended for adoption:

Evans S. Dobelle  
Chancellor

Originator: Lawrence C. Klein

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Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B5  
Acceptance of proposal and authorization to contract with  
Logan Hopper Associates to obtain special services and  
advice for an architectural barrier removal survey for the  
seven City College of San Francisco campuses and the 33  
Gough Street Office Building, \$30,000

President and Members:

A "Transition Plan" for the removal of architectural barriers to the physically handicapped was prepared for the District in 1977 and later revised in 1979. The "Plan" was prepared to comply with Section 504 Regulations of the Federal Rehabilitation Act of 1973.

Since 1977, some of the barriers identified in the "Plan" have been removed. Current State Regulations Title 24, pertaining to handicapped access makes the "Plan" obsolete.

The Americans with Disabilities Act (ADA) requires that a "Transition Plan" be filed with the Federal Government by July 26, 1992. A "Transition Plan" for the Phelan Campus has been completed. An access survey needs to be conducted and a "Transition Plan" prepared for the six outside campuses and the District Office Building in order to comply with the ADA.

Professional services of a consultant are needed to conduct an accessibility survey and preparation a "Transition Plan". On December 6, 1991, a "Request for Statement of Qualifications" was issued to elicit expressions of interest in providing professional services required for this project. Eleven (11) proposals were received by the January 6, 1992 established deadline.

Staff has reviewed and evaluated the proposals received and finds that the proposal received from the firm of Logan Hopper Associates to be complete, and the firm qualified to perform and the fees reasonable for the services required. Therefore, it is recommended that the proposal from the firm of Logan Hopper Associates, be accepted and authorization be given to execute a contract for special services and advice.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. ..."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD 1) accepts the proposal from and 2) contracts with Logan Hopper Associates to obtain special services and advice for the conduct of an architectural barrier removal survey for six outside campuses and the District Office Building, at a cost not to exceed \$30,000.00, and

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute such contract on behalf of the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B6  
Authorization to 1) contract with, and 2) appropriate  
funds from California State Department of Transportation  
(CALTRANS) to provide up to 126 hours of instruction, up  
to 108 hours of computer lab facilities, up to 13 hours of  
curriculum development, and up to \$100 for materials,  
January 2, 1992 through December 31, 1992, City College of  
San Francisco, \$13,102

President and Members:

CALTRANS has requested City College of San Francisco to provide up  
to 108 hours of instruction, up to 108 hours of computer lab facilities, up to  
8 hours of curriculum development, and up to \$100 for materials for a computer  
class course to be offered at the Downtown Campus. In addition, up to 18  
hours of instruction and up to 5 hours of curriculum development for an  
Effective Communications course will be offered on the CALTRANS premises.

For the above specified instruction and curriculum development  
CALTRANS will pay the District \$78 an hour, and \$20 an hour for computer lab  
facilities.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor, Administration  
are hereby authorized to execute a contract on behalf of  
City College of San Francisco with CALTRANS to provide up to 126  
hours of instruction, up to 13 hours of curriculum development, \$100  
for materials, January 2, 1992 through December 31, 1992, City  
College of San Francisco, \$13,102.

FURTHER BE IT RESOLVED: That in accordance with the Title 5,  
California Code of Regulations, Section  
59010 and the Budget and Accounting Manual for California Community  
Colleges, the following appropriation is made to the General Fund,  
Part B - Restricted to cover the following project for the period  
January 2, 1992 through December 31, 1992.

State Income

CALTRANS	\$13,102
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Expenditures

Computer Class & Effective Communication Class for CALTRANS Personnel	\$13,102
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FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to  
execute all documents necessary to record this budget revision on  
the accounts of the San Francisco Controller and the SFCCD and to  
submit any and all reports required by CALTRANS in the  
administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B7

Authorization to 1) contract with, and 2) appropriate funds from the following: a) ASIAN INC., January 6, 1992 through March 7, 1992, \$4,390; b) FEDERAL RESERVE BANK, Amendment, June 27, 1991 through September 30, 1992, \$950; c) ALLIANCE, November 6, 1991 through February 29, 1992, \$1,584; d) ALLIANCE, Amendment, January 21, 1992 through February 29, 1992, \$3,960; e) PG&E, Amendment, November 1, 1991 through May 31, 1992, \$496; f) SHAKLEE, January 2, 1992 through July 31, 1992, \$4,992; g) BECHTEL, January 2, 1992 through May 31, 1992, \$5,600; h) U. S. ARMY, February 3, 1992 through June 30, 1992, \$4,390; i) WELLS FARGO BANK, November 1, 1991 through December 31, 1991, \$5,415; j) WELLS FARGO BANK, Amendment, November 1, 1991 through March 31, 1992, \$4,940; City College of San Francisco, \$36,717

President and Members:

In order for the Contract Education Office to respond in a timely and expedient manner to the needs of the business (private and public) entities, it is important for the contract education staff to have authorized contracts that begin at the appropriate start dates. A report to the Board will be provided of any contracts that have been authorized by this procedure.

WHEREAS: The Board of Trustees adopted Resolution No. 910822-B25 at its August 22, 1991 meeting authorizing the Chancellor and/or Vice Chancellor, Administration to execute contract education contracts with a public or private entity for the purposes of providing instruction or services, not to exceed the amount of \$10,000, on behalf of the Contract Education Office.

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the Following appropriation is made to the General Fund Part B - Restricted to cover the following projects.

Local Incomes

Asian Inc.	\$4,390
Federal Reserve Bank	950
Alliance	1,584
Alliance	3,960
PG&E	496
Shaklee	4,992
Bechtel	5,600
Wells Fargo Bank	5,415
Wells Fargo Bank	4,940

Federal Income

U.S. Army \$4,390

Expenditures

Asian Inc.	\$4,390
Federal Reserve Bank	950
Alliance	1,584
Alliance	3,960
PG&E	496
Shaklee	4,992
Bechtel	5,600
Wells Fargo Bank	5,415
Wells Fargo Bank	4,940
U.S. Army	4,390

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this budget revision the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B8

Amending Resolution No. 910926-B7, authorizing contract with Pacific Gas & Electric Company to provide up to 174 hours of contract instruction, up to 5 hours of curriculum development, up to 54 hours of classroom facility usage, up to 120 hours of lab facility usage, and up to \$500 for miscellaneous costs, to conduct a training program in Office Technology, by adding 160 hours of instruction to a new total of 334 hours, by adding 160 hours of lab facility usage to a new total of 280 hours, and increasing the miscellaneous costs by \$500 to a new total of \$1,000, and by extending the term to March 31, 1992, increasing the contract total from \$17,402 to a new total of \$33,582, October 14, 1991 through March 31, 1992, Downtown Campus, City College of San Francisco, \$33,582

President and Members:

On September 26, 1991, the Board of Trustees adopted Resolution No. 910926-B7, authorizing the District to contract with Pacific Gas & Electric Company to provide up to 174 hours of contract instruction, up to 5 hours of curriculum development, up to 54 hours of classroom facility usage, up to 120 hours of lab facility usage, and up to \$500 for miscellaneous costs, to conduct a training program in Office Technology, October 14, 1991 through December 31, 1991.

Pacific Gas & Electric Company has now asked the District to amend the contract by adding 160 hours of instruction to a new total of 334 hours, by adding 160 hours of lab facility usage to a new total of 280 hours, and increasing the miscellaneous costs by \$500 to a new total of \$1,000, and by extending the term to from December 31, 1991 to March 31, 1992. For these services the District will charge Pacific Gas & Electric Company \$78 for instructional services, and \$20 for lab facility usage. The contract amount is increased from \$17,402 to \$33,582.

No District matching is required.

The following resolution is recommended for adoption:

WHEREAS: The Board of Trustees on September 26, 1991 adopted Resolution No. 910926-B7, authorizing the District to 1) contract with and 2) appropriate funds from Pacific Gas & Electric Company to provide up to 174 hours of contract instruction, up to 5 hours of curriculum development, up to 54 hours of classroom facility usage, up to 120 hours of lab facility usage, and up to \$500 for miscellaneous costs, to conduct a training program in Office Technology, October 15, 1991 through December 31, 1991, Downtown Campus, City College of San Francisco, \$17,402, and



WHEREAS: Pacific Gas & Electric Company now wishes to amend the contract by adding 160 hours of instruction to a new total of 334 hours, by adding 160 hours of lab facilities to a new total of 280 hours, and adding \$500 of miscellaneous costs to a new total of \$1,000, increasing the contract total from \$17,402 to \$33,582, now

THEREFORE BE IT RESOLVED: That the Governing Board Resolution No. 910926-B7, authorizing a contract on behalf of the SFCCD with Pacific Electric Company to provide up to 174 hours of contract instruction, up to 5 hours of curriculum development, up to 54 hours of classroom facility usage, up to 120 hours of lab facility usage, and up to \$500 for miscellaneous costs, to conduct a training program in Office Technology, be amended by increasing the instructional hours from 174 hours to 334 hours, increasing the lab facility hours from 120 hours to 280 hours, by extending the ending date from December 31, 1991 to March 31, 1992, increasing the contract total from \$17,402 to \$33,582, and

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made to the General Fund, Part B - Restricted to cover the following project for the period December 31, 1991 through March 31, 1992.

Local Income

Pacific Gas & Electric Company	\$16,180
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Expenditures

Office Technology	\$16,180
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FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Pacific Gas & Electric Company in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B9

Authorization to 1) contract with the Trustees of the California State University and San Francisco State University to provide teaching experience through practice teaching for the year 1991-92; 2) deposit all funds into a Trust Fund which has been established for this purpose; and 3) to appropriate all deposits for the payment of the honoraria pursuant to this contract

President and Members:

The basic purpose of a Student Teaching Agreement is to provide teaching experience through practice teaching and to provide for supervised field experience in the public schools in such areas as may be called for in the requirements of the various authorized credentials or public school service to students enrolled in teacher education curricula of such institutions. Such an agreement allows the City College of San Francisco to provide an excellent opportunity to assist the California State University in their conduct of teacher training programs. The agreement sets up an estimated total number of units of practice teaching at City College for participation as needed for the Academic Year 1991-92. The California State University provides \$16.67 per quarter unit or \$25.00 per semester unit to be paid to the "supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge" and no amount to the District for administrative costs.

This Student Teaching Agreement with its rates and payment form has been accepted by the SFCCD Administration and the AFT Local 2121 on September 14, 1990.

The following resolution, part of which is in the format required by the Trustees of the California State University is recommended for adoption:

WHEREAS, the District is authorized to enter into agreements with a state university, the University of California or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such institutions; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

WHEREAS, a Trust Fund for the purpose of collecting and distributing funds payable for this purpose has been established with the Controller's Office in 1987-88;

NOW THEREFORE BE IT RESOLVED: That the SFCCD contract with the Trustees of the California State University and San Francisco State University to provide teaching experience through practice teaching during the year 1991-92 and at the rate and amount of \$16.67 per quarter unit and \$25.00 per semester unit, per student quarter or semester; and

FURTHER BE IT RESOLVED: That the contract with the trustees of the California State University and San Francisco State University, whereby the San Francisco State University may assign students to the campuses in the San Francisco Community College District for practice teaching, be approved; and the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute the same; and

FURTHER BE IT RESOLVED: That all funds received pursuant to this contract shall be deposited in the existing Trust Fund which has been established for this purpose, and that all deposits are hereby appropriated for the payment of honoraria pursuant to this contract; and

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute any and all documents necessary to implement this resolution on behalf of the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Frances Lee  
Robert Gabriner

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B10  
Authorization to (1) submit an application for funds and  
(2) appropriate funds receivable for a Workability III  
grant for a joint project with the Department of  
Rehabilitation, State of California, for the period April  
1, 1992 through June 30, 1993, City College of San  
Francisco, \$69,376

President and Members:

The City College of San Francisco Disabled Students Program and the Department of Rehabilitation propose the acceptance of a Workability III grant. The objective of the joint project is to provide specialized job placement services to one hundred (100) students with disabilities who are job ready and are clients of the Department of Rehabilitation.

Currently, there are no specialized job placement services available at City College of San Francisco to deal with the unique situations which present themselves to person with disabilities. Students/clients with disabilities would have to use the limited resources of the general campus career Center along with the rest of the student body. Workability III will afford students/clients assistance in learning how to present themselves and their abilities to employers, will offer job placement assistance with known employers, and would provide service to both the student/client and the employer in making needed job accommodations for new employees.

The grant will cover the costs of a job developer, job coach, sign language interpreter, clerk, supplies, and training. The San Francisco Community College District will provide a cash match of 66% FTE job placement specialist (currently working as a tenured instructor in DSP&S).

The total project cost and the sources of funding are distributed as follows:

Direct Costs to be funded by the State Department of Rehabilitation

April 1, 1992 through June 30, 1992

WA III Job Developer (salary/benefits)	\$ 9,288
WA III Job Coach (contract hours)	1,000
WA III Sign Language Interpreter	150
WA III Clerk (salary/benefits)	3,075
Supplies	241
Conference/Mileage	375



July 1, 1992 through June 30, 1993

WA III Job Developer (salary/benefits)	37,152
WA III Job Coach (contract hours)	3,750
WA III Sign Language Interpreter	1,000
WA III Clerk (salary/benefits)	11,473
Supplies	772
Conference/Mileage	<u>1,100</u>

Total Direct Costs to be funded by State Department of Rehabilitation \$ 69,376

Matching Costs to be funded by CCSF:

April 1, 1992 through June 30, 1992

WA III Specialist Job Placement (salary/benefits)	\$ 7,609
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July 1, 1992 through June 30, 1993

WA III Specialist Job Placement (salary/benefits)	<u>31,704</u>
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Total CCSF Matching Costs: \$ 39,313

Grand Total Project Costs: \$ 108,689

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to submit an application for funds for the Workability III Grant from the Department of Rehabilitation, State of California, for the period April 1, 1992 through June 30, 1993, City College of San Francisco, \$108,689.

FURTHER BE IT RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community College, the following appropriation is made in the General fund, Part B - Restricted to cover the following project for the period from April 1, 1992 to June 30, 1993



State Income

Department of Rehabilitation

\$ 69,376

Expenditures

Workability III Program

\$ 69,376

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration, are hereby authorized to execute all documents necessary to record this appropriation on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the California Department of Rehabilitation in the administration of this program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Kathy Kerr-Schochet



Honorable Board of the Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B11  
Authorization to transfer \$8,200 from Other Operating  
Expenses to fund the purchase of the SARA Facility  
Development System

President and Members:

City College of San Francisco, along with other California community college districts, is interested in obtaining the SARA Facility Development System. This System utilizes massive databases, expert rules and artificial intelligence to provide facilities staff with information for facility planning, design, and construction. This information will greatly assist planners with remodeling, renovations, new capital projects, and ongoing maintenance. With this information, planners, in addition, will enhance their abilities to compete for construction related funding on a more equal basis with the two university systems (CSU and UC).

The price quotation to each of 20 community college districts that participate by January 31, 1992 is \$8,200. This amount will have to be transferred from the Facilities and Planning account, C1-6670-5690.

Title 5, California Code of Regulations, Section 58199 reads as follows: "The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the Board of Governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the governing board of a community college district not governed by a board of education and filed with the county auditor. A resolution providing for the transfer from the reserve for contingencies to an expenditure classification must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given for the following  
General Fund transfer to fund the purchase of the SARA  
Facility Development System, City College of San Francisco, \$8,200.

From: SFCCD Appn. No. C1-6670-5690 \$8,200  
Facilities and Planning  
Other Contractual Services  
(Major Budget Classification - Other Operating Expenses)

To: SFCCD Appn. No. C1-6670-6410 \$8,200  
Facilities and Planning  
Additional Equipment  
(Major Budget Classification - Capital Outlay)

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration, are hereby authorized to  
execute all documents necessary to record this transfer in the  
accounts of the San Francisco Controller and the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Dale Shimasaki



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-B12  
Authorization to (1) submit two applications and (2) to appropriate funds, to State Chancellor's Office, Vocational and Applied Technology Education Act of 1990, Special Project, Title II, Part A: 1) Mini Grant to Overcome Sex Bias and Stereotyping, March 1, 1992 through September 30, 1992, \$14,993; and 2) Positive Parenting Project, March 1, 1992 through September 30, 1992, \$19,961

President and Members:

The passage of the Carl D. Perkins Vocational and Applied Technology Education (VATEA) of 1990 provides secondary, postsecondary and adult vocational education programs with federal assistance for another five years, from July 1, 1991 through June 30, 1996.

The new legislation greatly expands the job-related education efforts. It emphasizes service to "special populations," including the poor, the handicapped, the economically disadvantaged, disabled, single parents, foster children, those not properly served because of sex bias, and those with limited English proficiency. The new VATEA requires allocation on the basis of financial aid for the 75% basic grant funds, the balance of the VATEA (25%) will be through competitive request for proposal (RFP) process.

CCSF has been allocated \$783,392 VATEA basic grant for 1991-92. The special programs grant applications for funds will provide supplementary funds to the basic grant and to serve the "special population" at the College.

1. Mini Grant to Overcome Sex Bias and Stereotyping: Project I.D. No. 91-0572. The total project costs and sources of funding are as follows:

Chancellor's Office CCC - VATEA Special Funds	\$ 14,993
SFCCD - In-Kind Contribution	<u>5,112</u>
Total Project Costs	\$ 20,105

2. Positive Parenting Project: Project I.D. No. 91-0575. The total project costs and sources of funding are as follows:

Chancellor's Office CCC - VATEA Special Funds	\$ 19,961
SFCCD - In-Kind Contribution	<u>2,770</u>
Total Project Costs	\$ 22,731

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are authorized (1) to prepare applications for funds to the State Chancellor's Office, Vocational and Applied Technology Education Act of 1990, Special Project, in two areas: 1) Mini Grant

to Overcome Sex Bias and Stereotyping, March 1, 1992 through September 30, 1992, \$14,993; and 2) Positive Parenting Project, March 1, 1992 through September 30, 1992, \$19,961.

FURTHER BE IT RESOLVED: That upon approval by the California Community Colleges with the condition that the terms of the contract are not significantly amended and in accordance with the Title 5, Code of California Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following projects for the period March 1, 1992 through September 1, 1992:

1. Mini Grant to Overcome Sex Bias and Stereotyping:

<u>State Income from State Sources</u>	
Chancellor's Office CCC - VATEA Special Funds	\$14,993

<u>Expenditures</u>	
Mini Grant to Overcome Sex Bias and Stereotyping	\$14,993

2. Positive Parenting Project:

<u>State Income from State Sources</u>	
Chancellor's Office CCC - VATEA Special Funds	\$19,961

<u>Expenditures</u>	
Positive Parenting Project	\$19,961

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this appropriation on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the California Community Colleges in the administration of said programs.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-C1  
Procurement of equipment, supplies, services, etc., less  
than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$171,611.71 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
77512	77965	78502
78707	78842	78872
78907	78922	79061
79141	79242	79262
79281	79292	79374
79382	79391	79422
79441	79457	79492
79502	79585	79597
79601	79617	79644
79658	79667	79674
79684	79698	79719
79734	79754	79769
79779	79799	79812
79829	79835	79841
79861	79874	79885
79893	79908	79912
79951	79967	79973
79987	80028	80041
80054	80117	80137
80147	80151	80167
80172	80184	80219
80224	80277	80283
80298	80311	80339
80351	80421	80457
80477	80489	80521

80551	80569	80581
80591	80607	80611
80629	80633	80675
80691	80703	80797
80817	80831	80857
80867	80905	80911
80923	80937	80967

TOTAL \$ 77,555.78

#### TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
11079	\$ 277.08
11147	1,014.08
11153	915.00
11188	2,500.00
14002-E	500.00
14012-B	500.00
14048	2,450.00
11628-A	2,450.00
1646	1,500.00
1647	1,500.00
1648	1,800.00

TOTAL \$ 15,406.16

#### REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
17079	\$1,634.09
17080	3,051.22
17081	2,489.26
17082	2,027.19
17083	3,418.55
17084	1,556.00
17085	2,135.44
17086	4,026.59
17087	2,346.30
17088	2,088.22
17089	3,187.15
17090	3,912.01
17091	1,350.07
17092	1,083.14
17093	3,860.18
17094	2,882.33
17095	1,444.94
17096	1,298.80
17097	3,051.35
17098	3,892.41
17099	2,951.59



17100	2,162.21
17101	4,689.04
17102	2,901.02
17103	<u>3,260.18</u>

TOTAL	\$ 66,699.28
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DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
10257	\$ 226.14
10258	135.85
10260	1,600.00
10261	595.00
10263	1,900.00
10265	691.98
10268	1,000.00
10271	1,100.00
10274	131.51
10275	353.97
10281	1,629.00
10282	1,487.04
10283	600.00
10284	<u>500.00</u>

TOTAL	\$ 11,950.49
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GRAND TOTAL	\$171,611.71
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Recommended for approval:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-C2  
Procurement of equipment, supplies, services, etc., \$3,000  
or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITION FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
79708	Campus	Carrels and Video Display Panels	\$ 3,689.16
79787	Gough	Print Belts and Media Inking Kits	5,233.55
79997	Gough	Printed Forms	6,878.24
80019	College	Radiographic Slide Sets	3,138.65
80321	College	Duplicating Supplies	3,831.05
80386	Campus	Software	3,166.31
80401	Gough	Software	3,242.09
80411	Gough	Software	4,432.84
80497	College	Xerox Paper	8,794.23
80571	College	Paper Towels	<u>3,572.25</u>
Total			\$ 45,978.37

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11041	College	Add'l Funds for Fire & Burglar Alarm Service	\$ 3,334.49
11043	College	Add'l Funds for Burglar Alarm Service	7,899.00
11191-A	Campus	Food Supplies for CDP/Parent Ed Program	26,792.40
14001-H	College	Add'l Funds for Proprietary Equipment Repair	4,500.00
14024	Campus	Funds for VESL Grant Program	3,600.00
14058	College	Funds for Guest Lecturers - AB 1725 Program	37,000.00
14060	College	Disposal of Hazardous Waste Services	30,000.00
16003-A	College	Add'l Funds for Biological Supplies	4,067.86
16008-B	College	Add'l Funds for Chemicals & Supplies	5,500.00
16044	Campus	Funds for Groceries	12,000.00
16045	Campus	Funds for Groceries	7,000.00
16049	Campus	Computer Paper	<u>4,173.68</u>
		Total	\$145,867.43

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
10259	Gough	Prescription Drug Program	\$ 3,002.23
10264	College	Books & Supplies for EOPS	38,037.12
10266	Gough	Employer's Contribution to STRS	293,508.69
10267	Gough	Employees' Contribution to STRS	282,633.64
10269	Gough	Premium for Group Term Life Insurance	11,421.96



10270	Gough	Prepaid Group Dental Care Plan	124,796.92
10276	Gough	Food & Service City College Cafeteria	6,874.02
10277	Gough	Food & Service City College Cafeteria	53,000.76
10279	Gough	Pell Grant Program	<u>20,000.00</u>
		Total	\$ 833,275.34
		Grand Total	<u>\$1,025,121.14</u>

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-C10  
Disposal of Personal Property with no sales value

President and Members:

It has been determined that the equipment, listed below, are in unsatisfactory and unserviceable condition, and are of insufficient value to defray the cost of arranging a sale.

California Education Code Section 81452 reads in part as follows:  
"(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board."

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to remove the  
equipment items listed below from the SFCCD Equipment Inventory and  
dispose of them in the local public dump.

Asset Number	Description	Mfg/Model	Acq. Date	Orig. Cost
<u>BROADCASTING DEPARTMENT</u>				
015466	TV Camera Pedestal Head	Hercules/5230	01/72	\$315
015471	TV Camera Pedestal Head	Hercules/5230	01/72	315
015476	TV Camera Pedestal Head	Hercules/5230	01/72	315
017050	Color TV Receiver	Admiral/3E 3571	01/72	394
017189	Color TV Receiver	Admiral/3E 3571	01/72	394
<u>ENGINEERING TECHNOLOGY DEPARTMENT</u>				
009725	Selectric Typewriter	IBM/72	01/70	464
<u>STUDENT HEALTH SERVICE DEPARTMENT</u>				
015127	Paper Shredder	Mich. Lith	01/74	298
<u>PHYSICS DEPARTMENT</u>				
013287	Selectric Typewriter	IBM/72	01/72	464
<u>GRAPHIC COMMUNICATIONS DEPARTMENT</u>				
006957	Elevator for Dust Enlarger	Durst/2x2 Rilo	01/70	212
<u>MISSION CAMPUS</u>				
034440	Electronic Stencil Cutter	Roneo Vickers/570	04/81	2,200
035736	Mimeograph Duplicator	Gestetner/1566	04/83	3,321

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-D2  
Amendment #2 to the  
Annual Classified Positions Resolution 1991-92

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the Adopted Budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective dates and the nature of the change is indicated below:

The following resolution is recommended for adoption.

RESOLVED: That the Annual Classified Positions Resolution 1991-92 is hereby amended as indicated below:

<u>Amendment</u> <u>Positions</u>	<u>Class Number and Title</u>	<u>Compensation</u> <u>Schedule</u>
DP/DV/SC 141407 - S.F. Community College District Section 07 - <u>Restricted</u>		
1 Deleted 0 1720 Data Entry Operator (Pos.01)		792 B 956
1 Added 2 1807 Mgt. Info. Sys. Spec II (Pos.04) SC		874 B 1057

To reflect deletion of one position and creation of a new position effective January 14, 1992 pursuant to Board of Trustee Resolution No. 911219-B3.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-E1  
Amendment #2 to the Annual Certificated Positions  
Resolution 1991-92

President and Members:

The Annual Certificated Positions Resolution 1991-92 Resolution No. 910926-E1, enumerates all certificated positions continued or created by the Governing Board in adopting the budget. As positions are created, abolished, or changed as to number of positions, titles, or rate of compensation during the year, the Annual Certificated Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Certificated Positions Resolution 1991-92 is hereby amended as indicated below:

<u>Amendment</u> <u>Positions</u>		<u>Class Title</u>	<u>Compensation</u>		
<u>#</u>	<u>FTE</u>		<u>Min</u>	<u>Max</u>	<u>CarInc</u>

Section K 4940 - Instructor, Temporary

1 - 1	Add - Instructor, Temporary	Y	21,939	48,201	54,508
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To create one temporary instructor for the period January 13, 1992 through May 29, 1992, in the Adult Basic Education Program to be funded by the Adult Education Act, P.L. 91-230, Section 321, as approved by Board of Trustees Resolution No. 911219-B5.

Section G91 1420 - Instructor, Temporary

1 - 1	Add - Instructor, Temporary	Y	21,939	48,201	54,508
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To create one temporary instructor in the Save Program, to be funded by the Fund for the Improvement of Postsecondary Education, for the period January 13, 1992 through May 29, 1992, as approved by the Board of Trustees Resolution No. 911219-B19.

Symbols:

Y Annual Rate  
C Annual Rate per Contract  
O Position Budget but no funds provided

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

01/23/92 - E1 Page 2



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-E2  
Academic Employee - Temporary Appointment  
Staff Development Program  
AB1725 Staff Development Fund  
San Francisco Community College District

President and Members:

Resolution 920123-E2 covers a categorically funded appointment of an academic employee to the Staff Development Department. This appointment is classified as temporary. Board of Trustees' approval is required.

RESOLVED: That the following academic employee be temporarily appointed to the Staff Development Department for the periods shown. The activities are funded by the Staff Development Fund (Appropriation #G91-4830-5000A). Salary shall be in accordance with the appropriate salary for faculty, non-instructional rate.

Name	Activity	Effective Dates	Total Hours
+ Evans, Sue	Instructional Skills Workshop Facilitator Training	11/14/91 to 11/18/91	30
+ Thiry, Pierre	Instructional Skills Workshop Facilitator Training	11/14/91 to 11/18/91	30

(+ overload assignment - regular instructor)

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originated by:

Bernice Brown  
Dean, Faculty and Staff Development



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-E3  
Academic Employee - Temporary Appointment  
District Staff Development Office  
AB 1725 Program Improvement Funded (Phase I)

President and Members:

Resolution No. 920123-E3 covers an academic appointment to the District Staff Development Office. Unless otherwise indicated in the resolution, the appointment is classified as temporary. Board of Trustees' approval is required.

RESOLVED: That the following academic employee be appointed to the District Staff Development Office to perform AB 1725 Program Improvement Funded (Appropriation #G9 4091 1120 15B) activities for the period indicated. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

<u>Name</u>	<u>Activity</u>	<u>Effective Dates</u>	<u>Total Hours</u>
Simon, Steve	Flexible Calendar Program	01/02/92 to 01/14/92	63

(+ Regular full-time employee, extra pay)

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originated by:

Bernice Brown  
Dean, Faculty and Staff Development





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-E4  
Academic Employees - Temporary Appointments  
Tenure Review

President and Members:

Resolution No. 911121-E3 covered academic employees temporarily appointed to the Tenure Review Committee. Board of Trustees' approval was required.

RESOLVED: That Resolution 911121-E3, Categorically Funded, Full-time Temporary Assignment 1991-92, be amended in part to show the following:

	<u>NAME</u>	<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>
<u>CHANGE:</u>	Bauer, Ralph	Graphics Communication	26	18
	Caldwell, Mary	Office Technology	18	26
	Romijn, Elizabeth	ESL	27	36
	Pasquini, Phil	Art	27	35
	Simpson, Glen	ESL	27	36
ADD:	Bunn, Christine			17

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Prepared by:

Clara Starr  
Director, Personnel



Honorable Board of Trustees of the  
San Francisco Community College District

Subject:     Resolutions 920123G1-G11  
              Academic Employees  
              Credit Program  
              District Funded  
              City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Evan S. Dobelle  
Chancellor

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920123-G1  
TEMPORARY HOURLY  
ASSIGNMENTS-  
ACADEMIC  
EMPLOYEES

RESOLVED: That the following named academic employees be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
FALL 1991 *****					
*CHENG EVA	COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
+GARFINKLE JOAN	COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
+HANFORD MARGARET J	NURSING	MONITOR	N-1203	4.	TOT-HR 12/17/91 ONLY
HAYES DONNA	COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
+LE KIM D	COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
LUM HELEN WONG C	COUNSELING	COUNSELING	I-6310	10.	HRS/WK 10/14/91-12/20/91
REYES ALBERT	CONTRACT ED	COUNSELING	I-7010	17.	TOT-HR 12/10/91-12/20/91
INTERIM 91-92 *****					
+BRINSON ROSEMARY	COUNSELING	COUNSELING	I-6310	20.	HRS/WK 1/08/92- 1/15/92
DAMATO LAWRENCE	COUNSELING	COUNSELING	I-6310	28.	TOT-HR 1/02/92- 1/15/92
HAYES DONNA	COUNSELING	COUNSELING	I-6310	24.	TOT-HR 1/06/92- 1/16/92
HEREDIA MARIA LUZ	COUNSELING	COUNSELING	I-6310	24.	HRS/WK 1/02/92- 1/08/92
+RENDON PEGGY	COUNSELING	COUNSELING	I-6310	4.	HRS/WK 1/02/92- 1/08/92
SCHOON HOWARD	COUNSELING	COUNSELING	I-6310	20.	HRS/WK 1/07/92- 1/14/92
+SMITH LESLIE	RESEARCH	RESEARCH	N-6630	35.	HRS/WK 1/06/92- 1/14/92
+VITORELO JOAN	COUNSELING	COUNSELING	I-6310	14.	HRS/WK 1/07/92- 1/08/92
WELLS WALLACE E	COUNSELING	COUNSELING	I-6310	22.	TOT-HR 1/07/92- 1/14/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-G1  
(continued)  
NAME

SPRING 1992  
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NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
+ALLEN MARY J	FIRE SCI TECH	DAY INSTRUCTION	I-2133	6.	2/03/92- 5/29/92
ATTIOGBE KWABLAH	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	1/15/92- 5/29/92
#AZEVEDO NEYDE MARQUE	IDST	DAY INSTRUCTION	I-4901	3.	1/15/92- 5/29/92
BARDEN BERNADETTE	MUSIC	DAY INSTRUCTION	I-1004	6.	1/15/92- 5/29/92
*BARGER RICHARD	NURSING	DAY INSTRUCTION	I-1203	144.	1/28/92- 3/18/92
*BELCHER HAROLD B	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	12/02/91- 5/12/92
BENEFIELD IVORY RUTH	IDST	EVE INSTRUCTION	I-4901	3.	1/15/92- 5/30/92
*BLAINE DONALD	LVN	DAY INSTRUCTION	I-5210	108.	1/24/92- 3/06/92
*BONNEL DENNIS	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	12/02/91- 5/12/92
*BOTKIN MICHAEL C	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	12/02/91- 5/12/92
BRANDI ROBERT	IDST	EVE INSTRUCTION	I-4901	3.	1/15/92- 5/30/92
+BROWN CLARENCE HAROL	P E SOUTH	BASEBALL	N-0835	125.	1/15/92- 5/29/92
*BROWN MARY	P E SOUTH	BASKETBALL	N-0835	92.5	1/15/92- 5/29/92
+CABRAL BARBARA	LVN	DAY INSTRUCTION	I-5210	72.	3/18/92- 4/10/92
CALLAHAN PATSY BURNS	IDST	DAY INSTRUCTION	I-4901	3.	1/15/92- 5/29/92
*CARLSON RAYMOND	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	6.	1/15/92- 5/30/92
CARMENT MONIQUE	CRIMINOLOGY	DAY INSTRUCTION	I-2105	16.	12/02/91- 5/12/92
+CHENG EVA	LVN	DAY INSTRUCTION	I-5210	90.	4/22/92- 5/22/92
*CHILDRESS JOHN	GUIDANCE	DAY INSTRUCTION	I-4933	16.	1/27/92- 3/23/92
CHINN BRENDA C	CRIMINOLOGY	DAY INSTRUCTION	I-2105	2.	12/02/91- 5/12/92
CHOW JAMES	PUB RELA/CONCERT	CONCERT/LECTURE	N-6711	20.	1/15/92- 5/29/92
+CHOW VICTOR	AERONAUTICS	EVE INSTRUCTION	I-0950	3.	1/15/92- 5/30/92
CIARFAGLIO VITO	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	1/15/92- 5/29/92
+CLARK ROBERT M JR	AERONAUTICS	INHOUSE TRAINING	N-0950	110.	1/15/92- 5/29/92
CLOSE PERRY	GUIDANCE	DAY INSTRUCTION	I-4933	2.	1/27/92- 5/18/92
	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	3.	1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
CLOSE (Cont)	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	3.	1/15/92- 5/30/92
*COATES CHARLES	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	12/02/91- 5/12/92
+COHENNEC MATHIEU	HOTEL/RESTAURANT	DAY INSTRUCTION	I-0506	2.	1/21/92- 5/22/92
*COSGROVE TRACEY	LIBRARY TECH	EVE INSTRUCTION	I-1601	18.	1/21/92- 3/17/92
CUNNINGHAM JAMES B	P E SOUTH	EVE INSTRUCTION	I-0835	4.	1/15/92- 5/30/92
+DAVIS RICHARD	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	3.	1/15/92- 5/29/92
DIAMOND SIDNEY	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	3.	1/15/92- 5/30/92
+DIAZ JORGE	BROADCASTING	EVE INSTRUCTION	I-0603	3.	1/15/92- 5/30/92
DOBB LINDA S	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	1/15/92- 5/29/92
+DOHERTY JAMES H	LIBRARY TECH	EVE INSTRUCTION	I-1601	3.	1/15/92- 5/30/92
*DONOHUE PETER	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	1/15/92- 5/29/92
*DORCY BEN	LABOR STUDIES	EVE INSTRUCTION	I-0516	3.	1/15/92- 5/30/92
*DUNNIGAN MARY	CRIMINOLOGY	DAY INSTRUCTION	I-2105	23.	12/02/91- 5/12/92
*DYER WILLIAM	CRIMINOLOGY	DAY INSTRUCTION	I-2105	4.	12/02/91- 5/12/92
+EDWARDS SHARON	CRIMINOLOGY	DAY INSTRUCTION	I-2105	2.	12/02/91- 5/12/92
+ERWIN MARY CINDA	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	3.	1/15/92- 5/29/92
+FAIN SHARON	IDST	DAY INSTRUCTION	I-4901	3.	1/15/92- 5/29/92
FASCIO VICTOR J	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	1/15/92- 5/29/92
*FONG HEATHER	INSTR ASSISTING	DAY INSTRUCTION	I-2108	3.	1/15/92- 5/29/92
FRAME LYNNE MARIE	INSTR ASSISTING	EVE INSTRUCTION	I-2108	3.	1/15/92- 5/30/92
*FULTON FORREST	INSTR COMP LAB	MONITOR	N-6115	21.	1/27/92- 5/27/92
*GARRICK AVA	CRIMINOLOGY	DAY INSTRUCTION	I-2105	22.	12/02/91- 5/12/92
*GEETER EDWARD	FOREIGN LANGUAGE	EVE INSTRUCTION	I-1101	3.	1/15/92- 5/30/92
*GERUSA JOSEPH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	3.	12/02/91- 5/12/92
GIUSTO THOMAS	CRIMINOLOGY	DAY INSTRUCTION	I-2105	8.	12/02/91- 5/12/92
	CRIMINOLOGY	DAY INSTRUCTION	I-2105	4.	12/02/91- 5/12/92
	P E SOUTH	BASKETBALL	N-0835	23.	12/02/91- 5/12/92
	P E SOUTH	DAY INSTRUCTION	I-0835	14.	1/15/92- 5/29/92
				4.	1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
GUISTO (Cont)	P E SOUTH	EVE INSTRUCTION	I-0835	4.	1/15/92- 5/30/92
+GLADSTONE THEODORE R	AUTOMOTIVE	DAY INSTRUCTION	I-0948	7.5	1/15/92- 5/29/92
+GLOSSER FRED	P E SOUTH	BASEBALL	N-0835	185.	1/15/92- 5/29/92
GRAHAM TOM	JOURNALISM	EVE INSTRUCTION	I-0602	3.	1/15/92- 5/30/92
GRIEVE DAVID	BROADCASTING	EVE INSTRUCTION	I-0603	7.	1/15/92- 5/30/92
	BROADCASTING	EVE INSTRUCTION	I-0603	4.	1/22/92- 2/19/92
	EOPS - CCSF	COUNSELING	I-6350	10.	1/21/92- 5/29/92
GRIFFIN BERNICE Y	BROADCASTING	DAY INSTRUCTION	I-0603	5.	1/15/92- 5/29/92
GUTIERREZ EUSEBIO	AUTOMOTIVE	DAY INSTRUCTION	I-0948	7.5	1/15/92- 5/29/92
+HANSEN FREDERICK W	MUSIC	EVE INSTRUCTION	I-1004	3.	1/15/92- 5/30/92
+HARDIMAN DAVID A	BROADCASTING	DAY INSTRUCTION	I-0603	3.	1/15/92- 5/29/92
HARE JULIA	AERONAUTICS	DAY INSTRUCTION	I-0950	12.	1/15/92- 5/29/92
HEARNS CALVIN	AERONAUTICS	DAY INSTRUCTION	I-0950	10.	1/15/92- 5/29/92
HERNDON FALLON MCCLU	BROADCASTING	EVE INSTRUCTION	I-0603	9.	1/15/92- 5/30/92
HEUGA GEORGE	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	6.	1/15/92- 5/30/92
HILL ROGER	ENGINEERING	DAY INSTRUCTION	I-0901	3.	1/15/92- 5/29/92
HIRANANDANI JAYANAND	ENGINEERING	EVE INSTRUCTION	I-0901	6.	1/15/92- 5/30/92
	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	1/15/92- 5/29/92
+HOM CALVIN W	INSTR COMP LAB	MONITOR	N-6115	20.	1/27/92- 5/27/92
HUIZINGA PAUL	MED-RECORD TECH	EVE INSTRUCTION	I-1215	2.	1/15/92- 5/30/92
INFERRERA LOIS A	HEALTH SCIENCE	DAY INSTRUCTION	I-0837	4.	1/15/92- 5/29/92
*JIMENEZ SYLVIA	FOREIGN LANGUAGE	DAY INSTRUCTION	I-1101	100.	1/15/92- 5/23/92
JUDD STEVEN M	INTRNL ED	MONITOR	N-4921	2.	1/15/92- 5/23/92
KENNEDY BRUCE A	BROADCASTING	DAY INSTRUCTION	I-0603	7.5	1/15/92- 5/29/92
+KO HOI-MING	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	1/15/92- 5/29/92
LASDEN MARTIN	JOURNALISM	EVE INSTRUCTION	I-0602	3.	1/15/92- 5/30/92
LAUGHLIN NEIL T	P E SOUTH	EVE INSTRUCTION	I-0835	3.	1/15/92- 5/30/92
+LAUGHLIN SEAN M	P E SOUTH	TRACK	N-0835	185.	1/15/92- 5/29/92
*LEVIN JEFFREY	CRIMINOLOGY	DAY INSTRUCTION	I-2105	12.	12/02/91- 5/12/92
LO LELAND	AERONAUTICS	EVE INSTRUCTION	I-0950	12.	1/15/92- 5/30/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	TOT-HR	EFFECTIVE DATES
*LOEW ELIZABETH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	2.	TOT-HR	12/02/91- 5/12/92
+LYNCH JAMES BARRY	AUTOMOTIVE	DAY INSTRUCTION	I-0948	7.5	HRS/WK	1/15/92- 5/29/92
*MACKENZI LAWRENCE	CRIMINOLOGY	DAY INSTRUCTION	I-2105	4.	TOT-HR	12/02/91- 5/12/92
MAESTRI ROBERT LOUIS	P E SOUTH	EVE INSTRUCTION	I-0835	4.	HRS/WK	1/15/92- 5/30/92
MAGALHAES JULIO A	ASTRONOMY	EVE INSTRUCTION	I-1911	3.	HRS/WK	1/15/92- 5/30/92
MALACHOWSKI MICHAEL	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	6.	HRS/WK	1/15/92- 5/30/92
	BIOLOGICAL SCI	LAB MONITOR	N-0401	4.	HRS/WK	1/21/92- 5/29/92
*MANINI GARY	CRIMINOLOGY	DAY INSTRUCTION	I-2105	14.	TOT-HR	12/02/91- 5/12/92
MANNON ELAINE	SCHOLARSHIPS	MONITOR	N-6711	21.	HRS/WK	1/15/92- 5/29/92
*MANNU GIANLUIGI	FOREIGN LANGUAGE	DAY INSTRUCTION	I-1101	150.	TOT-HR	1/15/92- 5/23/92
*MAROVICH BRUCE	CRIMINOLOGY	DAY INSTRUCTION	I-2105	8.	TOT-HR	12/02/91- 5/12/92
MAYBERRY DAVID W	FOREIGN LANGUAGE	DAY INSTRUCTION	I-1101	8.	HRS/WK	1/15/92- 5/29/92
*MAYERS JOSEPH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	TOT-HR	12/02/91- 5/12/92
McFARLAND SHEILA	BROADCASTING	DAY INSTRUCTION	I-0603	6.5	HRS/WK	1/15/92- 5/29/92
*MCKENNA JOSEPH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	76.	TOT-HR	12/02/91- 5/12/92
*MEIXNER DENNIS	CRIMINOLOGY	DAY INSTRUCTION	I-2105	58.	TOT-HR	12/02/91- 5/12/92
+MILLAR W STUART	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	HRS/WK	1/15/92- 5/29/92
+MILLER DAVID A	AUTOMOTIVE	DAY INSTRUCTION	I-0948	7.5	HRS/WK	1/15/92- 5/29/92
+MIRELES ENRIQUE	TRANSFER CENTER	COUNSELING	I-6310	6.	HRS/WK	1/18/92- 5/29/92
+MIYAMOTO EDWARD	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	HRS/WK	1/15/92- 5/29/92
MYLOD ANN H	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	3.	HRS/WK	1/15/92- 5/30/92
NAGLE DEBORAH	BROADCASTING	DAY INSTRUCTION	I-0603	6.	HRS/WK	1/15/92- 5/29/92
NDESSOKIA PROSPER	BIOLOGICAL SCI	LAB MONITOR	N-0401	6.	HRS/WK	1/15/92- 5/29/92
	BEHAVIORAL SCI	EVE INSTRUCTION	I-2001	3.	HRS/WK	1/15/92- 5/30/92
NEVIUS EDWARD C	P E SOUTH	EVE INSTRUCTION	I-0835	2.	HRS/WK	1/15/92- 5/30/92
OCTAVIO ARTHUR	P E SOUTH	DAY INSTRUCTION	I-0835	4.	HRS/WK	1/15/92- 5/29/92
	P E SOUTH	EVE INSTRUCTION	I-0835	4.	HRS/WK	1/15/92- 5/30/92
	P E SOUTH	SWIMMING	N-0835	125.	TOT-HR	1/15/92- 5/29/92
*OLIVE RICHARD	LABOR STUDIES	EVE INSTRUCTION	I-0516	3.	HRS/WK	1/15/92- 5/30/92
PAHL LESLIE	FOREIGN LANGUAGE	EVE INSTRUCTION	I-1101	3.	HRS/WK	1/15/92- 5/30/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-G1  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
+PALMA FREDDY	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	1/15/92- 5/29/92
PAPAKONSTANTINO STAC	ENGLISH	DAY INSTRUCTION	I-1501	6.	1/15/92- 5/29/92
PARODI MICHAEL	P E SOUTH	EVE INSTRUCTION	I-0835	2.	1/15/92- 5/30/92
*PARRA HENRY	CRIMINOLOGY	DAY INSTRUCTION	I-2105	20.	12/02/91- 5/12/92
PERRYMAN JOHN	IDST	DAY INSTRUCTION	I-4901	3.	1/15/92- 5/29/92
	IDST	EVE INSTRUCTION	I-4901	3.	1/15/92- 5/30/92
PESSAGNO DIANE	BUSINESS	DAY INSTRUCTION	I-0501	8.	1/15/92- 5/29/92
*PETERSON MORGAN	CRIMINOLOGY	DAY INSTRUCTION	I-2105	2.	12/02/91- 5/12/92
*PETRIE MARY	CRIMINOLOGY	DAY INSTRUCTION	I-2105	22.	12/02/91- 5/12/92
PHILLIPS PEGGIE	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	6.	1/15/92- 5/30/92
PINNA KATHRYN	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	9.	1/15/92- 5/29/92
PONG LAWRENCE	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	1.	1/15/92- 5/29/92
*POWELL ANN	ART	DAY INSTRUCTION	I-1002	50.	1/15/92- 5/23/92
PIET EILEEN	FOREIGN LANGUAGE	DAY INSTRUCTION	I-1101	50.	1/15/92- 5/23/92
	INTRNTL ED	MONITOR	N-4921	45.	1/15/92- 5/23/92
*QUINN JILL	NURSING	DAY INSTRUCTION	I-1203	42.	1/28/92- 5/19/92
*QUINN VICKI	CRIMINOLOGY	DAY INSTRUCTION	I-2105	16.	12/02/91- 5/12/92
+RAJU SOLOMON	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	6.	1/15/92- 5/30/92
RANNEY-HOWES CELESTI	THEATRE ARTS	COSTUME DESIGNER	N-1007	6.	1/15/92- 5/29/92
REPPUN DIANE J	P E SOUTH	EVE INSTRUCTION	I-0835	4.	1/15/92- 5/30/92
REPPUN SUSAN	P E SOUTH	DAY INSTRUCTION	I-0835	2.	1/15/92- 5/29/92
	P E SOUTH	EVE INSTRUCTION	I-0835	6.	1/15/92- 5/30/92
REYNOLDS LINDA	ART	DAY INSTRUCTION	I-1002	50.	1/15/92- 5/23/92
RINCON DORY	MEDICAL ASSIST	DAY INSTRUCTION	I-1206	9.	1/15/92- 5/29/92
ROBERTS DAVID M	P E SOUTH	BASKETBALL	N-0835	51.	1/15/92- 5/29/92
	P E SOUTH	DAY INSTRUCTION	I-0835	4.	1/15/92- 5/29/92
	P E SOUTH	EVE INSTRUCTION	I-0835	6.	1/15/92- 5/30/92
ROHDE JOHN	ENGLISH	WRITING LAB MONI	N-1501	15.	1/15/92- 5/30/92
ROSEMAN JANET	JOURNALISM	EVE INSTRUCTION	I-0602	3.	1/15/92- 5/30/92
ROSENBAUM LEANNA	INSTR COMP LAB	MONITOR	N-6115	21.	1/15/92- 5/26/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



920123-G1  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	TOT-HR	EFFECTIVE DATES
*ROTH RONALD	CRIMINOLOGY	DAY INSTRUCTION	I-2105	4.	TOT-HR	12/02/91- 5/12/92
+RUSH GEORGE	P E SOUTH	ATHLETIC DIRECTO	N-0835	92.5	TOT-HR	1/15/92- 5/29/92
RUSSO GLORIA	FOREIGN LANGUAGE	DAY INSTRUCTION	I-1101	50.	TOT-HR	1/15/92- 5/23/92
	INTRNTL ED	MONITOR	N-4921	45.	TOT-HR	1/15/92- 5/23/92
*RYAN LAWRENCE	CRIMINOLOGY	DAY INSTRUCTION	I-2105	30.	TOT-HR	12/02/91- 5/12/92
*SANCHEZ KENNETH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	2.	TOT-HR	12/02/91- 5/12/92
SAUERS MARGOT	LABOR STUDIES	EVE INSTRUCTION	I-0516	2.	HRS/WK	1/16/92- 3/19/92
*SCHAFER JOEL	LABOR STUDIES	EVE INSTRUCTION	I-0516	3.	HRS/WK	3/26/92- 5/28/92
+SHANAHAN MAUREEN G	FIRE SCI TECH	DAY INSTRUCTION	I-2133	6.	HRS/WK	2/03/92- 5/29/92
SHEA KEVIN	P E SOUTH	EVE INSTRUCTION	I-0835	2.	HRS/WK	1/15/92- 5/30/92
*SHINE RAYMOND	CRIMINOLOGY	DAY INSTRUCTION	I-2105	12.	TOT-HR	12/02/91- 5/12/92
SMITH CARMELITA BRON	MEDICAL ASSIST	DAY INSTRUCTION	I-1206	2.	HRS/WK	1/15/92- 5/29/92
	MED-RECORD TECH	DAY INSTRUCTION	I-1215	4.	HRS/WK	1/15/92- 5/29/92
SMITH TERRILL	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	1.	HRS/WK	1/15/92- 5/29/92
	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	7.	HRS/WK	1/15/92- 5/30/92
	BIOLOGICAL SCI	LAB MONITOR	N-0401	2.	HRS/WK	1/15/92- 5/29/92
*SPRINGER EDGAR	CRIMINOLOGY	DAY INSTRUCTION	I-2105	32.	TOT-HR	12/02/91- 5/12/92
*STASKO GEORGE	CRIMINOLOGY	DAY INSTRUCTION	I-2105	10.	TOT-HR	12/02/91- 5/12/92
*SUGRUE KENNETH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	6.	TOT-HR	12/02/91- 5/12/92
SULLIVAN MARY ANN	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	3.	HRS/WK	1/15/92- 5/30/92
+THOMAS CAROL B	IDST	DAY INSTRUCTION	I-4901	3.	HRS/WK	1/15/92- 5/29/92
THORBECK ANGELA	FOREIGN LANGUAGE	EVE INSTRUCTION	I-1101	3.	HRS/WK	1/15/92- 5/30/92
*TOM ROLAND W	BUSINESS	EVE INSTRUCTION	I-0501	3.	HRS/WK	1/15/92- 5/30/92
TORRES LYNNE	P E SOUTH	EVE INSTRUCTION	I-0835	6.	HRS/WK	1/15/92- 5/30/92
TRICARO ROBERT	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	HRS/WK	1/15/92- 5/29/92
TSE ANNIE	HEALTH SCIENCE	DAY INSTRUCTION	I-0837	8.	HRS/WK	1/15/92- 5/29/92
+UBUNGEN DENNIS FRED	HEALTH SCIENCE	EVE INSTRUCTION	I-0837	16.	TOT-HR	1/22/92- 3/11/92
UCHIDA RICHARD	EOPS - CCSF	COUNSELING	I-6350	4.	HRS/WK	1/21/92- 5/29/92
	BUSINESS	DAY INSTRUCTION	I-0501	5.	HRS/WK	1/15/92- 5/29/92
	BUSINESS	EVE INSTRUCTION	I-0501	3.	HRS/WK	1/15/92- 5/30/92

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\* New hourly academic employees

+ Full time academic employees -- Extra pay

# Pro-rata academic employees -- Extra pay

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NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	TOT-HR	EFFECTIVE DATES
*VEGA PAUL	CRIMINOLOGY	DAY INSTRUCTION	I-2105	20.	TOT-HR	12/02/91- 5/12/92
*VITA-FINZI PENELOPE	ENGLISH	DAY INSTRUCTION	I-1501	50.	TOT-HR	1/15/92- 5/23/92
+WALDER EDOUARD	HOTEL/RESTAURANT	DAY INSTRUCTION	I-0506	3.	HRS/WK	1/15/92- 5/29/92
	HOTEL/RESTAURANT	EVE INSTRUCTION	I-0506	1.5	HRS/WK	1/15/92- 5/30/92
	HOTEL/RESTAURANT	FOOD PREP FOR HR	N-0506	1.	HRS/WK	1/15/92- 5/30/92
	HOTEL/RESTAURANT	FOOD PREPARATION	N-0506	1.	HRS/WK	1/15/92- 5/29/92
	AERONAUTICS	DAY INSTRUCTION	I-0950	12.	HRS/WK	1/15/92- 5/29/92
	BUSINESS	EVE INSTRUCTION	I-0501	3.	HRS/WK	1/15/92- 5/30/92
	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	3.	HRS/WK	1/15/92- 5/29/92
	BIOLOGICAL SCI	LAB MONITOR	N-0401	2.	HRS/WK	1/15/92- 5/29/92
	ESL	DAY INSTRUCTION	I-1503	9.	HRS/WK	1/15/92- 5/29/92
	HOTEL/RESTAURANT	EVE INSTRUCTION	I-0506	2.	HRS/WK	1/15/92- 5/30/92
	AERONAUTICS	DAY INSTRUCTION	I-0950	3.	HRS/WK	1/15/92- 5/29/92
*WONG ALVIN	CRIMINOLOGY	DAY INSTRUCTION	I-2105	30.	TOT-HR	12/02/91- 5/12/92
WONG RONALD	ASTRONOMY	EVE INSTRUCTION	I-1911	3.	HRS/WK	1/15/92- 5/30/92
+WOOTON WARREN	AUTOMOTIVE	DAY INSTRUCTION	I-0948	7.5	HRS/WK	1/15/92- 5/29/92
*ZAMAGNI JOSEPH	CRIMINOLOGY	DAY INSTRUCTION	I-2105	6.	TOT-HR	12/02/91- 5/12/92

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\* New hourly academic employees  
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920123-G2 CHANGES  
TO TEMPORARY  
HOURLY  
ASSIGNMENTS-  
ACADEMIC  
EMPLOYEES

RESOLVED: That the temporary assignments for the following named academic employees be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
SUMMER 1991 *****					
<u>INCREASE</u>					
MICHELS ELIZABETH F	INTRNTL ED	MONITOR	N-4921	84.	TOT-HR 7/01/91- 7/15/91
ADD	INTRNTL ED	MONITOR	N-4921	21.	HRS/WK 6/03/91- 7/19/91
CURR					
FALL 1991 *****					
<u>CHANGE</u>					
+LARIN RENATO A	CHG	COUNSELING	I-6310	2.	TOT-HR 10/21/91-12/18/91
TO	GUIDANCE	COUNSELING	I-6310		TOT-HR 10/21/91-10/23/91
CURR	EVE INST SUPPORT	SITE SUPERVISOR	N-6020	2.	HRS/WK 8/21/91-12/19/91
CURR	COUNSELING	COUNSELING	I-6310	12.	TOT-HR 8/21/91-10/16/91
CURR	COUNSELING	COUNSELING	I-6310	16.	TOT-HR 10/01/91-11/21/91
CURR	COUNSELING	COUNSELING	I-6310	16.	TOT-HR 10/21/91-12/18/91

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\* New hourly academic employees  
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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
<u>INCREASE</u>					
+ALLEN MARY J	ADD	FIRE SCI TECH	I-2133	6.	HRS/WK 1/09/92 ONLY
	ADD	FIRE SCI TECH	I-2133	6.	HRS/WK 11/15/91 ONLY
	CURR	EMT	I-2133	8.	HRS/WK 8/26/91- 9/30/91
	CURR	FIRE SCI TECH	I-2133	6.	HRS/WK 10/14/91- 1/23/92
ALLEN RICHARD PAT	ADD	FIRE SCI TECH	I-2133	4.	TOT-HR 1/09/92 ONLY
	ADD	FIRE SCI TECH	I-2133	4.	TOT-HR 11/15/91 ONLY
	CURR	EMT	I-2133	4.	HRS/WK 10/14/91- 1/23/92
+AMBROZIC FRANK	ADD	HOTEL/RESTAURANT BREAKFAST	N-0506	2.	HRS/WK 12/04/91 ONLY
	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	2.	HRS/WK 11/08/91-12/13/91
	CURR	HOTEL/RESTAURANT MONITOR	N-0506	2.	TOT-HR 9/18/91 ONLY
	CURR	HOTEL/RESTAURANT OVER-SEE RECEIPTI	N-0506	40.	TOT-HR 10/24/91 ONLY
	CURR	HOTEL/RESTAURANT SET UP FUNDRAISE	N-0506	11.	TOT-HR 10/16/91-10/18/91
AVALOS DAVID	ADD	HOTEL/RESTAURANT ORGANIZE KITCHEN	N-0506	4.	HRS/WK 12/13/91 ONLY
	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	129.	TOT-HR 10/30/91-12/12/91
+BATTEL WILLIAM	ADD	HOTEL/RESTAURANT FOOD PREP & SERV	N-0506	4.	HRS/WK 12/05/91 ONLY
	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	2.	HRS/WK 8/19/91-12/20/91
	CURR	HOTEL/RESTAURANT MONITOR	N-0506	2.	HRS/WK 8/21/91-12/20/91
	CURR	HOTEL/RESTAURANT PREPARE BUFFET	N-0506	2.	TOT-HR 9/17/91 ONLY

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\* New hourly academic employees  
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920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+BATTTEL (CONT>)	CURR CURR CURR	EVE INST SUPPORT EVE INST SUPPORT HOTEL/RESTAURANT	SITE SUPERVISOR SITE SUPERVISOR FOOD PREP	N-6020 N-6020 N-6020	TOT-HR 8/21/91- 8/29/91 HRS/WK 8/26/91-12/18/91 TOT-HR 9/09/91- 9/13/91
+BEBEE LORRAINE	ADD CURR	GRAPHIC COM INFORMATION SERV	DAY INSTRUCTION STAFF DEVELOPMEN	I-1030 N-9260	HRS/WK 8/19/91-12/20/91 TOT-HR 11/18/91-12/02/91
BRAUDE ALEX	CHG TO	PHOTOGRAPHY PHOTOGRAPHY	PHOTO 150 PHOTO 150	N-1011 N-1011	TOT-HR 8/24/91-12/06/91 TOT-HR 8/24/91-12/06/91
+COCHENNEC MATHIEU	ADD CURR CURR CURR CURR CURR	HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT	FOOD PREP. DAY INSTRUCTION EVE INSTRUCTION FOOD PREPARATION PREPARE BUFFET TRAINING	N-0506 I-0506 I-0506 N-0506 N-0506 N-0506	HRS/WK 12/04/91 ONLY HRS/WK 8/19/91-12/20/91 HRS/WK 8/19/91-12/21/91 HRS/WK 8/21/91-12/20/91 TOT-HR 9/17/91 ONLY TOT-HR 8/26/91- 8/29/91
+DELGADO RITA	ADD CURR	COUNSELING COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	TOT-HR 11/26/91-12/17/91 TOT-HR 8/22/91-10/15/91
+GEE COLEEN	ADD CURR	COUNSELING COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	TOT-HR 11/26/91-12/17/91 TOT-HR 9/03/91- 9/30/91
+HAYES DANIEL	ADD CURR CURR	P E SOUTH P E SOUTH P E SOUTH	POST-SEASON DAY INSTRUCTION FOOTBALL	N-0835 I-0835 N-0835	TOT-HR 12/16/91-12/20/91 HRS/WK 8/19/91-12/20/91 TOT-HR 8/19/91-12/20/91

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+HO KAREN	ADD COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
	CURR COUNSELING	COUNSELING	I-6310	8.	TOT-HR 8/21/91- 8/26/91
	CURR COUNSELING	COUNSELING	I-6310	16.	TOT-HR 9/09/91-10/30/91
+LAUGHLIN SEAN M	ADD P E SOUTH	POST-SEASON	N-0835	15.	TOT-HR 12/16/91-12/20/91
	CURR P E SOUTH	CROSS COUNTRY	N-0835	125.	TOT-HR 8/19/91-12/20/91
LENETAKI SOPHIA	ADD FOREIGN LANGUAGE MONITOR		N-1101	7.	HRS/WK 8/19/91-12/19/91
	CURR FOREIGN LANGUAGE EVE INSTRUCTION		I-1101	6.	HRS/WK 8/19/91-12/21/91
+PALACIO MITCHELL	ADD P E SOUTH	SOCCER	N-0835	125.	TOT-HR 8/19/91-12/20/91
	CURR EVE INST SUPPORT SITE SUPERVISOR		N-6020	3.	HRS/WK 8/21/91-12/18/91
PEREZ ROSA	ADD COUNSELING	COUNSELING	I-6310	20.	TOT-HR 11/26/91-12/17/91
	CURR COUNSELING		I-6310	6.	HRS/WK 8/21/91-12/20/91
+ROBERTS DAVID M	ADD P E SOUTH	POST-SEASON	N-0835	15.	TOT-HR 12/16/91-12/20/91
	CURR P E SOUTH	DAY INSTRUCTION	I-0835	4.	HRS/WK 8/19/91-12/19/91
	CURR P E SOUTH	EVE INSTRUCTION	I-0835	6.	HRS/WK 8/19/91-12/21/91
	CURR P E SOUTH	SOCCER	N-0835	3.	HRS/WK 8/19/91-12/19/91
+RUSH GEORGE	ADD P E SOUTH	POST-SEASON	N-0835	15.	TOT-HR 12/16/91-12/20/91
	CURR P E SOUTH	ATHLETIC DIRECTO	N-0835	95.	TOT-HR 8/19/91-12/20/91
	CURR P E SOUTH	FOOTBALL	N-0835	190.	TOT-HR 8/19/91-12/20/91

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay

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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
SCHOON HOWARD	ADD COUNSELING COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	15. 48.	HRS/WK 10/14/91-12/20/91 TOT-HR 8/19/91- 8/26/91
+SHANAHAN MAUREEN G	ADD FIRE SCI TECH FIRE SCI TECH EMT EMT	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-2133 I-2133 I-2133 I-2133	6. 6. 8. 6.	HRS/WK 1/09/92 ONLY HRS/WK 11/15/91 ONLY HRS/WK 8/26/91- 9/30/91 HRS/WK 10/14/91- 1/23/92
+TA MINH HOA	ADD COUNSELING COUNSELING COUNSELING	COUNSELING COUNSELING COUNSELING	I-6310 I-6310 I-6310	20. 16. 16.	TOT-HR 11/26/91-12/17/91 TOT-HR 8/21/91-10/16/91 TOT-HR 10/21/91-12/18/91
+WALDER EDOUARD	ADD HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT	PREPARE FOOD DAY INSTRUCTION FOOD PREPARATION PREPARE BUFFET PREPARE FOOD	N-0506 I-0506 N-0506 N-0506 N-0506	4. 3. 1. 2. 6.	HRS/WK 12/03/91-12/04/91 HRS/WK 8/19/91-12/20/91 HRS/WK 8/21/91-12/11/91 TOT-HR 9/17/91 ONLY TOT-HR 10/16/91-10/18/91
WELLS WALLACE E	ADD COUNSELING BUSINESS COUNSELING COUNSELING	COUNSELING EVE INSTRUCTION COUNSELING COUNSELING	I-6310 I-0501 I-6310 I-6310	15. 3. 21. 54.	HRS/WK 10/14/91-12/20/91 HRS/WK 8/19/91-12/21/91 TOT-HR 8/21/91- 9/13/91 TOT-HR 9/09/91-12/21/91

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\* New hourly academic employees  
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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+WEST JANET	ADD COUNSELING CURR COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	20. 2.	TOT-HR 11/26/91-12/17/91 TOT-HR 9/05/91-10/24/91
INTERIM 91-92 *****					
<u>INCREASE</u>					
+ARMISTEAD ELIZABETH	ADD COUNSELING CURR MATRICULATION	COUNSELING MONITOR	I-6310 N-6491	20. 15.	HRS/WK 1/06/92- 1/14/92 HRS/WK 7/22/91- 7/26/91
+CALDERON VIVIAN	ADD RESEARCH CURR RESEARCH	RESEARCH RESEARCH	N-6630 N-6630	24. 35.	HRS/WK 1/10/92- 1/14/92 TOT-HR 8/12/91- 8/16/91
+GARFINKLE JOAN	ADD COUNSELING CURR MATRICULATION	COUNSELING COUNSELING	I-6310 I-6491	20. 20.	HRS/WK 1/02/92- 1/08/92 HRS/WK 7/15/91- 8/16/91
GRIFFIN BERNICE Y	ADD COUNSELING CURR COUNSELING CURR EOPS - CCSF CURR MATRICULATION CURR MATRICULATION CURR MATRICULATION	COUNSELING COUNSELING COUNSELING COUNSELING COUNSELING COUNSELING	I-6310 I-6310 I-6491 I-6491 I-6491 I-6491	22. 90. 20. 20. 20. 66.	1/07/92- 1/14/92 TOT-HR 7/15/91- 8/16/91 TOT-HR 1/06/92- 1/10/92 HRS/WK 7/15/91- 7/19/91 HRS/WK 7/22/91- 7/28/91 TOT-HR 7/29/91- 8/16/91
+HIROSE LYNDA	ADD HOTEL/RESTAURANT ADVANCE REG.		I-0506	20.	HRS/WK 1/08/92- 1/14/92

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\* New hourly academic employees  
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920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
HIROSE (cont.)	ADD	HOTEL/RESTAURANT	N-0506	20.	TOT-HR 1/08/92- 1/14/92
	CURR	HOTEL/RESTAURANT	I-0506	20.	TOT-HR 8/12/91- 8/15/91
	CURR	HOTEL/RESTAURANT	N-0506	3.	TOT-HR 8/14/91- 8/15/91
	CURR	HOTEL/RESTAURANT	N-0506	4.	TOT-HR 8/17/91- 8/22/91
+HO KAREN	ADD	COUNSELING	I-6310	20.	HRS/WK 1/02/92- 1/08/92
	CURR	COUNSELING	I-6310	19.	TOT-HR 8/12/91- 8/15/91
	CURR	MATRICULATION	I-6491	24.	TOT-HR 7/15/91- 8/02/91
	CURR	MATRICULATION	I-6491	20.	TOT-HR 7/19/91- 7/26/91
	CURR	MATRICULATION	I-6491	20.	HRS/WK 7/29/91- 8/09/91
	CURR	MATRICULATION	I-6491	8.	TOT-HR 8/05/91- 8/06/91
+LE KIM D	ADD	COUNSELING	I-6310	20.	HRS/WK 1/02/92- 1/15/92
	CURR	MATRICULATION	I-6491	20.	HRS/WK 7/22/91- 8/02/91
LUM HELEN WONG C	ADD	COUNSELING	I-6310	20.	TOT-HR 1/07/92- 1/14/92
	CURR	COUNSELING	I-6310	17.	TOT-HR 7/17/91- 8/20/91
	CURR	MATRICULATION	I-6491	6.	TOT-HR 7/15/91 ONLY
MALONEY CORNELIUS	ADD	COUNSELING	I-6310	26.	TOT-HR 1/07/92- 1/14/92
	CURR	COUNSELING	I-6310	50.	TOT-HR 7/12/91- 7/29/91
	CURR	COUNSELING	I-6310	98.	TOT-HR 7/15/91- 8/05/91
+MCGRIFF LULANN	ADD	COUNSELING	I-6310	20.	TOT-HR 1/02/92- 1/14/92
	CURR	COUNSELING	I-6310	60.	TOT-HR 7/15/91- 8/02/91
	CURR	MATRICULATION	I-6491	20.	HRS/WK 7/22/91- 8/16/91

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+OBENCHAIN CYNTHIA	ADD COUNSELING	COUNSELING	I-6310	8.	TOT-HR 1/02/92- 1/06/92
	CURR COUNSELING	COUNSELING	I-6310	66.	TOT-HR 7/29/91- 8/16/91
	CURR MATRICULATION	COUNSELING	I-6491	8.	TOT-HR 7/22/91- 7/26/91
	CURR MATRICULATION	COUNSELING	I-6491	28.	TOT-HR 7/29/91- 8/01/91
+PADUA JOSEPH H	ADD COUNSELING	COUNSELING	I-6310	23.	TOT-HR 1/02/92- 1/14/92
	CURR MATRICULATION	COUNSELING	I-6491	66.	TOT-HR 7/29/91- 8/16/91
PEREZ ROSA	ADD COUNSELING	COUNSELING	I-6310	20.	HRS/WK 1/02/92- 1/08/92
	CURR MATRICULATION	COUNSELING	I-6491	18.	TOT-HR 8/10/91- 8/17/91
+PIROLT ERWIN	ADD HOTEL/RESTAURANT	CHEF DUTIES	N-0506	20.	TOT-HR 1/08/92- 1/14/92
	CURR HOTEL/RESTAURANT	PRE-OPENING	N-0506	20.	TOT-HR 8/13/91- 8/16/91
+VASQUEZ MARIA C	ADD COUNSELING	COUNSELING	I-6310	4.	HRS/WK 1/07/92 ONLY
	ADD COUNSELING	COUNSELING	I-6310	6.	TOT-HR 8/3/91- 8/16/91
	CURR COUNSELING	COUNSELING	I-6310	18.	TOT-HR 1/06/92- 1/08/92
	ADD HOTEL/RESTAURANT	PRE-OPENING	STOR	30.	HRS/WK 1/08/92- 1/14/92
WILLE PATRICK	CURR HOTEL/RESTAURANT	MONITOR	N-0506	30.	TOT-HR 8/12/91- 8/16/91
	ADD COUNSELING	COUNSELING	I-6310	20.	TOT-HR 1/02/92- 1/14/92
+WONG PAUL	CURR COUNSELING	COUNSELING	I-6310	20.	TOT-HR 7/19/91- 7/26/91
	CURR COUNSELING	COUNSELING	I-6310	66.	TOT-HR 7/22/91- 8/16/91
	ADD COUNSELING	COUNSELING	I-6310	8.	TOT-HR 1/07/92 ONLY
YNGOJO MARCUS	CURR MATRICULATION	COUNSELING	I-6491	20.	HRS/WK 7/15/91- 7/19/91
	CURR MATRICULATION	COUNSELING	I-6491	66.	TOT-HR 7/26/91- 8/16/91
	ADD COUNSELING	COUNSELING	I-6310	8.	TOT-HR 1/07/92 ONLY

G1 to G11  
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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
<u>DECREASE</u>					
MICHELS ELIZABETH F	CNCL	INTRNTL ED	N-4921	21.	HRS/WK 7/20/91- 8/16/91
	CURR	INTRNTL ED	N-4921	84.	TOT-HR 12/21/91- 1/14/92
SPRING 1992 *****					
<u>INCREASE</u>					
+BEDECARRAX EDMUND	ADD	BIOLOGICAL SCI	I-0401	36.	TOT-HR 1/30/92- 3/07/92
	ADD	BIOLOGICAL SCI	I-0401	18.	TOT-HR 3/19/92- 3/22/92
	ADD	BIOLOGICAL SCI	I-0401	18.	TOT-HR 4/23/92- 5/03/92
	ADD	BIOLOGICAL SCI	I-0401	18.	TOT-HR 5/06/92- 5/10/92
	ADD	BIOLOGICAL SCI	N-6020	2.	HRS/WK 1/15/92- 5/29/92
	CURR	EVE INST SUPPORT	N-6020	4.	HRS/WK 1/21/92- 5/26/92
	CURR	EVE INST SUPPORT	N-6020	8.	TOT-HR 1/22/92- 1/30/92
COLLIS HARRY					
	ADD	FOREIGN LANGUAGE	I-1101	3.	HRS/WK 1/15/92- 5/30/92
	CURR	FOREIGN LANGUAGE	I-1101	6.	HRS/WK 1/15/92- 5/30/92
DAY TERRY					
	ADD	EOPS - CCSF	I-6350	12.	HRS/WK 1/21/92- 5/29/92
	CURR	BEHAVIORAL SCI	I-2001	3.	HRS/WK 1/15/92- 5/29/92
DEVOTO DONALD					
	ADD	HOTEL/RESTAURANT	I-0506	3.	HRS/WK 1/15/92- 5/29/92
	CURR	EVE INST SUPPORT	N-6020	2.	HRS/WK 1/27/92- 5/18/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+DOKEY JACK	ADD CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506 I-0501	3. 3.	HRS/WK 1/22/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
DULMAN MARC	ADD CURR	ENGLISH EVE INSTRUCTION	I-1501 I-1501	3. 3.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/30/92
FEMENIA CAROL	CHG TO	NURSING DAY INSTRUCTION	I-1203 I-1203	17. 144.	HRS/WK 3/24/92- 5/20/92 TOT-HR 3/24/92- 5/20/92
HALL THOMAS	ADD CURR	RADIOLOGIC TECH DAY INSTRUCTION	I-1225 I-1225	3. 3.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
JASKO FRANKLIN	CHG TO CURR CURR	LIBRARY REFERENCE LC SITE SUPERVISOR REFERENCE	I-6120 I-6120 N-6020 I-6120	3. 5. 2. 2.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/27/92- 5/29/92 HRS/WK 1/18/92- 5/30/92 HRS/WK 1/15/92- 5/29/92
KRAMER LEWIS	ADD CNCL	MATHEMATICS EVE INSTRUCTION	I-1701 I-1701	8. 6.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92
+LARIN RENATO A	ADD CURR CURR	GUIDANCE GUIDANCE EVE INST SUPPORT	I-4933 I-4933 N-6020	16. 2. 8.	TOT-HR 3/24/92- 5/21/92 HRS/WK 4/03/92- 5/29/92 HRS/WK 1/21/92- 5/28/92
LAWSON DANIEL	ADD CURR	CRIMINOLOGY DAY INSTRUCTION	I-2105 I-2105	12. 3.	TOT-HR 12/02/91- 5/12/92 HRS/WK 1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
LAWSON LAWRENCE	ADD CURR	CRIMINOLOGY CRIMINOLOGY	I-2105 I-2105	54. 3.	TOT-HR 12/02/91- 5/12/92 HRS/WK 1/15/92- 5/30/92
LEGUT MICHAEL	CHG TO	CAREER DEV/PLACE CAREER DEV/PLACE	I-6330 I-6330	6. 7.5	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
LUCARELLI ADAM	ADD ADD CURR	P E SOUTH P E SOUTH P E NORTH	I-0835 N-0835 I-0836	4. 125. 2.	HRS/WK 1/15/92- 5/29/92 TOT-HR 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/30/92
MCCORD KAREN	ADD CURR	BEHAVIORAL SCI BEHAVIORAL SCI	I-2001 I-2001	3. 6.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/30/92
MIDDLETON DENNIS	ADD CURR	BUSINESS BUSINESS	I-0501 I-0501	3. 5.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/30/92
PABLO ELZA	ADD CURR	MED-RECORD TECH MED-RECORD TECH	I-1215 I-1215	5. 2.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92
+PIROLT ERWIN	ADD ADD ADD CURR	HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT EVE INST SUPPORT	I-0506 N-0506 N-6020 N-6020	1.5 1. 6. 4.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/23/92- 5/21/92 HRS/WK 1/21/92- 5/20/92 HRS/WK 1/23/92- 5/27/92
REITAN CAROL H	ADD CHG TO CURR	FOREIGN LANGUAGE FOREIGN LANGUAGE FOREIGN LANGUAGE FOREIGN LANGUAGE	I-1101 N-1101 N-1101 N-1101	3. 14. 7. 3.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/29/92

\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+SILVERBERG-WILLIS LU CHG TO	P E NORTH P E NORTH	DAY INSTRUCTION DAY INSTRUCTION	I-0836 I-0836	2. 4.	HRS/WK 1/22/92- 3/18/92 HRS/WK 1/22/92- 3/18/92
<u>DECREASE</u>					
ALLEN RICHARD PATRIC CHG TO	FIRE SCI TECH FIRE SCI TECH	DAY INSTRUCTION DAY INSTRUCTION	I-2133 I-2133	2. 2.	HRS/WK 1/15/92- 5/29/92 HRS/WK 2/03/92- 5/29/92
CHG TO	FIRE SCI TECH FIRE SCI TECH	DAY INSTRUCTION DAY INSTRUCTION	I-2133 I-2133	2. 2.	HRS/WK 1/15/92- 5/29/92 HRS/WK 2/03/92- 5/29/92
BANUET-ALVERS YVONNE CHG TO	P E NORTH P E NORTH	DAY INSTRUCTION DAY INSTRUCTION	I-0836 I-0836	8. 6.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
BRUNING WILLIAM CNCL CURR	BUSINESS BUSINESS	EVE INSTRUCTION EVE INSTRUCTION	I-0501 I-0501	3. 5.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92
CONDE MARIE TRONCO ADD CNCL	MED-RECORD TECH MED-RECORD TECH	EVE INSTRUCTION EVE INSTRUCTION	I-1215 I-1215	2. 6.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/29/92
CURR	MED-RECORD TECH	DAY INSTRUCTION	I-1215	2.	HRS/WK 1/15/92- 5/29/92
+CONLEY LINDA CHG TO	LIBRARY LIBRARY	REFERENCE REFERENCE LC	I-6120 I-6120	2. 2.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/27/92- 5/29/92
HELLERSTEIN NATHANE ADD CNCL	MATHEMATICS MATHEMATICS	EVE INSTRUCTION EVE INSTRUCTION	I-1701 I-1701	6. 8.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92

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01/23/92

\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-G2  
(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
HERRON BOBIE J	CNCL MED-RECORD CURR MED-RECORD	TECH EVE INSTRUCTION TECH EVE INSTRUCTION	I-1215 I-1215	2. 3.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92
NIELSEN LEIF	CHG WRITING LAB TO WRITING LAB CURR ESL	MONITOR MONITOR DAY INSTRUCTION	I-1503 N-1503 I-1503	1. 1. 5.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
+SZOMBATHY AGNES	CHG LIBRARY TO LIBRARY	REFERENCE REFERENCE LC	I-6120 I-6120	6. 2.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/27/92- 5/29/92
<u>CANCEL</u>					
BROADHURST CHARLES	CNCL FOREIGN LANGUAGE	EVE INSTRUCTION	I-1101	3.	HRS/WK 1/15/92- 5/30/92
+COHEN INEZ	CNCL LIBRARY	REFERENCE	I-6120	3.	HRS/WK 1/15/92- 5/29/92
+OSBORNE MARIE	CNCL GUIDANCE	DAY INSTRUCTION	I-4933	2.	HRS/WK 3/06/92- 5/01/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



920123-G3  
 TEMPORARY HOURLY  
 ASSIGNMENTS-  
 ACADEMIC  
 EMPLOYEES-  
 CERTIFICATED  
 SUPERVISORS.

RESOLVED: That the following named academic employees-certificated supervisors be appointed be to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	HRS/WK	EFFECTIVE DATES
SPRING 1992 *****						
+CATE DONALD	THEATRE ARTS	DAY INSTRUCTION	I-1007	4.5	HRS/WK	1/15/92- 5/29/92
+DAWYDIAK CECILE	NURSING	DAY INSTRUCTION	I-1203	121.	TOT-HR	1/30/92- 5/14/92
+DUGGAN BRADLEY J	P E SOUTH	DAY INSTRUCTION	I-0835	2.	HRS/WK	1/15/92- 5/29/92
+HUTTON ROSCOE	AERONAUTICS	DAY INSTRUCTION	I-0950	7.5	HRS/WK	1/15/92- 5/29/92
+JOHNSON ELAINE	BIOLOGICAL SCI	EVE INSTRUCTION	I-0401	3.	HRS/WK	1/15/92- 5/30/92
MARCI ALICE	MED-RECORD TECH	EVE INSTRUCTION	I-1215	6.	HRS/WK	1/15/92- 5/30/92
+SCOPAZZI JOHN A	HOTEL/RESTAURANT	DAY INSTRUCTION	I-0506	2.	HRS/WK	1/15/92- 5/29/92
	HOTEL/RESTAURANT	EXEC. CHEF DUTIE	N-0506	1.	HRS/WK	1/21/92- 5/20/92
	HOTEL/RESTAURANT	FOOD PREPARATION	N-0506	1.	HRS/WK	1/15/92- 5/29/92
	HOTEL/RESTAURANT	FACILITIES/PLAN	N-0506	5.	HRS/WK	1/21/92- 5/20/92

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\* New hourly academic employees  
 + Full time academic employees -- Extra pay  
 # Pro-rata academic employees -- Extra pay



920123-G4 CHANGES  
TO TEMPORARY  
HOURLY  
ASSIGNMENTS-  
ACADEMIC  
EMPLOYEES-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the following named academic employees-certificated supervisors be to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
-------------------	------------	----------	--------	------------------	-----------------

INTERIM 91-92  
\*\*\*\*\*

INCREASE

+SCOPAZZI JOHN A	ADD	HOTEL/RESTAURANT	PRE-OPENING SET- N-0506	25.	HRS/WK 1/08/92- 1/14/92
	CURR	HOTEL/RESTAURANT	MONITOR N-0506	17.	TOT-HR 8/12/91- 8/15/91
	CURR	HOTEL/RESTAURANT	PRE-OPENING ORGA N-0506	18.	TOT-HR 8/14/91- 8/16/91

SPRING 1992  
\*\*\*\*\*

INCREASE

LAWSON ALLIENE M	CHG TO	CAREER DEV/PLACE	COUNSELING I-6330	12.	HRS/WK 1/15/92- 5/29/92
	CURR	CAREER DEV/PLACE	COUNSELING I-6330	10.5	HRS/WK 1/15/92- 5/29/92
		CAREER DEV/PLACE	DEPT HEAD N-6330	7.	HRS/WK 1/15/92- 5/29/92

DECREASE

+NELSON ANNA	CNCL	DENTAL ASSISTING	DAY INSTRUCTION I-1204	3.	HRS/WK 1/15/92- 5/29/92
	CURR	DENTAL ASSISTING	EVE INSTRUCTION I-1204	16.	TOT-HR 3/28/92- 4/04/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-G5  
Department  
Head  
Stipends

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Spring Semester 1992; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

\*\*SPRING 1992\*\*

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
CERONE, JACK	Transitional Studies	3,704.00	11
HAM, RICHARD	Film Production	926.00	1
ROSENTHAL, NADINE	Learning Assistance	926.00	1
YEE, SUE LIM	Counseling	2,778.00	8

920123-G6  
Amendment  
to Resolution

RESOLVED: That resolution 910822-G5, Department Head Stipends, 1991-92, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
RANDOLPH, ALVIN	Counseling	3,148.00	10
RANDOLPH, ALVIN	Counseling	3,148.00 (Fall only)	10

CHANGE FROM:  
TO:

920123-G7  
Additional  
Hours of  
Service

RESOLVED: That on the effective dates indicated, LEE, CHARLES, Part-Time Regular Faculty, be assigned additional hours of service. Salary to be computed on a pro-rata basis in accordance with the Superior Court settlement of August 15, 1985: Superior Court Nos. 770-826 and 789-750.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATES</u>
LEE, CHARLES	Fire Science Tech	3 hrs/wk (Pro-rata pay)	01/15/92-05/29/92

920123-G8  
Demise

RESOLVED: That effective the date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
TOLER, MELVIA	Counseling	December 18, 1991

920123-G9

Amendment

to Resolution

RESOLVED: That resolution 910523-G6, Leave of Absence 1991-92, be amended in part to show the following:

<u>CHANGE FROM:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
	SCHAFFER, GARY	Business	17.P 3.75/15	08/19/91-05/29/92
<u>TO:</u>	SCHAFFER, GARY	Business	17.P 3.75/15	08/19/91-12/20/91

920123-G10

Amendment

to Resolution

RESOLVED: That resolution 911219-G5, Full-Time Temporary, be amended in part to show the following:

<u>DELETE:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
	DEASON, NANCY	DSPS	Full-Time Temporary	Mitchell, Kathleen	01/15/92-05/29/92
			(Long-Term Substitute)	C1-4991-1326	

920123-G11

Amendment

to Resolution

RESOLVED: That resolution 911219-G7, Full-Time Temporary, be amended in part to show the following:

<u>DELETE:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
	DALEY, RICHARD	Chemistry	Full-Time Temporary	Meehan, Valerie	01/15/92-05/29/92
			(Long-Term Substitute)	C1-4991-1326	
<u>ADD:</u>	FELDMAN, BENJAMIN	Chemistry	Full-Time Temporary	Meehan, Valerie	01/15/92-05/29/92
			(Long-Term Substitute)	C1-4991-1326	
	HAMMERICH, KEITH	Hotel & Restaurant	Full-Time Temporary	Bratt, Frank	01/15/92-05/29/92
			(Long-Term Substitute)	C1-0506-1120	

G1 to G11

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Honorable Board of Trustees of the  
San Francisco Community College District

Subject:     Resolution 920123H1-H2  
              Academic Employees  
              Credit Program  
              Categorically Funded  
              City College of San Francisco

President and Members:

Resolution 920123H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code §87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

Resolution 920123H1-H2 are recommended for adoption.

Recommended for Adoption:

Evan S. Dobelle  
Chancellor

H1-H2  
Page 1 of 6  
1/23/92



920123-H1  
CATEGORICALLY  
FUNDED HOURLY  
ASSIGNMENTS

RESOLVED: That the following named academic employees be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
SPRING 91 *****					
+LEW GORDON	INTER EDUCATION U.S. DEPT OF ED	MONITOR 900524-B6	N-G1-1510-1422	10.	TOT-HR 1/23/91- 2/23/91
INTERIM 91-92 *****					
BARTON GARY JACK	COLLEGE ADMIN FLEX	STAFF DEVELOPMENT 910725-B19	N-G1-4830-1422	6.5	TOT-HR 8/14/91 ONLY
TAYLOR CLARK L	GAY/LES STUDIES PROJECT SAVE	PROJECT SAVE 910822-B30	N-G1-1420-1422	45.	TOT-HR 12/21/91- 1/20/92
FALL 1991 *****					
+FREDRICKSON SANDRA	LVN PROGRM IMPROV	MONITOR 900830-B8	N-G9-5120-1422	12.	TOT-HR 12/09/91-12/20/91 ACTIVITY 19E
+OBENCHAIN CYNTHIA	CONTRACT ED FED RES BANK	COUNSELING 910627-B23	I-G9-9160-1442	3.	TOT-HR 12/06/91 ONLY

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-H1  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
SPRING 1992 *****					
AMMIANO THOMAS R	GAY/LES STUDIES PROJECT SAVE	MONITOR/DEVELOPE 910822-B30	N-G1-1420-1422	12. HRS/WK	1/21/92- 5/29/92
	GAY/LES STUDIES PROJECT SAVE	MONITOR/COORD 910822-B30	N-G1-1490-1422	9. HRS/WK	1/21/92- 5/29/92
+FRIED-LEE LAURI	OFC OF INSTR PROG IMPROV	PROGRAM DEVELOPMENT 900830-B8	N-G9-5120-1422	6. HRS/WK	1/15/92- 5/29/92 ACTIVITY 12B
+HO KAREN	OFFICE OF INSTR GAIN 1991-92	COUNSELING 910627-B20	I-G1-6030-1442	5. HRS/WK	1/15/92- 5/29/92
HOBIN RUTH	HEALTH SCIENCE PROJECT SAVE	DAY INSTUCTION 910822-B30	I-G9-1420-1322	6. HRS/WK	1/15/92- 5/29/92
+LE KIM D	OFFICE OF INSTR GAIN 1991-92	COUNSELING 910627-B20	I-G1-6030-1442	5. HRS/WK	1/15/92- 5/29/92
*LOO JOSEPHINE	CAP GRANT CAP WRITING	COUNSELOR 910822-B13	I-G1-1410-1442	15. HRS/WK	1/15/92- 5/29/92
+RENDON PEGGY	OFFICE OF INSTR GAIN 1991-92	COUNSELING 910627-B20	I-G1-6030-1442	10. HRS/WK	1/15/92- 5/29/92
ROMANO LISA C	OFFICE OF INSTR GAIN 1991-92	COUNSELING 910627-B20	I-G1-6030-1442	15. HRS/WK	1/15/92- 5/29/92

H1 to H2  
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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



920123-H1  
(continued)  
NAME

DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
+WOLF ROSALIE	OFC OF INSTRUC PROG IMPROV	PROGRAM DEVELOPMENT 900830-B8 N-G9-5120-1422	6.	1/15/92- 5/29/92 ACTIVITY 12B
YU HOWARD K	OFFICE OF INSTR GAIN 1991-92	COUNSELING 910627-B20 I-G1-6030-1422	6.	1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-H2  
CHANGES TO  
CATEGORICALLY  
FUNDED HOURLY  
ASSIGNMENTS

RESOLVED: That the following named academic employees be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

EMPLOYEES  
NAME

SPRING 91  
\*\*\*\*\*

INCREASE

+PADUA JOSEPH

CHG CONTRACT ED  
WELLS FARGO  
TO CONTRACT ED  
WELLS FARGO

ORIENTATION  
910822-B5  
COUNSELING  
910822-B5

N-G1-9250-9999  
I-G1-9250-9999

51. TOT-HR 9/12/91-11/17/91  
51. TOT-HR 9/12/91-12/24/91

DECREASE

TENG SHIREE

CHG LABOR STUDIES  
FII GRANT  
TO LABOR STUDIES  
FII GRANT  
AND LABOR STUDIES  
FII GRANT

PROJECT DIR  
910425-B6  
PROJECT DIR  
910425-B6  
PROJECT DIR  
910425-B6

I-G0-5140-1422  
I-G0-5140-1422  
I-G0-5140-1422

5. HRS/WK 8/19/91-12/20/91  
5. HRS/WK 8/19/91-11/24/91  
2.5 HRS/WK 11/25/91-12/20/91

H1 to H2  
page 5 of 6  
01/23/92

\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920123-H2  
(continued)  
NAME

CANCEL

DEPARTMENT	ACTIVITY	BUDGET	HOURS	HRS/WK	EFFECTIVE DATES
CONTRACT ED PG & E	BUSINESS ESL 911023-B4	I-G1-9260-9999	9.		11/25/91-12/20/91
OFFICE OF INSTR PROGRAM IMPR	PROGRAM IMPR 900830-B8	N-G0-5110-1422	35.	TOT-HR	10/01-91-12/20/91

+NAKAHATA ALICE

INTERIM 91-92  
\*\*\*\*\*

CHG	AIDS AWARENESS PROJECT SAVE	MONITOR 910822-B30	136.	TOT-HR	12/21/91-1/14/92
TO	AIDS AWARENESS PROJECT SAVE	MONITOR 910822-B30	136.	TOT-HR	12/21/91-1/17/92

AMMINANO THOMAS

H1 to H2  
page 6 of 6  
01/23/92

\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920123-J1 to 920123-J6  
Academic Employees  
Non-Credit Program  
Categorically Funded  
City College of San Francisco

President and Members:

Resolutions No. 920123-J1 to 920123-J6 cover appointments of academic employees to categorically funded positions and/or other related personnel transactions pursuant to the provisions of California Education Code Section 87470. All appointments are classified as temporary. Board of Trustees approval is required.

Resolutions No. 920123-J1 to 920123-J6 are recommended for adoption.

Recommended for adoption:

Evans S. Dobelle  
Chancellor

J1 to J6  
Page 1 of 6 Pages  
01/23/92



COMMUNITY COLLEGE CAMPUSES920123-J1Categorically  
Funded Hourly  
Appointments

RESOLVED: That effective on the dates shown, the following academic employees be appointed to Categorically funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Aguirre, Patrico	Downtown (US Navy) Bd. Res. # 910926-B3 Appn. # G91-9130	Word Perfect	6 Tot. Hrs. (I)	1/9/92-Only
+Anesi, Patricia	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curr. Dev.	2 Tot. Hrs. (NI)	1/24/92-Only
*Blanchard, Rosalyn	Parent Ed. (Cent. Based) Bd. Res. # 910725-B2 Appn. # N91-4120	Parent Ed.	25 Hrs./Wk. (I)	12/23/91-1/3/92
+Chan, Marcia	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curr. Dev.	24 Tot. Hrs. (NI)	1/27/92-2/7/92
*Chavez-Frinak, Sylvia	Parent Ed. (St. Preschool) Bd. Res. # 910725-B12 Appn. # N91-4220	Curr. Dev.	6 Tot. Hrs. (NI)	12/23/91-Only
+Chen, Pearl H.	Downtown (Asians Inc.) Bd. Res. # 910822-B25 Appn. # G91-9330	Assessment/ Counseling	5 Tot. Hrs. (I)	12/4/91-12/5/91
+Corbie, Terrance	Downtown (PG & E) Bd. Res. # 911023-B4/911121-B5 Appn. # G91-9260	Computer Applic.	174 Tot. Hrs. (I)	1/21/92-5/22/92
Coulter, Dale	Downtown (Alliance) Bd. Res. # 900927-B2 Appn. # G90-7520	Wordperfect	12 Tot. Hrs. (I)	11/18/91-12/16/91

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920123-J1

Cat. Funded

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Foston, Frances	Adams (VATEA) Bd. Res. # 910926-B12 Appn. # G91-3605	Off. Tech.	15 Hrs./Wk. (I)	1/15/92-5/29/92
*Ingram, Dorothy	Parent (St. Preschool) Bd. Res. # 910725-B12 Appn. # N91-4220	Program Supervisor	60 Tot. Hrs. (I)	12/21/91-1/14/92
Lee, Thomas	Lab. Studies (PIF) Bd. Res. # 910425-B6 Appn. # G91-5140	Workers' Rights	45 Tot. Hrs. (I)	1/27/92-5/13/92
Lewis, Julie F.	Parent Ed. (CDP) Bd. Res. # 910725-B2 Appn. # N91-4120	Parent Ed.	10 Hrs./Wk. (I)	1/15/92-5/29/92
+Lock, Pearl	TRC (ABE) Bd. Res. # 910725-B8 Appn. K1-4940	Testing	3 Tot. Hrs. (NI)	12/10/91-Only
Louie, Van	Lab. Studies (PIF) Bd. Res. # 910425-B6 Appn. # G91-5140	Workers' Rights	45 Tot. Hrs. (I)	2/12/92-5/29/92

\*Inter-Session

+Regular Instructor - Extra Pay for Overload



COMMUNITY COLLEGE CAMPUSES

920123-J1

Cat. Funded

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Maffei, Nicholas	Downtown (PG & E) Bd. Res. # 911023-B4/911121-B5 Appn. # G91-9260	Computer Applic.	20 Tot. Hrs. (I)	1/6/92-1/17/92
*Nakahata, Alice	Parent Ed. (St. Preschool) Bd. Res. # 910725-B12 Appn. # N91-4220	Program Supervisor	60 Tot. Hrs. (I)	12/21/91-1/14/92
Parson, Yvonne	Parent Ed. (St. Preschool) Bd. Res/ # 910725-B12 Appn. # N91-4220	Parent Education	16 Hrs./wk. (I)	1/15/92-5/29/92
+Savage, K. Lynn	TRC (SDE) Bd. Res. # 910822-B23 Appn. # G91-2820	Curr. Dev.	10 Hrs./wk. (NI)	1/16/92-5/29/92
*Scholnick, Nadia	TRC (ABE) Bd. Res. 910725-B8 Appn. # K1-4940	Curr. Dev.	77 Tot. Hrs. (NI)	1/6/92-1/15/92
Siegel, Robert	"	Curr. Dev.	3 Tot. Hrs. (NI)	1/24/92-Only
Tsang, Simon	"	Curr. Dev.	4 Tot. Hrs. (NI)	1/24/92-1/27/92
Velleno, Dianne	Parent Ed. (St. Preschool) Bd. Res/ # 910725-B12 Appn. # N91-4220	Student Health	15 Hrs./wk. (I)	1/15/92-5/29/92

\*Inter-Session  
+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920123-J1

Cat. Funded

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Wong, Kathy	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curr. Dev.	35 Hrs./wk. (NI)	1/8/92-1/14/92
Yee, Rodney	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curr. Dev.	5 Tot. Hrs. (NI)	1/14/92-1/27/92

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920123-J2  
Amendment

RESOLVED: That Resolution No. 910926-J1, pertaining Cat. Funded Hourly Appointments, be amended as shown for JOHN WILDE, CTRC (ABE)

HOURS SHOWN

SHOULD BE

30 Tot. Hrs. (NI)

40 Tot. Hrs. (NI)

920123-J3  
Instructional  
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to John Adams (Foster Parent Program).

Class: Baker's Clay  
Location: John Adams  
Instructor: Dorothy Ingram  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$100.00  
Period of Time: 11/16/91  
Group Leader: Sandra Cohen-Wynn

920123-J4

Class: Beauty Make-Over  
Location: John Adams  
Instructor: Dorothy Ingram  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$120.00  
Period of Time: 11/16/91  
Group Leader: Barbara Paul-Elzer

920123-J5

Class: Stress Management Through Nutrition  
Location: John Adams  
Instructor: Dorothy Ingram  
No. of Sessions: 3  
Hours per Session: 3  
Fee per Session: \$90.00  
Period of Time: 1/23/92-2/6/92  
Group Leader: Gloria Brown

920123-J6

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes the following program is attached to Parent Education (Center Based)

Class: Artistic Expression and Cultural Awareness  
Location: Grace Child Dev. Center  
Instructor: Dorothy Ingram  
No. of Sessions: 8  
Hours per Session: 2  
Fee per Session: \$25.00  
Period of Time: 10/8/91-10/30/91  
Group Leader: Gladys Cespedes





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920123-K1 to 920123-K4  
Academic Employees  
Non-Credit Program  
District Funded  
City College of San Francisco

President and Members:

Resolutions No. 920123-K1 to 920123-K4 cover appointments of academic employees to district funded positions and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

Resolutions No. 920123-K1 to 920123-K4 are recommended for adoption.

Recommended for adoption:

Evan S. Dobelle  
Chancellor



COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly

Appointments

RESOLVED: That effective on the dates shown, the following named academic employees be appointed to temporary positions; Instructional (I) or Non-Instructional (NI) as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Adan, Michael A. III	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Asker, Donald	1/27/92-6/8/92	3 Hrs./wk. (I)	"	A1-4877-1322
Asker, Donald	2/1/92-6/6/92	40 Tot. Hrs. (I)	"	A1-4877-1322
Baar, Marlene	1/15/92-5/29/92	15 Hrs./wk. (I)	Child Develop. (JAD)	N91-4020-1322
+Beasley, Willis M.	1/15/92-5/29/92	5 Hrs./wk. (I)	Automotive (JOC)	A1-4867-1322
+Bell, Jorge	1/15/92-5/29/92	5 Hrs./wk. (I)	Counseling (Mission)	A1-6406-1442
Bender, Kirsten	11/25/91--Only	4 Tot. Hrs. (NI)	Trans. St. (JAD)	A1-6702-1422
Bodet, Angela	1/6/92-1/14/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Bongi, Thomas R.	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Bourdet, Robert	1/27/92-6/8/92	5 Hrs./wk. (I)	"	A1-4877-1322
Broder, Scott A.	1/27/92-6/8/92	3 Hrs./wk. (I)	Sheet Metal (JO)	A1-4867-1322
*Bullard, Pete	1/8/92-1/14/92	15 Tot. Hrs. (NI)	ESL Coord. (JAD)	A1-4653-1422
+Butler, Marlene	11/25/91-Only	4 Tot. Hrs. (NI)	Testing -Trans. St. (JAD)	A1-6702-1422
*Caldwell, Mary	1/13/92-Only	3 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Carment, Monique	8/23/91-10/4/91	105 Tot. Hrs. (I)	LVN (Adams)	A1-1292-1322
Champagne, Leo	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Chang, Benjamin	1/6/92-1/8/92	5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Chew, Wellington	1/18/92-5/30/92	8 Hrs./wk. (NI)	Asst. Site Mgr. (C/NB)	A1-6004-1412

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Cox, Carolyn	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL (Mission)	A1-4656-1322
Davies, Allan	2/3/92-7/20/92	104 Tot. Hrs. (I)		
Degliantoni, Gary T.	1/27/92-6/8/92	3 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
DiCoio, Fred	1/27/92-6/8/92	6 Hrs./Wk. (I)	Vocational (JO)	A1-4877-1322
DuBois, Marcia	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL (Downtown)	A1-4867-1322
				A1-4655-1322
Eagleton, Robert	1/27/92-6/8/92	6 Hrs./Wk. (I)	Sheet Metal-(JO)	A1-4867-1322
+Estupinian, Joseph	1/27/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship-(JO)	A1-4877-1322
+Evertsz, Alice	1/15/92-5/29/92	5 Hrs./Wk. (NI)	Site Coord. (DTN)	A1-4845-1422
Ferguson, Anthony	1/27/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship-(JO)	A1-4877-1322
Fisher, Allan P.	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL (Mission)	A1-4656-1322
Fredericks, Diane	11/25/91-Only	4 Tot. Hrs. (NI)	Testing- Trans. St.	A1-6702-1422
Gagliardi, Frank	1/15/92-5/29/92	9 Hrs./Wk. (I)	Vocational - (JO)	A1-4942-1322
Galipeau, Mark	1/27/92-6/6/8/92	240 Tot. Hrs. (I)	Apprenticeship -(JO)	A1-4877-1322
=Givens-Tolson, Cathryn	1/15/92-5/29/92	8 Hrs./Wk. (I)	Consumer Ed. (JO)	A1-4909-1322
*Glanzer, Carole	1/6/92-1/14/92	4 Tot. Hrs. (I)	Assist with Student	
			Placement (St. Serv. I)	A1-6402-1424
Gold, Louis	1/27/92-6/8/92	8 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
Goldberg, Alan	1/15/92-5/29/92	5 Hrs./Wk. (I)	ESL (Mission)	A1-4656-1322

+Regular Instructor - Extra Pay for Overload

=New employee

\*Inter-Session



COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Goldston, Stephen	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL (JAD)	A1-4653-1322
Goldwach, Richard	1/15/92-5/29/92	15 Hrs./wk. (I)	Small Business (C/NB)	A1-4854-1322
+Gonzales, Jacobo	1/15/92-5/29/92	6 Hrs./wk. (I)	Counseling - (Mission)	A1-6406-1442
Grayson, Richard	1/21/92-2/25/92	5 Hrs./wk. (I)	Office Tech. (DTN)	A1-4845-1322
=Hauge, Scott	2/26/92-Only	3 Tot. Hrs. (I)	Small Bus. (DTN)	A1-4855-1322
*Haynes, Lynette	1/9/92-1/14/92	10 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Hill, Roger	1/15/92-5/29/92	5 Hrs./wk. (I)	Trans. Studies. (JAD)	A1-4632-1322
*Hock, Margaret	1/14/92-Only	3 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
+Hock, Margaret	1/15/92-5/29/92	5 Hrs./wk. (NI)	Site Coord. (Downtown)	A1-4845-1422
+Hamilton, Edward	1/15/92-5/29/92	5 Hrs./wk. (I)	Intro. to Hosp. (DTN)	A1-4865-1322
Harmon, Henry M.	1/15/92-5/29/92	10 Hrs./wk. (I)	Asst. Site Mgr. (JO)	A1-6007-1422
Hom, Paul	1/21/92-Only	3 Tot. Hrs. (I)	Small Business (DTN)	A1-4855-1322
Hughes, Patrick	1/15/92-5/29/92	8 Hrs./wk. (NI)	Asst. Site Mgr. (JO)	A1-6007-1422
Iqbal, Mohammed	1/6/92-1/13/92	18 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Jacobs, Lawrence	1/15/92-5/29/92	3 Hrs./wk. (I)	Welding (JO)	A1-4862-1322
Jackson, David	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

=New employee

K1 to K4

COMMUNITY COLLEGE CAMPUS

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Jara, Carmen	1/15/92-5/29/92	10 Hrs./wk. (I)	Counseling (Mission)	A1-6406-1442
Johansen, Peter	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
+Johnson, Rose Mary	1/21/92-5/28/92	6 Hrs./wk. (NI)	Asst. Site Mgr. (SO)	A1-6408-1412
Kanaley, John	3/20/92-3/28/92	20 Tot. Hrs. (I)	Apprenticeship (JO)	A1-4867-1322
*Kenter, Alicia	1/6/92-1/14/92	14 Tot. Hrs. (NI)	Assist with Student Placement (St.Serv.II)	A1-6406-1424
+Kimes-Ashford, Jean	3/23/92-5/28/92	6 Hrs./wk. (NI)	Asst. Site Mgr. (SO)	A1-4848-1412
Klein, Russel	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
+Kopriva, Mary	1/15/92-5/29/92	7 Hrs./wk. (NI)	Site Coord. (Mission)	A1-4846-1422
Kraehe, Claudia	1/15/92-5/29/92	3 hrs./wk. (I)	Adult Learning (JAD)	A1-4642-1322
Kuntze, Hartmut	1/27/92-6/8/92	3 Hrs./wk. (I)	Apprenticeship (JO)	A1-4867-1322
+Lai, Elaine	1/15/92-5/29/92	3 Hrs./wk. (NI)	Site Coord. (C/NB)	A1-4844-1422
+Lai, Thomas	1/9/92-1/13/92	22.5 Tot. Hrs. (I)	Counseling (JO)	A1-6407-1444
*LaMere, Shirley	1/6/92-1/10/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Lawrence, Ronald	1/15/92-5/29/92	5 Hrs./wk. (I)	Office Tech. (JAD)	A1-4842-1322
*Lee, Diana	1/6/92-1/7/92	5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
*Lee, Maggie	1/6/92-1/9/92	14 Tot. Hrs. (NI)	" " " "	A1-6402-1424
*Lee, Susie	1/6/92-1/9/92	11 Tot. Hrs. (NI)	" " " "	A1-6402-1424
Lehane, Thomas	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Leptich, Elisa	1/15/92-5/29/92	15 Hrs./wk. (I)	Disabled St. Ser. (JAD)	A1-4662-1322
*Lew, Eunice	1/6/92-1/9/92	8 Tot. Hrs. (I)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
+Lew, Eunice	1/26/92-5/3/92	45 Tot. Hrs. (I)	Workers' Rights (L.S.)	A1-0516-1322

+Regular Instructor - Extra Pay for Overload

\*Inter-Session

=New employee

COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly Appointments (Cont's.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Lewis, David	1/6/92-1/14/92	18 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
*Lewis, Evelyn J.	1/8/92-1/14/92	15 Tot. Hrs. (NI)	ESL Coord. (Alem.)	A1-4653-1422
*Lewis, Evelyn J.	1/6/92-1/13/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Lewkowitz, John	1/17/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
*Lock, Pearl	1/8/92-1/13/92	4.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Lopez, Luis	1/22/92-5/28/92	72 Tot. Hrs. (I)	Trade & Industry (SE)	A1-4868-1322
*Louie, Louise	1/8/92-1/14/92	15 Tot. Hrs. (NI)	ESL Coord. (DTN)	A1-4655-1422
*Macki, Ben	1/8/92-Only	6.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
*Maestre, Jose	1/9/92-1/14/92	8 Tot. Hrs. (NI)	"	A1-6406-1424
Maggiora, Fred	1/27/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
Malila, Linda	1/6/92-1/10/92	8 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Martinez, Rose	1/15/92-5/29/92	15 Hrs./Wk. (I)	Office Tech., (Mission)	A1-4846-1322
Martz, Carlton	1/21/92-5/28/92	5 Hrs./Wk. (I)	Trade Industry (JAD)	A1-4862-1322
Mayer, Ted L.	1/27/92-6/8/92	3 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
+Meeks, Stephen	1/15/92-5/29/92	10 Hrs./Wk. (I)	Food. Tech. Serv. (DTN)	A1-4685-1322
Meis, Vincent	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL (Mission)	A1-4656-1322
*Mihalovich, Mina	1/6/92-1/13/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Milestones, William	1/15/92-5/30/92	8 Hrs./Wk. (NI)	Asst. Site Mgr. (JO)	A1-6007-1422

=New employee

\*Inter-Session

+Regular Instructor - Extra Pay for Overload



COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Millard, Bailey	1/15/92-5/29/92	6 Hrs./Wk. (I)	Vocational (JO)	A1-4867-1322
*Miller, Dave	1/8/92-1/9/92	6.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Miller, Eric	3/20/92-3/28/92	20 Tot. Hrs. (I)	Apprenticeship (JO)	A1-4867-1322
Mongerson, M. Duane	1/27/92-6/8/92	3 Hrs./Wk. (I)	"	A1-4877-1322
Moreno, Renee	1/15/92-5/29/92	8 Hrs./Wk. (I)	Office Tech. (JAD)	A1-4842-1322
*Mulholland, Patrice	1/6/92-1/9/92	8 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Munro, Suzanne L.	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL (Alemany)	A1-4653-1322
McCarthy, Cornelius	1/27/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
McCormick, Daniel P. Jr.	1/27/92-6/8/92	12 Hrs./Wk. (NI)	Asst. Site Mgr. (JO)	A1-4877-1422
McDaniel, Lillian	1/22/92-3/18/92	6 Hrs./Wk. (NI)	Asst. Site Mgr. (SE)	A1-4638-1412
+McDaniel, Lillian	1/15/92-5/29/92	5 Hrs./Wk. (NI)	Trans. St. Coord. (JAD)	A1-4632-1422
McDermott, Gerald	1/27/92-6/8/92	2.5 Hrs./Wk. (I)	Vocational (JO)	A1-4867-1322
+McDonnell, Edward	1/15/92-5/29/92	10 Hrs./Wk. (NI)	Trans. St. Coord. (JAD)	A1-4632-1322
*McDonnell, Edward	1/8/92-1/14/92	6 Hrs./Wk. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Neumann, Robert	1/15/92-5/29/92	10 Hrs./Wk. (I)	ESL (Downtown)	A1-4655-1322
Neumann, Robert	1/29/92-3/25/92	3 Hrs./Wk. (I)	Small Bus.	A1-4855-1322
Nichols, Russell	1/15/92-5/29/92	260 Tot. Hrs. (I)	Office Tech. (JAD)	A1-4842-1322
Nyhan, Thomas	2/5/92-4/1/92	3 Hrs./Wk. (I)	Trade Skills (JO)	A1-4867-1322

+Regular Instructor - Extra Pay for Overload  
\*Inter-Session



COMMUNITY COLLEGE CAMPUSES

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
*O'Halloran, Patrick	1/8/92-1/14/92	6 Hrs./wk. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
+O'Halloran, Patrick	1/21/92-Only	1.5 Tot Hrs. (NI)	"	A1-6402-1422
Pang, Francis	1/15/92-5/29/92	15 Hrs./wk. (NI)	Asst. Site Mgr. (JO)	A1-6007-1422
Parker, Robert	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Pasquinelli, Robert	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
*Pederson, Shanti	1/6/92-1/10/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Perini, Gregory L.	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Reimche, Julius	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Rizzo, Severin V.	1/15/92-5/30/92	6 Hrs./wk. (I)	Vocational (JO)	A1-4867-1322
Rogers, Robert L.	1/27/92-6/8/92	4 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Romano, Lisa	10/3/91-12/12/91	5 Hrs./wk. (I)	Counseling (St. Serv. I)	A1-6050-1442
Romano, Lisa	1/23/92-3/12/92	5 Hrs./wk. (I)	"	A1-6404-1442
*Romijn, Elizabeth	1/6/92-1/14/92	14 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6406-1424
*Romijn, Elizabeth	1/8/92-1/14/92	15 Tot. Hrs. (NI)	ESL Coord. (Mission)	A1-4846-1422
*Rose, Arthur	1/8/92-1/14/92	10.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
+Rose, Arthur	1/21/92-1/22/92	3 Tot. Hrs. (NI)	"	A1-6402-1424
Rush, Helen	1/21/92-5/26/92	51.5 Tot. Hrs. (I)	Office Tech. (JAD)	A1-4842-1322

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES eu

920123-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATE</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Sagastume, Juan	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL (Mission)	A1-4656-1322
Savory, Joan	1/15/92-5/29/92	10 Hrs./wk. (I)	Trans. Serv. (JAD)	A1-4632-1322
=Scanlan, Sonia S.	1/15/92-5/29/92	4 Hrs./wk. (I)	Consumer Ed. (JO)	A1-4909-1322
Scarborough, George	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Scramaglia, Phillip	1/15/92-5/29/92	3 Hrs./wk. (I)	Vocational (JO)	A1-4867-1322
*Seeto, Big Qu	1/6/92-1/14/92	6 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1424
Sheffield, Eugene	1/27/92-6/8/92	9 Hrs./wk. (I)	Vocational (JO)	A1-4867-1322
Shugrue, James	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
*Siegel, Robert	1/8/92-1/14/92	15 Tot. Hrs. (NI)	ESL Coord. (C/NB)	A1-4654-1422
Simon, Donald L.	1/27/92-6/8/92	5 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
*Simon, Steve	1/6/92-1/9/92	11 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Smith, Arthur	1/27/92-6/8/92	6 Hrs./wk. (I)	Vocational (JO)	A1-4867-1322
Stein, Judith A.	2/21/92-4/25/92	24 Tot. Hrs. (I)	Assertive. (Lab. St.)	A1-0516-1322
Tarquino, Eve	1/15/92-5/29/92	15 Hrs./wk. (I)	ABE/ESL (Mission)	A1-4654-1322
+Therault, Zoanne	1/21/92-5/29/92	10 Hrs./wk. (NI)	Asst. Site Mgr. (JAD)	A1-6002-1422
+Therault, Zoanne	1/15/92-5/29/92	1 Hr./wk. (NI)	DCC Officer (JAD)	C1-6011-1422
Thomas, Julia	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL (Mission)	A1-4656-1322
Tracy, Eugene	1/15/92-5/29/92	12 Hrs./wk. (I)	Vocational (JO)	A1-4867-1322
Tulley, Charles	1/27/92-6/8/92	8 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322
Tulley, Chris A.	1/22/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship (JO)	A1-4877-1322

=New employee

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES920123-K1TemporaryHourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Walt, Richard H.	1/27/92-6/8/92	5 Hrs./Wk. (I)	Apprenticeship (JO)	A1-4877-1322
*Weichert, Karen	1/6/92-1/14/92	8 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
*Weichert, Karen	1/6/92-1/9/92	6 Tot. Hrs. (NI)	" (St. Serv. II)	A1-6406-1424
Wong, Doc Fai	1/15/92-5/29/92	15 Hrs./Wk. (I)	Health Science (C/NB)	A1-4814-1322
*Wong, Mimi	1/6/92-1/8/92	8 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Wyld, Ernie	1/27/92-6/8/92	3 Hrs./Wk. (I)	Vocational (JO)	A1-4867-1322
*Zinn, Linda	1/6/92-1/9/92	11 Tot. hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920123-K2  
Amendment

RESOLVED: That Resolution No. 911023-K5, pertaining to Temporary Appointments, be amended to show the hours of ALICE TANG, as 258 Total Hrs. (I) instead of as 256 Total Hrs. (I).

920123-K3  
Amendment

RESOLVED: That Resolution No. 911219-K2, pertaining to Temporary Appointments, be amended as shown for ERIC BURTON.

<u>ENDING DATE SHOWN</u>	<u>SHOULD BE</u>
--------------------------	------------------

3/23/92	5/29/92
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920123-K4  
Amendment

RESOLVED: That the following Resolutions, pertaining to Temporary Appointments, be amended to show the ending date as 12/21/91 instead of as 12/20/91 for the following academic employees.

<u>RESOLUTION NO.</u>	<u>NAME</u>
910725-K2	Escalante, Martin
910822-K1	Fang, Lynn
910725-K2	Gutierrez, William E.
910725-K2	Rizzo, Severin V.
910725-K2	Spingola, David C.



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-L1

Amending employment contract for the purpose of a)  
purchasing tax sheltered annuities, or b) contributing to  
tax sheltered custodial accounts, for those employees  
requesting such purchases or contributions

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Board of Trustees by Resolution No 791120-B1 authorized the Chancellor, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community College District amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Board of Trustees purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NUMBER</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
Equitable Life Assurance	572041353	\$ 500.00
IDS	553920118	1,465.00
Great American Life	076442595	50.00
TIAA	156346828	65.00
"	475381051	1,400.00
"	515565442	230.00
Variable Annuity Life	559062980	365.00
"	532409589	1,200.00

Tax Sheltered Custodial Account

Capital Guardian Trust	565882089	\$1,366.00
Fidelity Mgt. Trust	068343770	365.00
First Interstate Bank of Denver	563882606	33.00

FURTHER BE IT RESOLVED: That the Board of Trustees amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment of employment contract:

	<u>EMPLOYEE NUMBER</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
John Alden Life	379627068	\$ 50.00

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920123-N1 to 920123-N3  
Academic Employees  
Community Services Classes  
City College of San Francisco

President and Members:

Resolutions No. 920123-N1 to 920123-N3 cover appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code Section 78300. All appointments are classified as temporary hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

Resolutions No. 920123-N1 to 920123-N3 are recommended for adoption.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

N1 to N3  
Page 1 of 3 Pages  
01/23/92

COMMUNITY COLLEGE CAMPUSES

920123-N1

Temporary

Appointments

RESOLVED: That effective on the dates shown, the following named academic employees be appointed to Community Services Classes. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>LOCATION</u>	<u>HOURS</u>	<u>DATES</u>
+Cerone, Jack	FRT/A1-6821-1412	8 Hrs./wk. (NI)	1/18/92-5/30/92
+Cerone, Phil	FRT/A1-6821-1412	10 Hrs./wk. (NI)	1/21/92-5/29/92
Croft, Greti	FRT/A1-6821-1322	21 Tot. Hrs. (I)	1/22/92-3/4/92
Fielder, Antonia	FRT/A1-6821-1424	21 Hrs./wk. (NI)	1/15/92-5/29/92
Goldberg, Allan	Inst. for Intern. St. A1-6830-1322	10 Hrs./wk. (I)	1/15/92-5/29/92
*George, Kathleen	FRT/A1-6821-1322	63 Tot. Hrs. (NI)	12/23/91-1/14/92

+Regular Instructor - Extra Pay for Overload

\*Inter-Session



COMMUNITY COLLEGE CAMPUSES

920123-N2  
Increase in  
Service

RESOLVED: That effective August 21, 1991 thru December 20, 1991, the assignment for PHIL CERONE, Community Services Classes be increased as shown.

HOURS SHOWN

INCREASED TO

8 Hrs./Wk. (NI)

10 Hrs./Wk. (NI)

920123-N3  
Community Service  
Classes

RESOLVED: That the following Community Service Classes be approved and given at the location shown.

Class: Stained Glass  
Location: John Adams Campus  
No. of Session: 7  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 10/19/91-12/7/91  
Group Leader: David Arnold



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 920123-P1  
Amending San Francisco Community College District Policy  
Manual Section 1.05 - Meetings

President and Members:

The Board requested that the order of business for regular meetings be changed. The order of the agenda was discussed by the Board at its regular meeting held on December 19, 1991. Other changes are being recommended to conform with proposed practice and to conform with changes in state law.

San Francisco Community College District Policy Manual Section 1.05 reads in part as follows: "Adoption of Policies, Bylaws and Regulations. Any affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting." The following resolution is recommended for adoption:

WHEREAS: notice was given at its regular Board meeting of December 19, 1991 that proposed amendments to the San Francisco Community College District Policy Manual Section 1.05 were to be acted upon at the next Regular Meeting of the Governing Board of the San Francisco Community College District:

THEREFORE BE IT RESOLVED: that SFCCD Policy Manual Section 1.05 shall be amended to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by ~~strike over~~.)

PM 1.05 MEETINGS

A. Order of business for Regular Meetings may be as follows:

- |           |   |
|-----------|---|
| I         | Roll Call                                       |
| II        | Pledge of Allegiance                            |
| III       | Approval of Minutes                             |
| IV-----   | <del>Trustee Reports</del>                      |
| V-----    | <del>Reports from the Academic Senates</del>    |
| VI-----   | <del>Adoption of Agenda</del>                   |
| VII-----  | <del>Chancellor Resolutions</del>               |
| VIII----- | <del>Requests to Speak</del>                    |
| IX-----   | <del>Chancellor and Staff Reports</del>         |
| IV        | <b><i>Reports from the Academic Senates</i></b> |
| V         | <b><i>Trustee Reports</i></b>                   |
| VI        | <b><i>Adoption of Agenda</i></b>                |
| VII       | <b><i>Chancellor's Resolutions</i></b>          |
| VIII      | <b><i>Chancellor and Staff Reports</i></b>      |
| IX        | <b><i>Requests to Speak</i></b>                 |



The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered thereby then by the Newly Revised Robert's Rules of Order.

**B. Preparation for Meetings.** The agenda for Board meetings shall be delivered to Board members at least seventy-two hours prior to the time of regular meetings and at least twenty-four hours prior to the time of special meetings. Resolutions proposed by individual Board members must obtain the concurrence of at least two (2) other Board members. However, items requiring Board action which do not appear on the agenda may be acted upon under any of the following circumstances: 1. At least four (4) Board members determine that an emergency exists, 2. At least (5) Board members (or all member present if less than 5) determine that the need to act occurred after the required posting period, or 3. The matter was posted on an agenda prior to the current meeting. An "emergency situation" shall mean: (a) Work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. (b) Crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. Agenda items appearing on the published agenda may be removed by a majority vote of the Board. The Agenda shall be posted at the entrance door at 33 Gough Street and in the lobby of Conlan Hall at City College of San Francisco, 50 Phelan Avenue, at least seventy-two hours prior to the time of the regular meetings and at least twenty-four hours prior to the time of special meetings. *A notice identifying the location, date, and time of the meeting shall be posted at the above mentioned locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting.*

**C. Voting.** The vote, by Ayes and Noes, shall be taken and recorded when demanded by any member, and it shall be taken and recorded on all actions authorizing elections, appointments, or the expenditure of money.

**D. Adoption of Policies.** Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or bylaw which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District.

**E. Reports.** Board members requesting reports must do so through the President of the Board with the concurrence of at least two (2) other Board members.

**F. Recording Minutes of Meeting.** As records of Board actions at meetings, the minutes shall contain only resolutions and ultimate actions of the Board, but if any Commissioner desires to have any additional matter included, he/she must submit a written statement with a request that it be included in the minutes. There shall also be a tape recording of the proceedings *and/or some other means of maintaining a permanent record of the proceedings.*

Records of all business transacted and of all policies and regulations or other controls enacted by the Board shall be set forth in full in the official Minute Book of the Board, which shall be in the official public record of Board actions.



**G. Regular Meetings of the Board.** One or more meetings shall be held each month, at the regular meeting place of the Board, City College of San Francisco, 50 Phelan Avenue, San Francisco or at other District locations served by the District *or at other locations outside the District as provided by law.*

**H. Special Meetings of the Board.** Such meetings may be called by the presiding officer of the Board or by a majority of the members of the Board by delivering personally or by mail written notice to each Board member and to appropriate media. *Such meetings shall be within District boundaries except as otherwise provided by law.*

**I. Meetings Open to the Public.** All meetings of the Board, including committees, shall be open to the public as provided by law.

**J. Meetings Closed to the Public.** All closed sessions shall be closed to the public. Closed sessions may be held in accordance with law and for the following purposes:

To consider the appointment, employment, or dismissal of an employee.

To hear complaints or charges brought against an employee by another person.

To consider the expulsion, suspension or disciplinary action in connection with any student of the District.

To consider with its negotiations representative the matter of salaries, salary schedule, or fringe benefits of employees.

To confer with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the District to give instructions to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

To confer with, or receive advice from, its legal counsel regarding "pending litigation" as defined in Government Code, Section 54956.9 and any amendments.

Closed sessions can be held during a regular or special meeting.

**K. Quorum.** A quorum for the conduct of Board business shall consist of four members. No official action may be taken when a quorum is absent.

**L. Granting the Privilege of the Floor.** A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board of Trustees" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board of Trustees" card and will be recognized at the end of the agenda.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks are always out of order. The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted. The appropriate length of time for oral presentations shall be determined by the President of the Board.

No oral presentation shall include charges or complaints against any employee of the Board. All charges or complaints against an employee shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, transmit a report to the Board. There shall be no oral presentation or discussion of such matters in open public meetings of the Board.

Prior to any action taken by the Board in regard to presentations from the floor, the subject shall be referred to the Chancellor for his or her consideration and report.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Ronald Lee

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-S1  
Authorizing destruction of records List No. 15, District  
Business Office

President and Members:

The District Business Office has a formal records management system including a procedure for classification, retention, and destruction of its records.

The system conforms to the regulations contained in Title 5, California Code of Regulations, Chapter 2.5, commencing with Section 59020. It also exceeds the records retention requirements set by the U.S. Department of Health, Education and Welfare under Title 45, Code of Federal Regulations, commencing with Section 74.20.

Records classified as "Permanent," if microfilmed in accordance with regulations, and records classified as "Disposable," at the end of their retention period, may be destroyed.

Attached is a Recommendation for Destruction of Records, List No. 15 containing a list of records of the District Business Office that have passed the retention period and/or have been microfilmed.

Title 5, California Code of Regulations, Section 59028 reads as follows: "The governing board shall: (a) approve or disapprove the recommendation of its designee; (b) order a reclassification when necessary or desirable; (c) order by action recorded in the minutes (with lists attached) the destruction of records in accordance with these regulations."

The following resolution is recommended for adoption:

WHEREAS: The records of the District Business Office listed in the attached Recommendation for Destruction of Records, List No. 15, have passed the statutory retention period and/or have been microfilmed;

THEREFORE BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration be and is hereby authorized and directed to destroy those records specified in the attached Recommendation for Destruction of Records, List No. 15, District Business Office, by shredding.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual







SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CERTIFICATION - DESTRUCTION OF RECORDS

NO. 15

PAGE 1 OF 4

In accordance with the retention/destruction schedule of the San Francisco Community College District, the following records are scheduled to be destroyed. I certify that no records are included in the list in conflict with the provisions of Title 5 of the California Administrative Code commencing with Section 59020.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Dental, Drug and Life Insurance Plans	7/81-12/81		DBO 81-212 R1
Membership Listing	7/81 - 12/81		DBO 81-212-R1
Membership Listing	7/82 - 12/82		- do -
<del>XXXXXXXXXXXX</del>			
75% Pro-Rata Dental Program for			
Fall Semester, 1981 and Spring, 1982	1981-82		DBO 81-221-R1
Correspondence File - Control Sheets	7/81 - 12/81		- do -
Correspondence File - Control Sheets	1/82 - 06/82		- do -
Adjustments	7/81 - 12/81		- do -
Adjustments	1/82 - 6/82		- do -
Voucher Payments- Dental	1981 - 82	1018-1 to 1018-12	- do -
" " Drug	1981 - 82	1019-1 to 1019-12	- do -
" " Life Insurance	1981 - 82	1020-1 to 1020-12	- do -
Contract Payments	1981 - 82	1001-1 to 1001-12	-do -
Accounting - Others			
Request for Certified Copies	1981 - 82	81-92C to 2149	DBO 81-221-R1
" " Advance Copies	1981 - 82	81-93 to 2149	- do -
Warehouse Issue Sheets	1981 - 82		- do -

Destruction Approved  
per Resolution No.

Destruction Supervised by:

(Date)

SIGNED

CHANCELLOR SUPERINTENDENT

DATE

5/77

## SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

## CERTIFICATION - DESTRUCTION OF RECORDS

NO. 15

PAGE 2 OF 4

In accordance with the retention/destruction schedule of the San Francisco Community College District, the following records are scheduled to be destroyed. I certify that no records are included in the list in conflict with the provisions of Title 5 of the California Administrative Code commencing with Section 59020.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
<u>Accounting &amp; Others</u>			
Central Shop Expenditures	1981 - 82		DBO 81-221-R1
Pro-rata dental Benefit Coverage	1981 - 82		- do -
<u>Cafeteria Records</u>			
<u>P.O.s - District copies</u>			
City College Account	07/82 - 12/82		DBO 82-211-R1
" " "	1/83 - 6/83		- do -
Downtown CCC Account	2/83 - 6/83		- do -
District's Account	9/77 - 5/78	F8029-F8597	- do -
" "	9/78 - 5/79	F8598-F8658	- do -
City College Account	7/83 - 6/84	F11196-11693	DBO 83-211-R1
Downtown CCC Account	7/83 - 6/84	F1113-F1391	- do -
City College Account	7/85 - 6/86	F12155-F12598	DBO 85-211-R1
Downtown CCC Account	7/85 - 6/86	F01569-F01758	- do -
<u>Direct Payment Voucher</u>			
Downtown Center	07/85 - 6/86		DBO 85-211-R1
<u>P.O.'s District copies</u>			
City College Account	07/84 - 06/85	F11694-F12154	DBO 84-211-R1

Destruction Approved  
per Resolution No.

Destruction Supervised by:

(Date)

SIGNED

CHANCELLOR SUPERINTENDENT

DATE

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CERTIFICATION - DESTRUCTION OF RECORDS

NO. <sup>15</sup>

PAGE 3 OF 4

In accordance with the retention/destruction schedule of the San Francisco Community College District, the following records are scheduled to be destroyed. I certify that no records are included in the list in conflict with the provisions of Title 5 of the California Administrative Code commencing with Section 59020.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Cafeteria Records			
Downtown Account	07/84-05/85	F11694-F1567	DBO 84-211-R1
P.O.'s District copies			
District Account	07/86-07/87	F12601-F13036	DBO 86-211-R1
Downtown Account	07/86-05/87	F01759-F01948	DBO 86-211-R1
Direct Payment Voucher			
City College	07/86-05/87		DBO 86 211-R1
City College	07/87		DBO 86-211-R2
Downtown Center	07/86-05/87		- do -
Bank Deposit			
City College	07/86-05/87		DBO 86-211-R2
Downtown Center	07/86-06/87		- do -
Sales Tax Returns	10/86-04/87		- do -
Account Receivable Listing	07/86-06/87		- do -
Memorandum	1986-87		- do -
P.O.'s District copies			
City College	07/87-06/88		DBO 87-211-R1
Downtown Account	07/87-06/88		DBO 87-211-R1

Destruction Approved  
per Resolution No.

Destruction Supervised by:

(Date)

SIGNED

CHANCELLOR SUPERINTENDENT

DATE



## CERTIFICATION - DESTRUCTION OF RECORDS

PAGE 4 OF 4

In accordance with the retention/destruction schedule of the San Francisco Community College District, the following records are scheduled to be destroyed. I certify that no records are included in the list in conflict with the provisions of Title 5 of the California Administrative Code commencing with Section 59020.

[illegible]

Destruction Approved  
per Resolution No.

Destruction Supervised by:

(Date)

**SIGNED**

CHANCELLOR SUPERINTENDENT

DATE \_\_\_\_\_



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-S2  
Amending Resolution Regarding Indemnification of  
State Board of Equalization

**President and Members:**

The Board held a special meeting on December 26, 1991 to consider a letter dated December 23, 1991 from the staff of the State Board of Equalization. The letter stated that unless the State Board received agreements from the District, the San Francisco Unified School District, and the City and County of San Francisco by January 31, 1991 providing that these entities would indemnify the State Board related to its collection of a transaction and use tax, the State Board would not guarantee timely collection of the tax. In response to the State Board staff representations, the Board of Trustees resolved to indemnify for no more than its prorata share as stated in the letter and so long as collection of the tax commenced February 1, 1992.

On January 9, 1992, the Board of Equalization determined that indemnification was not necessary to the collection of the tax. Accordingly, the Board of Trustees should amend its previous resolution to reflect this new circumstance. The following amendment to the December 26, 1991 resolution is recommended for approval.

**RESOLVED:** That the resolution passed by the Board of Trustees on December 26, 1991 is amended to provide as follows:

That the Board authorize the President of the Board of Trustees of the San Francisco Community College District to notify the Board of Equalization on behalf of the District that the District will indemnify the Board of Equalization to the extent required by law as determined by a court of competent jurisdiction, or as determined through the future exercise of the sound discretion of the Board to be required by the circumstances, and as permissible and consistent with legislative intent.

**Recommended for adoption:**

Evan S. Dobelle  
Chancellor

Originator: Ronald Lee



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-W1  
Approval of the SFCCD 1993-98 Five-Year State Capital  
Construction Plan and authorization for submittal to the  
Office of the Chancellor, California Community Colleges

President and Members:

The Community College Construction Act of 1967 and 1980, California Education Code Section 81800 et seq., requires the submission of an updated Five-Year Capital Construction Plan for the District to the Office of the Chancellor, California Community Colleges, on or before February 1, 1992.

The staff is preparing the submittal in the prescribed format with supporting documentation. The basis of this year's update is last year's Capital Construction Program adopted by the Board of Trustees at the January 24, 1991 meeting. Essentially, the Proposed Plan reflects the carryover of District projects remaining disapproved and unfunded by the State, but still needed.

Only those projects needs included in the previously District approved programs, as well as mandated requirements (handicapped, life, safety and energy conservation) were considered for this submittal. However, certain subsequent to previous Board of Trustees action, such as current plans of the District concerning feature academic programs considered in the light of anticipated revenue; escalation of construction costs; enrollment projections; and utilization standards adopted by the Board of Governors, California Community Colleges. The above factors have a direct bearing on the nature, scope and timing of proposed projects to assure consideration for State funding.

The resulting Five-Year submittal will be consistent in the content and principal with previous plans adopted by the Board of Trustees and expectations of the level of State support; therefore, the following resolution is recommended for adoption:

RESOLVED: That approval be and is hereby given to the SFCCD 1993-98  
Five-Year Construction Plan, and

FURTHER BE IT RESOLVED: That the Chancellor is authorized to sign  
the Plan and submit it to the Office of the  
Chancellor, California Community Colleges.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: George W. Shaw





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-W2  
Approval of Project Planning Guide and authorization to  
make application for State funding for the project: CCSF  
- Architectural Barrier Removal - Campuswide

President and Members:

The 1993-98 Five-Year Construction Plan for the District to be submitted to the State Chancellor's Office includes a project for the Architectural Barrier Removal at the Phelan Campus. The schedule of proposed funding requests the funding of working drawings in 1993-94.

In order for the request for state funding to be considered by the State Chancellor's Office, Department of Finance and ultimately the Legislature, the District must make application to the State Chancellor together with supporting documentation in the form of a Project Planning Guide.

The Architect, Sally Swanson Associates and staff have prepared the required Project Planning Guide for Board of Trustees approval.

RESOLVED: That approval be and is hereby given to the Project Planning Guide pertaining to the project: CCSF - Architectural Barrier Removal - Campuswide.

FURTHER BE IT RESOLVED: That the President of the Board of Trustees and the Chancellor are hereby authorized to execute the necessary application and assurances requisite to receiving State funding; and to submit same to the State Chancellor's Office.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: George W. Shaw



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920123-W3  
Approval of Project Planning Guide and authorization to  
make application for State funding for the project:  
Library Building - Equipment

President and Members:

The 1993-98 Five-Year Construction Plan for the District to be submitted to the State Chancellor's Office includes a project for equipping the new Library Building. The schedule of proposed funding requests the funding of equipment in 1993-94.

In order for the request for State funding to be considered by the State Chancellor's Office, Department of Finance and ultimately the Legislature, the District must make application to the State Chancellor together with supporting documentation in the form of a Project Planning Guide.

The Architect, The Architects Collaborative and staff have prepared the required Project Planning Guide for Board of Trustees approval.

RESOLVED: That approval be and is hereby given to the Project Planning Guide pertaining to the project: Library Building Equipment, and

FURTHER BE IT RESOLVED: That the President of the Board of Trustees and the Chancellor are hereby authorized to execute the necessary application and assurances requisite to receiving State funding; and submit same to the State Chancellor's Office.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: George W. Shaw









6  
7/92  
A G E N D A

Regular Meeting  
Board of Trustees of the San Francisco Community College District  
Auditorium, Presidio Middle School  
450 30th Avenue

Thursday, February 27, 1992

Open Meeting - 6:00 P.M.

DOCUMENTS DEPT.

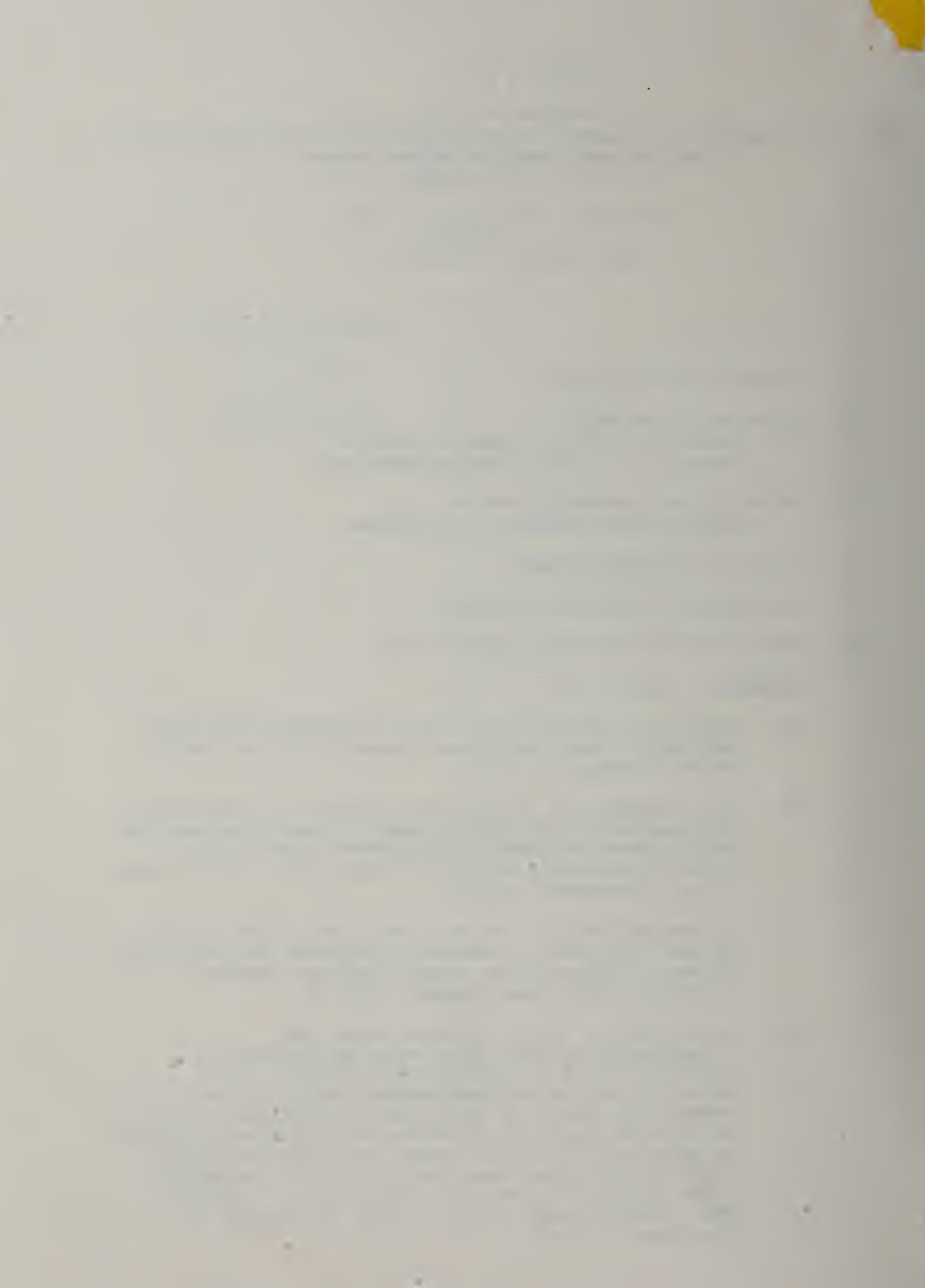
- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
  - 1. January 9, 1992 - Special Meeting
  - 2. January 23, 1992 - Regular Meeting
- IV. Reports from Academic Senates
  - Phelan Avenue Campus and Campuses
- V. Board of Trustees Reports
- VI. Adoption of Resolutions Agenda
- VII. Actions on Resolutions Agenda Items

FEB 26 1992

SAN FRANCISCO  
PUBLIC LIBRARY

Finance (Pages 4-33)

- B1 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 1991
- B2 - Authorization to accept and appropriate funds from the Foundation of City College of San Francisco for the purchase of special equipment items for the Disabled Students Programs & Services, City College of San Francisco, \$3,975
- B3 - Appropriating \$16,330 from the State Chancellor's Office, California Community Colleges, for Disabled Student Programs & Services High Tech Center staffing, John Adams Campus, 1991-92
- B4 - Authorization to 1) contract with, and 2) appropriate funds from Wells Fargo Bank to provide up to 135 hours of instruction, up to 6 hours of curriculum development, up to 30 hours of counseling, up to 30 hours for Project Management, up to an estimate of 50 hours for tutoring, up to an estimate of \$2,375 for books, up to an estimate of \$1,050 for student fees, up to \$200 for materials, up to \$100 for transportation/parking, February 18, 1992 through July 31, 1992, City College of San Francisco, \$26,210





February 27, 1992

- B5 - Authorization to 1) contract with, and 2) appropriate funds from Kawaijuku in Japan to provide up to 100 hours of curriculum development, and up to \$2,000 for Project Management, to prepare a script for a prototype video and print materials and lesson plans, March 1, 1992 through March 31, 1992, City College of San Francisco, \$11,500
- B6 - Authorization to submit an application for funds to the California State Department of Education/Child Development Division for Federal Block Grant Funds for the period July 1, 1992 to June 30, 1993, City College of San Francisco, \$223,758
- B7 - Amending Resolution No. 910926-B12, which appropriated funds in the amount of \$782,392 for Carl D. Perkins Vocational and Applied Technology Education (VATEA) of 1990, State Chancellor's Office, California Community Colleges for fiscal Year 1991-1992, by increasing the appropriation by \$1,073
- B8 - Authorization to abolish one and create one classified position in the Personnel Services Department and to reappropriate \$8,301 to fund the new position
- B9 - Authorization to create four new full-time regular Schedule I positions--one librarian and three ESL instructional positions--and to reappropriate \$80,636 to fund the positions effective January 15, 1992
- B10 - Authorization to conduct an excursion to Australia in connection with an instructional program and to contract with KITT (Kristensen International Travel and Tours LTD) to obtain travel and educational program arrangements with costs to be borne by students for the excursion July 9, 1992 through July 28, 1992
- B11 - Amending Resolution No. 910228-B17 which authorized a contract with Harvey M. Rose Accountancy Corporation, CPA's, extending the term from 1990-91 through December, 1992 and specifying the remaining amount \$13,416 to be expended during this term
- B12 - Authorization for Parent Education Program to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Mackenzie Trust for the period March 1, 1992 through June 30, 1992, \$8,500



February 27, 1992

- B13 - Reappropriating \$40,000 in Capital Outlay Projects Fund to provide additional funding for the project: John Adams - New Elevator
- B14 - Authorization to appropriate funds from the California State Department of Education/Child Development Division for State Preschool Expansion funds for period February 1, 1992 to June 30, 1992, City College of San Francisco, \$145,327
- B15 - Authorization to expend \$39,492 for the San Francisco Community College District to join the Community College League of California for the period July 1, 1991 - June 30, 1992

Equipment, Supplies & Services (Pages 34-45)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C4 - Encumbrances for work by City Departments
- C16 - Authorizing adjustment of equipment inventory to reflect transfer for instructional use
- C18 - Acceptance of Gifts - Other than Motor Vehicles

Personnel (Pages 46-106)

- D - Amendment #3 to the Annual Classified Positions Resolution 1991-92, 920227-D2 (Page 46)
- F - Academic Administrators Appointments, City College of San Francisco, Campuses 920227-F1 (Pages 47-48)
- G - Academic Employees, Credit Program, District Funded, City College of San Francisco 920227 G1-G12 (Pages 49-71)
- H - Academic Employees, Credit Program, Categorically Funded, City College of San Francisco 920227 H1-H6 (Pages 72-78)
- J - Academic Employees, Non-Credit Program, Categorically Funded, City College of San Francisco 920227 J1-J2 (Pages 79-83)





February 27, 1992

- K - Academic Employees, Non-Credit Program,  
District Funded, City College of San Francisco  
920227 K1-K6 (Pages 84-94)
- L - Amending employment contract for the purpose of  
a) purchasing tax sheltered annuities, or  
b) contributing to tax sheltered custodial accounts,  
for those employees requesting such purchases or  
contributions, 920227-L1 (Pages 95-96)
- N - Academic Employees, Community Service Classes,  
City College of San Francisco  
920227 N1-N51 (Pages 97-106)

Policy Manual (Pages 107-108)

- P1 - Notice of Intention to Amend San Francisco Community  
College District Policy Manual Section 6.12 -  
Contract Education

Special (Page 109)

- S1 - Acknowledging Receipt of the Initial Proposals to  
the Board of Trustees concerning the Department  
Chairperson Council (DCC) Unit, and placing a  
special Order of Business on the Agenda of the  
regularly scheduled Board of Trustees Meeting in  
March, 1992, for Public Response to the Initial  
Proposals

Informational Reports - No Action Necessary (Pages 110-114)

- Academic Employees, Acceptance of Resignations and/or  
Resignations with the Intent to Retire
- Report on contracts under \$10,000, Office of Contract  
Education, City College of San Francisco, February  
1992.
- Sabbatical Leaves - Academic Employees
  1. Spring 1992 (Revised List)
  2. Fall 1992 (Revised List)
  3. Spring 1993 (Revised List)

VIII. Chancellor's Reports

IX. Requests To Speak

X. Recess to Closed Session



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B1  
Reviewing and entering into the minutes the SFCCD  
Quarterly Financial Status Report for the quarter ended  
December 31, 1991

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California's community college districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the Chancellor's Office the completed Form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirements of Title 5 of the California Code of Regulations, Section 58310, the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended December 31, 1991, a copy of which is attached hereto, is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual





CALIFORNIA COMMUNITY COLLEGES  
**QUARTERLY FINANCIAL STATUS REPORT**  
1991-92 FISCAL YEAR

District: San Francisco Community College District Quarter Ended: December 31, 1991

**I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):**

**ANNUAL**

As of June 30 for fiscal year (FY) specified

	FY 1988-89 (Actual)	FY 1989-90 (Actual)	FY 1990-91 (Actual)	FY 1991-92 (Projected)
General Fund Revenues (Objects 8100, 8600 and 8800)	86,772,630	95,775,272	101,139,270	107,388,727
Other Financing Sources (Object 8900)	6,000	0	1,068,820	246,104
General Fund Expenditures (Objects 1000-6000)	86,420,330	94,162,460	103,524,484	109,271,874
Other Outgo (Objects 7100, 7300, 7400, 7500 and 7600)	31,728	1,514,076	210,903	349,541
Reserve for Contingency	////////////////////	////////////////////	////////////////////	1,094,406
General Fund Ending Balance (Excluding reserve for contingency)	5,110,654	5,433,567	3,811,470	1,365,090
Attendance ADA (Excluding apprentices and nonresidents)	31,773	32,022	32,304	34,493*

**QUARTER**

For the SAME QUARTER in each FY specified

	FY 1988-89 (Actual)	FY 1989-90 (Actual)	FY 1990-91 (Actual)	FY 1991-92 (Actual)
General Fund Cash Balance (Excluding investments)	3,648,311	7,427,923	9,619,177	5,068,948

**II. General Fund (Unrestricted and Restricted) Year-to-Date Revenues and Expenditures:**

	TOTAL BUDGET (Annual) (Column 1)	ACTUAL (Year-to-Date) (Column 2)	PERCENTAGE (Col. 2 ÷ Col. 1)
General Fund Revenues (Objects 8100, 8600 and 8800)	107,100,499	51,473,006	48.1%
Other Financing Sources (Object 8900)	246,104	246,104	100.0%
General Fund Expenditures (Objects 1000-6000)	110,241,171	50,912,741	46.2%
Other Outgo (Objects 7100, 7300, 7400, 7500 and 7600)	352,189	258,452	73.4%

\*Full-time Equivalent Students (FTES)

## INSTRUCTIONS FOR COMPLETION

1. Complete this report at the end of each quarter. Use the space at the bottom of this page or include additional pages of explanation if needed.
2. Sign the report.

This form has been designed to enable the district to submit the report to the Chancellor's Office prior to submission to the governing board in order to meet the 45 day reporting requirement. It is expected that the District Superintendent and District Chief Business Officer will sign the report prior to submission to the Chancellor's Office and governing board.

3. Submit an original copy of this report and a copy of the report of the district's financial condition to the:

Chancellor's Office  
California Community Colleges  
Fiscal and Program Standards Accountability Unit  
1107 Ninth Street, Suite 500  
Sacramento, CA 95814

no later than 45 calendar days following the end of the appropriate quarter. Also submit a copy of both reports to the County Superintendent of Schools.

4. Present this report to the governing board for review and have entered into the minutes of the meeting.
5. Districts who prepare reports on the financial and budgetary conditions of the district, including outstanding obligations, to the governing board more frequently than once every three months need not prepare a special summary report but should attach a copy of each of the reports for the period to the F&PSA-311Q when submitting the report.

III. Has the District Settled Any Employee Contracts During This Quarter? Yes \_\_\_\_\_ No ☒  
 If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

**SALARIES**

Contract Period Settled (Specify)	MANAGEMENT		ACADEMIC (CERTIFICATED)		CLASSIFIED	
	Total Salary Cost Increase	% *	Total Salary Cost Increase	% *	Total Salary Cost Increase	% *
Year 1 _____	\$ _____	____%	\$ _____	____%	\$ _____	____%
Year 2 _____	\$ _____	____%	\$ _____	____%	\$ _____	____%
Year 3 _____	\$ _____	____%	\$ _____	____%	\$ _____	____%

\* As specified in Collective Bargaining Agreement.

**BENEFITS**

Contract Period Settled	MANAGEMENT TOTAL	ACADEMIC TOTAL	CLASSIFIED TOTAL
Year 1 _____	\$ _____	\$ _____	\$ _____
Year 2 _____	\$ _____	\$ _____	\$ _____
Year 3 _____	\$ _____	\$ _____	\$ _____

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit citings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? Yes \_\_\_\_\_ No ☒ If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes \_\_\_\_\_ No ☒  
 Next year? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what are the problems and what actions will be taken? (Include additional pages of explanation if needed.)

**CERTIFICATION**

To the best of my knowledge, the data contained in this report are correct.

Shanta A. Perreault 2/18/92  
 District Business Officer Date

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

[Signature] 2/18/92  
 District Superintendent Date

Governing Board Meeting date February 27, 1992





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B2

Authorization to accept and appropriate funds from the  
Foundation of City College of San Francisco for the  
purchase of special equipment items for the Disabled  
Students Programs & Services, City College of San  
Francisco, \$3,975

President and Members:

Tripodes Foundation for the Blind has granted the amount of \$3,975 to the Foundation of City College of San Francisco for the purchase of special equipment for the use of students enrolled in the Disabled Students Programs & Services (DSP&S), City College of San Francisco. The donation of \$3,975 will be used to purchase computer software and hardware for the blind and visually impaired students. It will supplement the College-owned computer with software that would give blind students access to word processors. The software will help open up educational opportunities for disabled students.

The following resolution is recommended for adoption:

WHEREAS: The DSP&S of City College of San Francisco has demonstrated the need for the purchase of special equipment items for the exclusive use of students under that program; and

WHEREAS: Tripodes Foundation for the Blind has granted the amount of \$3,975 to the Foundation of City College of San Francisco for the purpose of purchasing special equipment items for the DSP&S at City College of San Francisco; now

THEREFORE BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to accept a \$3,975 donation on behalf of the SFCCD from the Foundation of City College of San Francisco, and

FURTHER BE IT RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59010 and the Budget Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B-Restricted, to cover the following project for the period February 1, 1992 through December 31, 1992.

Local Income

Foundation of City College of San Francisco	\$3,975
---	---------

Expenditures

City College of San Francisco Disabled Students Programs & Services	\$3,975
--	---------

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to  
execute all documents necessary to record this budget revision on  
the accounts of the San Francisco Controller and the SFCCD and to  
submit any and all reports required by the Foundation of City  
College of San Francisco in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Kathleen Kerr-Schochet

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B3  
Appropriating \$16,330 from the State Chancellor's Office,  
California Community Colleges, for Disabled Student  
Programs & Services High Tech Center staffing, John Adams  
Campus, 1991-92

President and Members:

On June 16, 1987, the Governing Board adoption Resolution No. 870616-B20 authorizing the District to contract with the Community College Foundation (California Community Colleges) to conduct jointly a computer training program for disabled students. The High Tech Center, John Adams Campus, developed under this grant is one of fifty-one High Tech Centers established in California Community Colleges through the Department of Rehabilitation High Tech Center Establishment Grant #12259.

The 1990-91 allocations for Disabled Students Programs and Services (DSP&S) from the California Community Colleges Chancellor's Office included an \$800,000 legislative budget augmentation which must be used exclusively for High Tech Center staffing costs. Under the allocation formula, each of the fifty-one High Tech Centers has been granted a base allocation of \$9,000.

The State Chancellor's Office has recently notified us that in addition to the \$9,000 base allocation, we will also receive a supplemental allocation of \$7,330 based upon the number of disabled students (161) served in the John Adams High Tech Center in 1990-91.

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B-Restricted to cover the following project for the period July 1, 1991 through June 30, 1992.

State Revenues

State Chancellor's Office	
DSP&S High Tech Center Staffing	
Base Allocation	\$ 9,000
Supplemental Allocation	7,330

Expenditures

John Adams High Tech Center Staffing	\$16,330
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FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to  
execute all documents necessary to record this appropriation on the  
accounts of the San Francisco Controller and the SFCCD and to submit  
any and all reports required by the State Chancellor's Office in the  
administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Kathleen Kerr-Schochet



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B4

Authorization to 1) contract with, and 2) appropriate funds from Wells Fargo Bank to provide up to 135 hours of instruction, up to 6 hours of curriculum development, up to 30 hours of counseling, up to 30 hours for Project Management, up to an estimate of 50 hours for tutoring, up to an estimate of \$2,375 for books, up to an estimate of \$1,050 for student fees, up to \$200 for materials, up to \$100 for transportation/parking, February 18, 1992 through July 31, 1992, City College of San Francisco, \$26,210

President and Members:

Wells Fargo Bank has requested City College of San Francisco to provide up to 135 hours of instruction, up to 6 hours of curriculum development, up to 30 hours of counseling, up to 30 hours for Project Management, up to an estimate of 50 hours of tutoring, up to an estimate of \$2,375 for books, up to an estimate of \$1,050 for student fees, up to \$200 for materials, up to \$100 for transportation/parking.

For the above specified instruction, curriculum development, and counseling Wells Fargo Bank will pay the District \$95 an hour, \$78 an hour for Project Management, and \$78 an hour for tutoring.

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute a contract on behalf of City College of San Francisco with Wells Fargo Bank to provide up to 135 hours of instruction, up to 6 hours of curriculum development, up to 30 hours of counseling, up to 30 hours for Project Management, up to an estimate of 50 hours for tutoring, up to an estimate of \$2,375 for books, up to an estimate of \$1,050 for student fees, up to \$200 for materials, up to \$100 for transportation/parking, February 18, 1992 through July 31, 1992, City College of San Francisco, \$26,210.

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made to the General Fund, Part B - Restricted to cover the following project for the period February 18, 1992 through July 31, 1992.

Income

Wells Fargo Bank \$26,210

Expenditures

English & Guidance for Wells Fargo Personnel \$26,210

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by Wells Fargo Bank in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng

02/27/92 - B4 Page 2

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B5  
Authorization to 1) contract with, and 2) appropriate  
funds from Kawaijuku in Japan to provide up to 100 hours  
of curriculum development, and up to \$2,000 for Project  
Management, to prepare a script for a prototype video and  
print materials and lesson plans, March 1, 1992 through  
March 31, 1992, City College of San Francisco, \$11,500

President and Members:

Kawaijuku has requested the Center for International Education  
Programs of City College of San Francisco to provide up to 100 hours of  
curriculum development, and up to \$2,000 for Project Management. This script  
for a prototype video type and accompanying print materials will be a  
preliminary step before developing an entire language curriculum.

For the above specified curriculum development Kawaijuku will pay  
the District \$95 an hour.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to execute a  
contract on behalf of the Center for International Education  
Programs, City College of San Francisco with Kawaijuku to provide up  
to 100 hours of curriculum development, and up to \$2,000 for Project  
Management, March 1, 1992 through March 31, 1992, City College of  
San Francisco, \$11,500.

FURTHER BE IT RESOLVED: That in accordance with the Title 5,  
California Code of Regulations, Section  
59010 and the Budget and Accounting Manual for California Community  
Colleges, the following appropriation is made to the General Fund,  
Part B - Restricted to cover the following project for the period  
March 1, 1992 through March 31, 1992.

Income

Kawaijuku	\$11,500
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Expenditures

Script for a prototype video type and print materials and lesson plans for Kawaijuku	\$11,500
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FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to  
execute all documents necessary to record this budget revision on  
the accounts of the San Francisco Controller and the SFCCD and to  
submit any and all reports required by Kawaijuku in the  
administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Penny Larson



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B6  
Authorization to submit an application for funds to the  
California State Department of Education/Child Development  
Division for Federal Block Grant Funds for the period July  
1, 1992 to June 30, 1993, City College of San Francisco,  
\$223,758

President and Members:

Bureau of Preschool Education, Child Development Programs,  
California Department of Education, is accepting funding proposals to provide  
child care and development services in San Francisco County commencing July 1,  
1992 through June 30, 1993.

No matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration, are hereby authorized to submit an  
application for funds to the California State Department of  
Education, Child Development Division to provide funds for child  
care and development services for the period July 1, 1992 to June  
30, 1993, City College of San Francisco, \$223,758.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Dorothy Ingram



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B7  
Amending Resolution No. 910926-B12, which  
appropriated funds in the amount of \$782,392  
for Carl D. Perkins Vocational and Applied  
Technology Education (VATEA) of 1990, State  
Chancellor's Office, California Community  
Colleges for fiscal Year 1991-1992, by  
increasing the appropriation by \$1,073

President and Members:

On September 26, 1991, the Governing Board adopted  
Resolution No. 910926-B12 appropriating \$782,392 for the  
operation of Carl D. Perkins Vocational and Applied Technology  
Education (VATEA) Basic Grant for Fiscal Year 1991-1992.

On January 15, 1992, the State Chancellor's Office,  
California Community Colleges, has authorized the allocation from  
\$782,392 to \$783,465 for City College of San Francisco.

The following resolution is recommended for adoption:

WHEREAS: The Board of Trustees on September 26, 1991,  
adopted Resolution No. 910926-B12  
appropriating \$782,392 for the Carl D. Perkins  
Vocational and Applied Technology Education (VATEA)  
Basic Grant for Fiscal Year 1991-1992.

WHEREAS: The State Chancellor's Office, California  
Community Colleges has authorized the funding  
allocation of \$783,465 an increase of \$1,073 for 1991-  
1992 Carl D. Perkins Vocational and Applied Technology  
Education (VATEA) Basic Grant.

THEREFORE BE IT RESOLVED: That Resolution 910926-B12  
which appropriated funds  
\$782,392 for the Carl D. Perkins Vocational and Applied  
Technology Education (VATEA) Basic Grant for 1991-1992,  
be amended by increasing the appropriation to \$783,465.

FURTHER BE IT RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1991 to June 30, 1992.

Federal Revenues:

Chancellor's Office  
California Community Colleges  
Carl D. Perkins VATEA Basic Grant Funds \$783,465

Expenditures:

City College of San Francisco  
Carl D. Perkins VATEA Basic Grant Funds \$783,465

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this appropriation on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the United States Government and or the California Community Colleges in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Judy Teng



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B8  
Authorization to abolish one and create one classified  
position in the Personnel Services Department and to  
reappropriate \$8,301 to fund the new position

President and Members:

The Personnel Services Department has a 1426, Senior Clerk Typist, position which has been reviewed by Civil Service for reclassification. The Commission has approved a reclassification of this 1426 position to a 1220, Payroll Clerk, position. The following resolution is being submitted to adjust the budget to reflect this reclassification.

The Personnel Services Department has funds for a 1426 position at the 4th step of the salary level which is sufficient to cover the salary of a 1220 at the 1st step.

The following resolution is recommended for adoption:

RESOLVED:

Section 1 - That effective March 14, 1992, the 1426 Senior Clerk Typist position will be abolished in the Personnel Services Department and a new 1220 Payroll Clerk position will be created.

Section 2 - That authorization be and is hereby given for the following General Fund reappropriation to fund the 1220 Payroll Clerk position:

From:	CCSF Appn. No. C1-6730-2110	\$8,301
	1426 Senior Clerk Typist, Pos. 00023	
	Classified Permanent Salaries	
	(Major Budget Classification - Classified Salaries)	

To:	CCSF Appn. No. C1-6730-2110	\$8,301
	1220 Payroll Clerk, (New Position)	
	Classified Permanent Salaries	
	(Major Budget Classification - Classified Salaries)	

Section 3 - That the Chancellor and/or Vice Chancellor, Administration, are hereby authorized to execute all documents necessary to record this reappropriation on the accounts of the San Francisco Controller and the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Daniel St. John

02/27/92 - B8 Page 2

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B9  
Authorization to create four new full-time regular  
Schedule I positions--one librarian and three ESL  
instructional positions--and to reappropriate \$80,636 to  
fund the positions effective January 15, 1992

President and Members:

As a result of grievances filed by AFT 2121 on behalf of Alexander Valentine, Catherine Chung, Mary Frandina, and Debra Wilensky, the District has agreed that they should be appointed to contingency full-time positions in the Library and ESL Departments at the Phelan Campus (Resolution 920227-G5). These new positions were not in the Adopted Budget; therefore, they must be created in the 1991-92 budget with funds transferred to fund the positions effective January 15, 1992. This will require \$80,636. Funds will be transferred from various salary savings in certificated accounts, including Certificated Instructional Hourly and Librarian Hourly, since these individuals were working part-time.

The following resolution is submitted for adoption:

RESOLVED:

Section 1 - That one full-time regular Schedule I Librarian  
position, Phelan Campus, be created effective January  
15, 1992.

Section 2 - That three full-time regular Schedule I ESL positions,  
Phelan Campus, be created effective January 15, 1992.

FURTHER BE IT RESOLVED: That the authorization be and is hereby  
given for the following General Fund  
reappropriation to fund the four full-time positions:

From:	SFCCD Appn. No. C1 xxxx lxxx Phelan Campus - Various Departments Certificated Salaries - Salary Savings (Major Budget Classification - Certificated Salaries)	\$84,579
To:	SFCCD Appn. No. C1 6120 1230 Phelan Campus - Library Certificated Salaries - Librarians, Schedule I (Major Budget Classification - Certificated Salaries)	21,736
To:	SFCCD Appn. No. C1 1503 1120 Phelan Campus - ESL Department Certificated Salaries - Instructor, Schedule I (Major Budget Classification - Certificated Salaries)	62,843

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration, are hereby authorized to  
execute all documents necessary to record this transfer in accounts  
of the San Francisco Controller and the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Lawrence Klein



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B10  
Authorization to conduct an excursion to Australia in connection with an instructional program and to contract with KITT (Kristensen International Travel and Tours LTD) to obtain travel and educational program arrangements with costs to be borne by students for the excursion July 9, 1992 through July 28, 1992.

President and Members:

On December 12, 1989, the Governing Board by resolution number 891221-B9 authorized a contract to conduct an excursion to Australia with Allied Percival for \$3,098. This proved to be an excellent course.

Therefore, on January 2, 1992, a Request for Proposals, City College of San Francisco International Education Program "Australia" was mailed to seven agencies requesting bids for travel and educational program arrangements, July 9, 1992 through July 28, 1992. The closing date for receipt was Friday, January 31, 1992. Five proposals were received. The following is the list of proposals received:

Allied-Percival	\$3,450/student
Rod & Reel Adventures	3,365/student
Cosmopolitan	3,277/student
World Academic Holidays	3,145/student
Kristensen (KITT)	2,902/student

KITT and its subcontractor Field Biosearch is Australia's longest established and leading specialist in the provision of academic and logistic support to overseas programs in Australia. KITT comes with excellent recommendations from biologists from Carlton College, Lewis and Clark College and Stanford University who have conducted successful programs with them.

Based upon the criteria of our requirements and their price and policies, a contract with the firm of Kristensen International Tours and Travel LTD (KITT) is recommended to provide the necessary travel and educational program arrangements for the study tour in Australia.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct an excursion to Australia, Summer 1992, in connection with an instructional program in biology, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Kristensen International Tours and Travel LTD (KIT) to obtain travel and educational program arrangements with costs to be borne by students for an excursion to Australia, July 9, 1992 through July 28, 1992, and that the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Sue Light

02/27/92 - B10 Page 2

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B11  
Amending Resolution No. 910228-B17 which authorized a contract with Harvey M. Rose Accountancy Corporation, CPA's, extending the term from 1990-91 through December, 1992 and specifying the remaining amount \$13,416 to be expended during this term

President and Members:

By Resolution No. 900524-B2, the Board authorized the Chancellor to negotiate a contract with Harvey M. Rose Accountancy Corporation, Certified Public Accountants, for professional services to assist the District in improving its budget process during the year 1990. Resolution No. 910228-B17 amended the earlier resolution by extending the term to 1990-91 and increasing the scope of the services. The total amount available for the professional services during the two years was \$43,200. Of that amount, \$13,416 is the remaining balance which can be expended during 1991-92 for the same purpose of assisting with the budget process.

Government Code, Section 53060 authorizes the District to contract for special services and advice in financial, economic, accounting and administrative matters if such persons are specially trained and experienced and competent to perform the special services required. Harvey M. Rose Accountancy Corporation has represented that it is so trained, experienced and competent for such services.

The following resolution is submitted for adoption:

WHEREAS: The Governing Board on May 24, 1990 adopted Resolution No. 900524-52 which directed the Chancellor to negotiate a contract with the Harvey M. Rose Accountancy Corporation, CPA's, for professional services in accordance with the proposal entitled "Proposal to Assist the District in Improving Its Budget Process"; and

WHEREAS: The Board of Trustees on February 28, 1991 adopted Resolution 910228-B17 which extended the services of Harvey M. Rose Accountancy Corporation to 1990-91 and scope of authorized work to include assistance with budgetary considerations and the proposed District reorganization; now

THEREFORE BE IT RESOLVED: That the Board of Trustees Resolution No. 910228-B17 which amended Harvey M. Rose Accountancy Corporation's contract to include assistance with budgetary considerations and the proposed District reorganization during 1990-91 be further amended to extend the term to December, 1992 and to authorize the expenditure of the remaining balance of \$13,416; and

FURTHER BE IT RESOLVED: That the Chancellor is hereby authorized to negotiate and execute amendments to the contract entered pursuant to Resolution No. 910228-B17 to include the extended term and payment herein to reflect the additional needs of the District.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B12  
Authorization for the Parent Education Program to (1)  
submit an application for funds and (2) appropriate funds  
receivable upon approval by the MacKenzie Trust for the  
period March 1, 1992 through June 30, 1992, \$8,500

President and Members:

The Parent Education Program seeks approval to submit an application  
to the MacKenzie Trust for funds for the period March 1, 1992 through June 30,  
1992.

The funds will be used to provide 15-20 adults, 50 years or older  
with 90 hours of Child Development Education training, and assistance in job  
placement in local Child Care Centers. The ten week training program provided  
through the Parent Education Program will include six hours of instruction and  
three hours of practicum for ten weeks and will begin March 16, 1992 through  
May 29, 1992.

No District matching funds are required.

The Parent Education Program requesting \$8,500 for this purpose.  
The total project cost and sources of funding are as follows:

MacKenzie Trust

Direct Costs	<u>\$8,500</u>
Total Project Costs	\$8,500

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Vice Chancellor,  
Administration are hereby authorized to prepare and  
submit an application for funds to the MacKenzie Trust, Larkspur,  
California for Training Older Adults to work in Child Care on behalf  
of the Parent Education Program for the period March 1, 1992 through  
June 20, 1992, \$8,500, and

FURTHER BE IT RESOLVED: That upon approval by the MacKenzie Trust  
on the condition that the terms of the  
award are not significantly amended and in accordance with the Title  
5, California Code of Regulations, Section 59010 and the Budget and  
Accounting Manual for California Community Colleges, the following  
appropriation is made in the General Fund, Part B - Restricted to  
cover the following project for the period March 1, 1992 through  
June 30, 1992.

Income from State Source

MacKenzie Trust \$8,500

Expenditures

Training for Older Adults Projects \$8,500

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record the appropriated funds on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by MacKenzie Trust.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Dorothy Ingram

02/27/92 - B12 Page 2

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B13  
Reappropriating \$40,000 in Capital Outlay Projects Fund to  
provide additional funding for the project: John Adams -  
New Elevator.

President and Members:

The new elevator for the John Adams Campus is still under construction. The project is partially State funded on a 90% State/10% District matching basis. The State Department of Finance's approval of the award of contract reduced State funding by approximately \$35,000, thus reducing the available construction contingency.

By adoption of Resolution No. 910627-B21, the Board of Trustees, at its regular meeting on June 27, 1991, reappropriated \$20,331.16 to this project from the Capital Outlay Projects Fund from balances in projects completed, funded from Project Improvement Funds, or no longer needed. The purpose of the reappropriation was to provide additional funding for the costs of required testing and inspection and construction contingency. The current balance in the project is \$11,141.07.

The Office of the State Architect requires that inspection be conducted full time by a testing laboratory during the welding process to assure compliance with approved plans and specifications. Smith-Emery Company has performed the inspection under a "Term of Purchase Agreement" issued by the District. The amount of funds budgeted for this purpose will be insufficient to cover the anticipated costs to complete the task. It is estimated that \$49,723 will be required to cover the costs for testing and inspection through the completion of the project.

Therefore, it is proposed that funds be reappropriated in the Capital Outlay Projects Fund in the amount of \$40,000, from the balance remaining in the project: John Adams - Interior Painting. This would leave a remaining balance of \$50,000 in the Interior Painting project.

The following resolution is recommended for adoption:

RESOLVED: That reappropriation be made in the Capital Outlay Projects Fund as follows:

From:	SFCCD Appn. No. S6 9117 6200	\$40,000
	JACC - Interior Painting	
To:	SFCCD Appn. No. S1 9030 6200	\$40,000
	John Adams - New Elevator	

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor, Administration are hereby authorized to record these transactions on the accounts of the San Francisco Controller and the SFCCD.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: George W. Shaw

02/27/92 - B13 Page 2



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B14  
Authorization to appropriate funds from the California  
State Department of Education/Child Development Division  
for State Preschool Expansion funds for period February 1,  
1992 to June 30, 1992, City College of San Francisco,  
\$145,327

President and Members:

On December 19, 1991 the Board of Trustees by Resolution No. 911219-B17 authorized the SFCCD to submit an application for funds to the California State Department of Education to expand the State Preschool Program for Fiscal Year 1992. We have been notified by the grantor that our application has been approved for \$145,327.

No matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting manual for California Community Colleges, the following appropriation is made in the General Fund Part B - Restricted to cover the following project for the period February 1, 1992 to June 30, 1992.

<u>State Income</u>	\$145,327
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Expenditures

State Preschool Education Program	145,327
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FURTHER BE IT RESOLVED: That the Chancellor or Vice Chancellor, Administration are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the California State Department of Education in the administration of said program.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Dorothy Ingram



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-B15  
Authorization to expend \$39,492 for  
the San Francisco Community College  
District to join the Community College  
League of California for the period  
July 1, 1991 - June 30, 1992

Members:

Funds have been set-aside for this expenditure in the  
1991-92 budget.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the SFCCD  
authorizes the expenditure of \$39,492 for  
the District to join the Community College League of  
California for the period July 1, 1991 - June 30, 1992.

FURTHER BE IT RESOLVED: That the Board of Trustees  
authorizes the Chancellor  
and/or Vice Chancellor, Administration to execute all  
documents necessary to effectuate this resolution.

Submitted by:

Dr. William Marquis  
Trustee

Mabel Teng  
Trustee

Ernest "Chuck" Ayala  
Trustee





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-C1  
Procurement of equipment, supplies, services, etc., less  
than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$169,074.11 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
79328	80234	80369
80508	80643	80719
80747	80756	80779
80786	80829	80849
80874	80885	80999
81005	81019	81039
81049	81058	81069
81071	81119	81129
81139	81149	81155
81169	81186	81199
81209	81218	81239
81255	81268	81279
81284	81294	81309
81319	81321	81359
81397	81402	81427
81464	81474	81484
81499	81514	81522
81534	81546	81554
81564	81574	81583
81594	81605	81612
81628	81634	81642
81659	81679	81686
81703	81718	81721
81736	81746	81752
81762	81812	81826
81836	81866	81897
81926	81935	81956
82066		

TOTAL \$64,293.79

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
11017-A	248.00
11031-A	72.00
11050-A	1,000.00
11057	500.00
11134	2,000.00
11165	2,000.00
14001-I	555.00
14028	875.00
16033-A	900.00
16050	1,200.00
16051	1,500.00
16052	<u>1,500.00</u>

TOTAL \$12,350.00

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
17104	\$3,076.92
17105	2,493.44
17106	3,344.64
17107	3,190.81
17108	2,810.65
17109	2,175.48
17110	3,664.08
17111	1,102.67
17112	1,590.14
17113	1,274.77
17114	2,711.54
17115	2,657.84
17116	2,192.97
17117	2,288.97
17118	1,331.49
17119	1,241.08
17120	2,306.60
17121	2,024.07
17122	1,657.78
17123	1,830.94
17124	3,855.27
17125	1,941.89
17126	1,919.46
17127	2,284.73
17128	2,096.13
171929	<u>2,221.05</u>

TOTAL \$ 59,285.41

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
10290	\$1,098.00
10291	225.00
10292	1,357.50
10923	1,161.76
10294	691.98
10296	1,881.00
10297	1,500.000
10298	553.70
10299	2,602.04
10300	241.35
10305	273.00
10306	568.80
10307	558.00
10308	75.95
10309	108.38
10312	145.27
10315	380.00
10317	1,738.48
10318	2,500.00
10320	786.00
10321	500.00
10323	2,840.50
10324	1,500.06
10325	296.59
10326	130.81
10327	2,632.00
10330	500.00
10331	361.00
10332	325.00
10336	691.98
10337	333.26
10338	2,505.67
10339	400.00
10340	<u>1,678.83</u>

TOTAL \$ 33,144.91

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GRAND TOTAL \$169,074.11

Recommended for approval:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 929227-C2  
Procurement of equipment, supplies, services, etc., \$3,000  
or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement  
of the equipment, supplies, services, etc. summarized  
below:

REQUISITION FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80536	College	Self Mailer Printed Forms	\$ 4,244.48
80766	College	Hotel & Restaurant Equipment & Supplies	3,446.14
80898	College	Microscale Kits	5,589.36
80974	Campus	Office Furniture Removal/Disposal	3,330.00
81246	College	Microcomputers	4,530.26
81507	Campus	Scantron Forms	6,182.52
81696	College	Duplicating Supplies	3,710.59
81793	Campus	Roller Shades	7,279.66
81999	Gough	Software	<u>4,472.84</u>
		Total	\$42,785.85

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11088-A	All	Add'l funds Pest Control Services	\$ 4,200.00
11128-B	All	Add'l funds Campus & College Police Uniforms	3,000.00
11130-A	College	Add'l Funds for Books & Supplies EOPS Pgm.	104,500.00

16027-B	College	Add'l Funds for Window Shades	12,000.00
16033-B	Campus	Add'l Funds for Welding Gases	<u>4,500.00</u>
Total			\$128,200.00

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
102286	Gough	Equipment Charges Pactel Meridian System	\$ 38,860.38
10287	Gough	Employees' Contribution to STRS	289,363.62
10288	Gough	Employer's Contribution to STRS	300,448.98
10289	Gough	Prescription Drug Program	8,053.28
10295	Gough	Employer's Contribution to Unemployment Ins.	19,379.21
10301	Gough	Pell Grant Program	1,000,000.00
10302	Gough	Prepaid Group Dental Care Plan	130,425.68
10303	Gough	Premium for Group Term Life Insurance	15,047.04
10304	Gough	Food & Service Downtown Cafeteria	3,752.68
10310	Gough	Pell Grant Program	10,000.00
10311	Gough	Aviation General Liability Insurance Premium	3,517.50
10313	Gough	Food & Service City College Cafeteria	12,329.35
10314	Gough	Postage for Pitney Bowes Meter #6804532	30,000.00
10319	Gough	Pell Grant Program	10,000.00
10328	Gough	Employees' Contribution to STRS	245,507.32
10329	Gough	Employer's Contribution to STRS	<u>255,333.17</u>
Total			\$2,372,018.21
Grand Total			<u>\$2,543,004.06</u>

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-C4  
Encumbrances for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District Facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Board of Trustee.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

<u>Work Order</u>	<u>Description</u>	<u>Amount</u>
15003	SFCCD S6 9155 6200 BUILDINGS  Services of the Department of Public Works, Bureau of Building Repair, to furnish labor material and equipment to remove and replace entry door at CCSF Bookstore Departmental Estimate 5723	      \$7,000.00

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual





Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-C16  
Authorizing adjustment of equipment inventory to reflect  
transfer for instructional use

President and Members:

The SFCCD maintains an equipment inventory system where includable equipment is identified and tagged with an Asset Number.

In accordance with procedures prescribed in the SFCCD Property Management Manual, administrators and department heads may request removal of equipment from their departmental inventory. The removal must be authorized by the Governing Board before the inventory record is adjusted.

The Alemany, Chinatown, Downtown Campuses and the District Business Office have in its inventory, various equipment per the attached list, that are either broken or obsolete and are unsuitable for classroom or office use.

It appears that good use would be made of the equipment by transferring it to the Business Technology Program at the Southeast Community College Center for use in classes in business machine repair.

The following resolution is recommended for adoption:

WHEREAS: That the equipment items, listed below, are either broken or obsolete and are unsuitable for classroom or office use; and

WHEREAS: Good use would be made of the equipment by transferring them to the Business Technology Program at the Southeast Community College Center for use in classes in business machine repair; now

THEREFORE BE IT RESOLVED: That the equipment items, listed below, be removed from the SFCCD Equipment Inventory and transferred to the Business Technology Program at the Southeast Community College Center for use in business machine repair classes.

Asset Number	Description	Mfg/Model	Acq. Date	Orig. Cost
<u>ALEMANY CAMPUS</u>				
027652	Electric Typewriter	IBM/72	1/74	496
027752	Electric Typewriter	IBM/72	1/72	464
027647	Electric Typewriter	IBM/72	1/74	496
027762	Electric Typewriter	IBM/72	1/68	462
027657	Electric Typewriter	IBM/84	1/75	647
027586	Electric Typewriter	Royal/STE	1/70	650
027331	Electric Typewriter	IBM/72	1/72	650

Asset Number	Description	Mfg/Model	Acq. Date	Orig. Cost
<u>ALEMANY CAMPUS (continued)</u>				
027280	Electric Typewriter	IBM/6251	1/77	5,272
027658	Electric Typewriter	IBM/84	1/75	647
027659	Electric Typewriter	IBM/84	1/75	647
027664	Electric Typewriter	IBM/84	1/75	647
027662	Electric Typewriter	IBM/84	1/75	647
027714	Electric Typewriter	IBM/72	1/70	464
027648	Electric Typewriter	IBM/72	1/74	496
027638	Electric Typewriter	IBM/72	1/74	496
041506	Electric Typewriter	Silver Reed/EX60	12/86	612
041502	Electric Typewriter	Silver Reed/EX60	12/86	612
035770	Electric Typewriter	IBM/6701	4/83	690
035473	Electric Typewriter	IBM/6701	5/82	700
035645	Electric Calculator	Monroe/2725	3/83	244
027584	Electric Calculator	Olivetti/20	1/70	232
041301	Overhead Projector	Bell & Howell/3880	6/86	244
027987	16mm Projector	Bell & Howell/1552B	1/70	627
034302	Stencil Duplicator	Roneo/865	12/80	1,475
027612	Manual Typewriter	Royal/440	1/70	232
034044	Overhead Projector	Bell & Howell/301LA	1/82	250

CHINATOWN CAMPUS

035501	Mimeographic Duplicator	Gestetner/1525	11/82	2,018
030578	Mimeographic Duplicator	Gestetner/466S	12/78	2,039
027464	Stencil Cutter	Roneo/4005	1/72	1,031
041598	Dehumidifier	Dayton/3H324	3/87	311
039717	Copier	Royal/115	7/85	1,000
034723	Public Address System	Van Sam/LE44G	12/81	722
029173	16mm Projector	Bell & Howell/552	1/70	627
034044	Overhead Projector	Bell & Howell/389B	5/80	266
035729	Electric Calculator	Monroe/2715	4/83	203
N384851	Electric Calculator	Monroe/2805		
041362	Cassette Recorder	Auditronics/162	7/86	245
041367	Cassette Recorder	Auditronics/162	7/86	245
041360	Cassette Recorder	Auditronics/162	7/86	245
041364	Cassette Recorder	Auditronics/162	7/86	245
041359	Cassette Recorder	Auditronics/162	7/86	245
035705	Cassette Recorder	Wollensak/2620	4/83	268
027370	Electric Typewriter	IBM/87	1/72	576
030599	Electric Typewriter	IBM/843	6/79	602
030600	Electric Typewriter	IBM/6701	6/79	602
034989	Electric Typewriter	IBM/6701	3/82	733
035010	Electric Typewriter	IBM/6701	3/82	733
034972	Electric Typewriter	IBM/6701	3/82	733
034990	Electric Typewriter	IBM/6701	3/82	733
041483	Electric Typewriter	Olivetti/ET116	11/86	598
1343309	Electric Typewriter	IBM		

Asset Number	Description	Mfg/Model	Acq. Date	Orig. Cost
<u>DOWNTOWN CAMPUS</u>				
035415	Computer Terminal	Televideo/925	10/82	\$739
035421	Computer Terminal	Televideo/925	10//82	739
035423	Computer Terminal	Televideo/925	10/82	739
035420	Computer Terminal	Televideo/925	10/82	739
035419	Computer Terminal	Televideo/925	10/82	739
035426	Computer Terminal	Televideo/925	10/82	739
035425	Computer Terminal	Televideo/925	10/82	739
035424	Computer Terminal	Televideo/925	10/82	739
035413	Computer Terminal	Televideo/925	10/82	739
035417	Computer Terminal	Televideo/925	10/82	739
035418	Computer Terminal	Televideo/925	10/82	739
035422	Computer Terminal	Televideo/925	10/82	739
035416	Computer Terminal	Televideo/925	10/82	739
035414	Computer Terminal	Televideo/925	10/82	739
035412	Computer Terminal	Televideo/925	10/82	739
035427	Computer Terminal	Televideo/925	10/82	739
035429	Computer Terminal	Televideo/925	10/82	739
035428	Computer Terminal	Televideo/925	10/82	739
037053	CRT Terminal	Lear Siegler/ADM5	11/82	575
035946	CRT Terminal	Lear Siegler/ADM5	7/83	538
037538	CRT Terminal	Lear Siegler/ADM5	7/83	538
035945	CRT Terminal	Lear Siegler/ADM5	7/83	538
037540	CRT Terminal	Lear Siegler/ADM5	7/83	538
037056	CRT Terminal	Lear Siegler/ADM5	11/82	575
037535	CRT Terminal	Lear Siegler/ADM5	7/83	538
035943	CRT Terminal	Lear Siegler/ADM5	7/83	538
037027	CRT Terminal	Lear Siegler/ADM5	12/82	549
037028	CRT Terminal	Lear Siegler/ADM5	12/82	549
035944	CRT Terminal	Lear Siegler/ADM5	7/83	538
037057	CRT Terminal	Lear Siegler/ADM5	11/82	575
035947	CRT Terminal	Lear Siegler/ADM5	7/83	538
037536	CRT Terminal	Lear Siegler/ADM5	7/83	538
037537	CRT Terminal	Lear Siegler/ADM5	7/83	538
037539	CRT Terminal	Lear Siegler/ADM5	7/83	538
037528	CRT Terminal	Lear Siegler/ADM5	7/83	538
037530	CRT Terminal	Lear Siegler/ADM5	7/83	538
037529	CRT Terminal	Lear Siegler/ADM5	7/83	538
039054	CRT Terminal	Lear Siegler/ADM5	7/83	538
034497	Video Terminal	Televideo/TV1920C	5/81	764
034504	Video Terminal	Televideo/TV1920C	5/81	764
034493	Video Terminal	Televideo/TV1920C	5/81	764
034496	Video Terminal	Televideo/TV1920C	5/81	764
034490	Video Terminal	Televideo/TV1920C	5/81	764
034501	Video Terminal	Televideo/TV1920C	5/81	764
034498	Video Terminal	Televideo/TV1920C	5/81	764
034489	Video Terminal	Televideo/TV1920C	5/81	764
034503	Video Terminal	Televideo/TV1920C	5/81	764
034499	Video Terminal	Televideo/TV1920C	5/81	764
034500	Video Terminal	Televideo/TV1920C	5/81	764



Asset Number	Description	Mfg/Model	Acq. Date	Orig. Cost
<u>Downtown Campus (continued)</u>				
034495	Video Terminal	Televideo/TV1920C	5/81	\$ 764
034494	Video Terminal	Televideo/TV1920C	5/81	764
034491	Video Terminal	Televideo/TV1920C	5/81	764
034502	Video Terminal	Televideo/TV1920C	5/81	764
034488	Video Terminal	Televideo/TV1920C	5/81	764
030858	Video Terminal	Lear Siegler/ADM42		1,757
030859	Video Terminal	Lear Siegler/ADM42	9/79	1,757
037030	CRT Terminal	Lear Siegler/ADM3A	12/82	549
033564	Computer Terminal	Extel/B-208L	12/78	2,286
033598	Computer Terminal	Extel/B-208L	12/78	2,286
033563	Computer Terminal	Extel/B-208L	12/78	2,286
033597	Computer Terminal	Extel/B-208L	12/78	2,286
033599	Computer Terminal	Extel/B-208L	12/78	2,286
034356	Memory Typewriter	IBM/100	1/81	2,077

DISTRICT BUSINESS OFFICE

035189	Displaywriter w/complete Components	IBM	5/82	\$ 9,547
03518901	Parts of Displaywriter		5/82	-0-
035239	Displaywriter w/complete Components	IBM	5/82	16,067
03523901	Parts of Displaywriter		5/82	-0-
035240	Displaywriter w/complete Components	IBM	5/82	16,067
035641	Electric Calculator	Monroe/2725	3/83	244
035789	Displaywriter Feeder	IBM/5228A12	5/83	7,540
035789A	Displaywriter Printer	IBM/5228A12	5/83	-0-
039203	Displaywriter	IBM/6580	7/83	15,908
039204	Displaywriter Printer	IBM/5218A0	7/83	-0-

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-C18  
Acceptance of Gifts - Other than Motor Vehicles

President and Members:

California Education Code Section 72241 reads as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500.00 be accepted by the SFCCD by a Board of Trustees resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: One Macintosh IIci Computer with  
80 mb harddisk and A/UX OS  
One Macintosh IIci Computer with  
80 mb harddisk and MAC OS  
One Macintosh IIci Computer with  
40 mb harddisk and MAC OS  
Three Apple Extended Keyboard  
Three AppleColor High Resolution  
RGB Monitors  
Three Apple Graphics Video Cards  
One Apple Two Page Monochrom Monitor  
One Apple Laserwriter IINT Printer  
One Apple Scanner  
Three Apple Universal Monitor Stands

Donor: Mr. Daryl Weiner, Manager  
Market Development  
Apple Computer, Inc.  
333 West San Carlos  
San Jose, CA 95110

Market Value Declared by Donor:	\$35,228
Estimated District Cost in Accepting Gift:	
(Additional Equipment, etc.)	5,548
(Annual Cost - Maintenance, repairs, etc)	1,800

Item No. 2

Description: Westinghouse Furniture Systems  
Components: Panels, work surfaces  
shelves, files, lights and connectors

Donor: MG West  
180 Hubbell Street  
San Francisco, CA 94120

Market Value Declared by Donor:	\$2,141
Estimated District Cost in Accepting Gift:	None

WHEREAS: Juanita U. Pascual, Vice Chancellor, Administration declares that Item No. 1 gift will enhance the classes in the Mathematics Department, City College Campus and Item No. 2 will enhance the Counseling Center at the Downtown Campus, now

THEREFORE BE IT RESOLVED: That the gifts described above be gratefully accepted by the Board of Trustees of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the gifts described above, the Secretary of the Board of Trustees is directed to notify the donor of the acceptance of the gift by the Board of Trustees.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-D2  
Amendment #3 to the  
Annual Classified Positions Resolution 1991-92

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the Adopted Budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective dates and the nature of the change is indicated below:

The following resolution is recommended for adoption.

RESOLVED: That the Annual Classified Positions Resolution 1991-92 is hereby amended as indicated below:

<u>Amendment</u> <u>Positions</u>	<u>Class Number and Title</u>	<u>Compensation</u> <u>Schedule</u>
DP/DV/SC 141402 - S.F. Community College District Section 02 - <u>College</u>		
1 Deleted 68	1426 Senior Clerk Typist (Pos.23)	956 B 1158
1 Added 1	1220 Payroll Clerk (Pos.11) SC	1078 B 1304

To reflect deletion of one position and creation of a new position effective March 14, 1992 pursuant to Board of Trustee Resolution No. 920227-B8.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

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Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227 - F1  
Academic Administrators Appointments  
City College of San Francisco, Campuses

President and Members:

At its June 1991 meeting, the Board appointed a number of administrators whose positions are part of the reorganization and had their salaries continued from the 1990-91 calendar year into the 1991-92 calendar year above the level of the position each currently holds.

Resolution No. 920227-F1 covers the reappointment of fifteen (15) academic administrators to administrative positions for the 1992-93 college year.

**RESOLVED:** That effective for the 1992-93 college year, the following academic administrators be re-appointed to the below designated positions. Their 1992-93 salary shall be adjusted to the appropriate level of the designated positions.

<u>NAME</u>	<u>POSITION/TITLE</u>	<u>LEVEL</u>
Bancroft, Rena	Instructional Dean, Evening and Summer Programs/Catalog Preparation	Dean I
Berg, Natalie	Dean, John Adams Campus	Dean I
Biehn, Jennifer	Student Services Dean, Student Services Center I	Dean I
del Portillo, Carlota	Student Services Associate Dean, Special Programs	Dean I
Duncan-Hall, Tyra	Dean, Cluster III	Dean II
Flanagan, Vester	Administrative Director, Operations	Director
Green, Jacquelyn	Dean, Cluster II	Dean II

Herman, Stephen	Student Services Dean, Student Services Center II	Dean I
Kendrix, James	Director, Administrative Services	Director
Klein, Lawrence	Director, Employee Relations	Director
Light, Sue	Instructional Dean, International Education/Community Services	Dean I
Low, Joanne	Dean, Chinatown/NorthBeach Campus	Dean I
Martinez, Anita	Student Services Dean, Students	Dean II
St. John, Daniel	Assoc. Director, Academic Employees	Dean I
Verdugo, Diana	Dean, Mission/J. O'Connel Campus	Dean I

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator:

Clara Starr  
Director, Personnel

02/27/92 - F1

Honorable Board of Trustees of the  
San Francisco Community College District

Subject:     Resolutions 920227G1-G12  
              Academic Employees  
              Credit Program  
              District Funded  
              City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Evan S. Dobelle  
Chancellor

Originator: Daniel St. John

G1-G12  
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920227-G1  
 TEMPORARY HOURLY  
 ASSIGNMENTS-  
 ACADEMIC  
 EMPLOYEES

RESOLVED: That the following named academic employees be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
INTERIM 91-92					
*****					
FARNSWORTH GARY	MATRICULATION	MONITOR	N-6491	40.	TOT-HR 1/06/92- 1/17/92
+JOHNSON GREGORY A	COUNSELING	COUNSELING	I-6310	12.	TOT-HR 1/02/92- 1/17/92
	COUNSELING		I-6310	4.	TOT-HR 1/02/92- 1/17/92
SPRING 1992					
*****					
*ALICINO CHRISTINE	PHOTOGRAPHY	DAY INSTRUCTION	I-1011	4.	HRS/WK 3/04/92- 3/25/92
+AUGUSTINE HENRY	COUNSELING	COUNSELING	I-6310	6.	HRS/WK 1/18/92- 5/29/92
*AVERY FRANKLIN L	PHOTOGRAPHY	DAY INSTRUCTION	I-1011	8.	HRS/WK 1/15/92- 5/29/92
+BARTON GAIL G	P E NORTH	DANCE	N-0836	75.	TOT-HR 1/15/92- 5/29/92
+BELL LOREN	ENGLISH	DAY INSTRUCTION	I-1501	3.	HRS/WK 1/15/92- 5/29/92
+BLAIR THOMAS EDWARD	FOREIGN LANGUAGE	MONITOR	N-1101	3.	TOT-HR 1/21/92 ONLY
+BLOOD DAVID E	P E NORTH	DANCE	N-0836	75.	TOT-HR 1/15/92- 5/29/92
+BOZIN PAT	COUNSELING	COUNSELING	I-6310	3.	HRS/WK 1/23/92- 5/28/92
+BRINSON ROSEMARY	COUNSELING	COUNSELING	I-6310	3.	HRS/WK 1/21/92- 5/29/92
+BROWN JOHN	ESL	EVE INSTRUCTION	I-1503	3.	HRS/WK 1/15/92- 5/30/92
*CALDWELL DANIELLE	BUSINESS	EVE INSTRUCTION	I-0501	6.	HRS/WK 1/15/92- 5/30/92
+CONCIN CLAUDIO	FOREIGN LANGUAGE	MONITOR	N-1101	6.	TOT-HR 1/22/92- 1/29/92
+CONRAD SUSAN	P E NORTH	ATHLETIC DIRECTO	N-0836	90.	TOT-HR 1/15/92- 5/29/92
	P E NORTH	DANCE	N-0836	75.	TOT-HR 1/15/92- 5/29/92
*DELEON ARIS	P E NORTH	ASST. TENNIS COA	N-0836	75.	TOT-HR 1/15/92- 5/29/92
+DEWAR CYNTHIA	ENGLISH	SPEECH TEAM	N-1501	3.5	HRS/WK 1/15/92- 5/29/92

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 02/27/92

\* New hourly academic employees  
 + Full time academic employees -- Extra pay  
 # Pro-rata academic employees -- Extra pay

920227-61  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
DORN LU MARLA	HEALTH SCIENCE	DAY INSTRUCTION	I-0837	4.	1/15/92- 5/29/92
+FIKE ROBERT	EVE INST SUPPORT	SITE SUPERVISOR	N-6020	12.	1/21/92- 2/03/92
	EVE INST SUPPORT	SITE SUPERVISOR	N-6020	4.	1/22/92- 5/28/92
*FONG LAWRENCE K	CHEMISTRY	EVE INSTRUCTION	I-1905	3.	1/15/92- 5/30/92
+GRABER MARY RUTH	P E NORTH	TENNIS	N-0836	125.	1/15/92- 5/29/92
+GRACE KENNETH	P E NORTH	TRACK	N-0836	185.	1/15/92- 5/29/92
+GRADY PEG SPECK	P E NORTH	BASKETBALL	N-0836	45.	1/15/92- 5/29/92
+GREENFIELD TERRI	ENGLISH	MONITOR	N-1501	3.	1/15/92- 5/29/92
+HAGIWARA TANAKO	P E NORTH	SWIMMING	N-0836	125.	1/15/92- 5/29/92
+HARRIS JULIE	COUNSELING	COUNSELING	I-6310	3.	1/21/92- 5/29/92
*HAYS WARREN	BIOLOGICAL SCI	DAY INSTRUCTION	I-0401	6.	1/15/92- 5/29/92
+HAYES DANIEL	P E SOUTH	DAY INSTRUCTION	I-0835	2.	1/15/92- 5/29/92
*HENRIKSEN LORI	DLC INSTRUCTION	COUNSELING	I-4931	13.	1/21/92- 5/29/92
HWANG EDWIN	ENGINEERING	EVE INSTRUCTION	I-0901	6.	1/15/92- 5/30/92
+IRWIN ROBERT CIRELLI	ESL	MONITOR	N-1503	6.	1/15/92- 5/29/92
*JAY MICHAEL	PHOTOGRAPHY	DAY INSTRUCTION	I-1011	4.	1/29/92- 2/26/92
+JEW CARL	COUNSELING	COUNSELING	I-6310	3.	1/21/92- 5/29/92
KOBAYASHI MARY JANE	BEHAVIORAL SCI	DAY INSTRUCTION	I-2001	6.	1/15/92- 5/29/92
LUM HELEN WONG C	COUNSELING	COUNSELING	I-6310	10.	1/21/92- 5/29/92
+MACRI BEN	AUTOMOTIVE	DAY INSTRUCTION	I-0948	6.	1/15/92- 5/29/92
	COUNSELING	STUDENT PLACEMENT	I-6310	3.	2/04/92- 3/31/92
+MCGRIFF LULANN	COUNSELING	COUNSELING	I-6310	3.	1/15/92- 5/29/92
	COUNSELING	COUNSELING	I-6310	3.	1/21/92- 5/29/92
+MILAN DEANNE K	ENGLISH	MONITOR	N-1501	5.	1/15/92- 5/29/92
+MOGAR MARIANNA	INSTR ASSISTING	EVE INSTRUCTION	I-2108	3.	1/15/92- 5/30/92
*MOSHER ROBERT	MATHEMATICS	EVE INSTRUCTION	I-1701	3.	1/15/92- 5/30/92
+OBENCHAIN CYNTHIA	COUNSELING	COUNSELING	I-6310	3.	1/21/92- 5/29/92
PALMER REBECCA	P E NORTH	BASKETBALL	N-0836	175.	1/15/92- 5/29/92
PIZZUTO GERALDINE	LVN	DAY INSTRUCTION	I-1202	20.	3/02/92- 4/10/92
	LVN	DAY INSTRUCTION	I-1202	20.	4/20/92- 5/21/92

\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay

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NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
PYATT SHEILA	LVN	DAY INSTRUCTION	I-1202	30.	TOT-HR 1/17/92- 2/28/92
	LVN	DAY INSTRUCTION	I-1202	24.	TOT-HR 3/02/92- 4/10/92
PYATT (cont)	LVN	DAY INSTRUCTION	I-1202	24.	TOT-HR 4/20/92- 5/29/92
	LVN	DAY INSTRUCTION	I-1202	20.	TOT-HR 5/25/92- 5/28/92
+REID ANNA SANDRA	P E NORTH	INTRAMURALS	N-0836	20.	TOT-HR 1/15/92- 5/29/92
SALBORORO JESSICA	BEHAVIORAL SCI	DAY INSTRUCTION	I-2001	6.	HRS/WK 1/15/92- 5/29/92
SILVER ELIZABETH	ESL	EVE INSTRUCTION	I-1503	3.	HRS/WK 1/15/92- 5/30/92
+SPEARS DAVID	ENGLISH	MONITOR	N-1501	5.	HRS/WK 1/15/92- 5/29/92
+STAFF CONI D	P E NORTH	SOFTBALL	N-0836	125.	TOT-HR 1/15/92- 5/29/92
+STAMPS ROBERT L	ENGLISH	MONITOR	N-1501	4.5	HRS/WK 1/15/92- 5/29/92
+TAYLOR JOYCE ELLEN	ENGLISH	SPEECH TEAM INST	N-1501	3.5	HRS/WK 1/15/92- 5/29/92
*TSUJIMOTO JERRY	AERONAUTICS	DAY INSTRUCTION	I-0950	11.	HRS/WK 1/15/92- 5/29/92
+WONG PAUL	COUNSELING	COUNSELING	I-6310	3.	HRS/WK 1/21/92- 5/29/92

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



920227-G2 CHANGES  
TO TEMPORARY  
HOURLY  
ASSIGNMENTS-  
ACADEMIC  
EMPLOYEES

RESOLVED: That the temporary assignments for the following named academic employees be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
SUMMER 1991 *****					
INCREASE +LING GARY	CHG TO CURR CURR CURR CURR	COUNSELING COUNSELING MATHEMATICS MATRICULATION MATRICULATION MATRICULATION	MONITOR-HOURLY COUNSELING DAY INSTRUCTION COUNSELING-HOURL PROGRAM ADVISOR PROGRAM ADVISOR	N-6310 I-6310 I-1701 I-6491 I-6491 I-6491	16. 16. 20. 16. 4. 9.
					TOT-HR TOT-HR HRS/WK TOT-HR TOT-HR HRS/WK
					6/03/91- 6/30/91 6/03/91- 6/30/91 6/03/91- 7/12/91 6/03/91- 6/18/91 6/20/91- 6/29/91 7/01/91- 7/18/91
+ROBERTS LAURIE	CHG TO CURR CURR	ENGLISH ENGLISH MATRICULATION MATRICULATION	PLACEMENT TEST PLACEMENT TEST PROGRAM ADVISOR PROGRAM ADVISOR	N-1501 N-1501 I-6491 I-6491	26. 32. 10. 10.
					TOT-HR TOT-HR TOT-HR TOT-HR
					7/01/91- 7/12/91 7/01/91- 8/16/91 6/03/91- 6/28/91 7/01/91- 7/18/91
FALL 1991 *****					
INCREASE					
+AMBROZIC FRANK	ADD CURR	HOTEL/RESTAURANT HOTEL/RESTAURANT	SET-UP BREAKFAST	N-0506 N-0506	2. 2.
					TOT-HR TOT-HR
					11/20/91 12/04/91
					ONLY ONLY

\* New hourly academic employees  
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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
AMBROZIC (cont)	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	2.	HRS/WK 11/08/91-12/13/91
	CURR	HOTEL/RESTAURANT MONITOR	N-0506	2.	TOT-HR 9/18/91 ONLY
	CURR	HOTEL/RESTAURANT OVER-SEE RECEIPT	N-0506	4.	TOT-HR 10/24/91 ONLY
	CURR	HOTEL/RESTAURANT SET-UP FUNDRAISE	N-0506	11.	TOT-HR 10/16/91-10/18/91
+COCHENNEC MATHIEU	ADD	HOTEL/RESTAURANT PREPARE FOR BUFF	N-0506	2.	HRS/WK 11/19/91 ONLY
	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	2.	HRS/WK 8/19/91-12/20/91
	CURR	HOTEL/RESTAURANT EVE INSTRUCTION	I-0506	3.	HRS/WK 8/19/91-12/21/91
	CURR	HOTEL/RESTAURANT FOOD PREP.	N-0506	1.	HRS/WK 12/04/91 ONLY
	CURR	HOTEL/RESTAURANT FOOD PREPARATION	N-0506	2.	HRS/WK 8/21/91-12/20/91
	CURR	HOTEL/RESTAURANT PREPARE BUFFET	N-0506	2.	TOT-HR 9/17/91 ONLY
	CURR	HOTEL/RESTAURANT TRAINING	N-0506	7.	TOT-HR 8/26/91- 8/29/91
+HIROSE LYNDA	ADD	HOTEL/RESTAURANT COMPUTER INPUT	N-0506	8.	TOT-HR 11/16/91-11/17/91
	CURR	HOTEL/RESTAURANT RECRUITMENT FAIR	N-0506	4.	TOT-HR 8/17/91- 8/18/91
LONGO JAMES L	ADD	HOTEL/RESTAURANT MONITOR	N-0506	4.	TOT-HR 11/02/91 ONLY
	CURR	HOTEL/RESTAURANT MONITOR	N-0506	18.	TOT-HR 8/19/91- 8/21/91
+PIROLT ERWIN	ADD	HOTEL/RESTAURANT MONITOR	N-0506	10.	TOT-HR 11/16/91-11/19/91
	CURR	HOTEL/RESTAURANT ORDERING FOOD	N-0506	6.	HRS/WK 8/21/91-12/20/91
	CURR	HOTEL/RESTAURANT PREPARE BUFFET	N-0506	2.	TOT-HR 9/17/91 ONLY
	CURR	HOTEL/RESTAURANT PREPARE FOOD	N-0506	4.	TOT-HR 10/17/91-10/18/91
	CURR	HOTEL/RESTAURANT TRAINING	N-0506	12.	TOT-HR 8/21/91- 8/27/91
	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	6.	HRS/WK 8/21/91-12/18/91
+WALDER EDOUARD	ADD	HOTEL/RESTAURANT MONITOR	N-0506	12.	HRS/WK 11/16/91-11/19/91
	CURR	HOTEL/RESTAURANT DAY INSTRUCTION	I-0506	3.	HRS/WK 8/19/91-12/20/91

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
WALDER (cont)					
	CURR	HOTEL/RESTAURANT	FOOD PREPARATION	N-0506	1. HRS/WK 8/21/91-12/11/91
	CURR	HOTEL/RESTAURANT	PREPARE BUFFET	N-0506	2. TOT-HR 9/17/91 ONLY
	CURR	HOTEL/RESTAURANT	PREPARE FOOD	N-0506	6. TOT-HR 10/16/91-10/18/91
	CURR	HOTEL/RESTAURANT	PREPARE FOOD	N-0506	4. TOT-HR 12/03/91-12/04/91
+WILLE PATRICK LEO					
	ADD	HOTEL/RESTAURANT	DISK RECOVERY	N-0506	5. TOT-HR 11/17/91 ONLY
	ADD	HOTEL/RESTAURANT	MONITOR	N-0506	2. TOT-HR 11/02/91 ONLY
	CURR	HOTEL/RESTAURANT	EVE INSTRUCTION	I-0506	3. HRS/WK 8/19/91-12/21/91
<u>CANCEL</u>					
FINNEY EDRIS	CNCL	BUSINESS	EVE INSTRUCTION	I-0501	3. HRS/WK 8/19/91-12/21/91
INTERIM 91-92 *****					
<u>CHANGE</u>					
+BRINSON ROSEMARY	CHG TO	COUNSELING COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	20. HRS/WK 1/08/92- 1/15/92 TOT-HR 1/02/92- 1/17/92
SCHOON HOWARD	CHG TO	COUNSELING COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	20. HRS/WK 1/07/92- 1/14/92 TOT-HR 1/02/92- 1/17/92

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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
<u>INCREASE</u>					
DAMATO LAWRENCE	CHG TO COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	28. 32.	TOT-HR 1/02/92- 1/15/92 TOT-HR 1/02/92- 1/17/92
+GARFINKLE JOAN	ADD CURR CURR	COUNSELING COUNSELING MATRICULATION	I-6310 I-6310 I-6491	8. 20. 20.	TOT-HR 1/02/92- 1/17/92 HRS/WK 1/02/92- 1/08/92 HRS/WK 7/15/91- 8/16/91
GRIFFIN BERNICE Y	CHG TO ADD CURR CURR CURR CURR CURR	COUNSELING COUNSELING EOPS - CCSF COUNSELING EOPS - CCSF MATRICULATION MATRICULATION MATRICULATION	I-6310 I-6310 I-6350 I-6310 I-6491 I-6491 I-6491 I-6491	22. 36. 20. 90. 20. 20. 20. 66.	1/07/92- 1/14/92 TOT-HR 1/02/92- 1/17/92 TOT-HR 1/13/92- 1/17/92 TOT-HR 7/15/91- 8/16/91 TOT-HR 1/06/92- 1/10/92 HRS/WK 7/15/91- 7/19/91 HRS/WK 7/22/91- 7/28/91 TOT-HR 7/29/91- 8/16/91
HEREDIA MARIA LUZ	CHG TO COUNSELING	COUNSELING COUNSELING	I-6310 I-6310	24. 28.	HRS/WK 1/02/92- 1/08/92 TOT-HR 1/02/92- 1/17/92
+HO KAREN	CHG TO CURR CURR CURR	COUNSELING COUNSELING COUNSELING MATRICULATION MATRICULATION	I-6310 I-6310 I-6310 I-6491 I-6491	20. 24. 19. 24. 20.	1/02/92- 1/08/92 TOT-HR 1/02/92- 1/17/92 TOT-HR 8/12/91- 8/15/91 TOT-HR 7/15/91- 8/02/91 TOT-HR 7/19/91- 7/26/91

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
H0 (cont)	CURR CURR	MATRICULATION MATRICULATION	I-6491 I-6491	20. 8.	7/29/91- 8/09/91 8/05/91- 8/06/91
LUM HELEN WONG C	CHG TO CURR	COUNSELING COUNSELING COUNSELING	I-6310 I-6310 I-6310	20. 32. 17.	1/07/92- 1/14/92 1/02/92- 1/17/92 7/17/91- 8/20/91
	CURR	MATRICULATION	I-6491	6.	7/15/91 ONLY
MALONEY CORNELIUS	CHG TO CURR CURR	COUNSELING COUNSELING COUNSELING COUNSELING	I-6310 I-6310 I-6310 I-6310	26. 36. 50. 98.	1/07/92- 1/14/92 1/02/92- 1/17/92 7/12/91- 7/29/91 7/15/91- 8/05/91
+MCGRIFF LULANN	CHG TO CURR CURR	COUNSELING COUNSELING COUNSELING MATRICULATION	I-6310 I-6310 I-6310 I-6491	20. 24. 60. 20.	1/02/92- 1/14/92 1/02/92- 1/17/92 7/15/91- 8/02/91 7/22/91- 8/16/91
+OBENCHAIN CYNTHIA	CHG TO CURR CURR CURR	COUNSELING COUNSELING COUNSELING MATRICULATION MATRICULATION	I-6310 I-6310 I-6310 I-6491 I-6491	8. 16. 66. 8. 28.	1/02/92- 1/06/92 1/02/92- 1/17/92 7/29/91- 8/16/91 7/22/91- 7/26/91 7/29/91- 8/01/91
+PADUA JOSEPH H	CHG TO CURR	COUNSELING COUNSELING MATRICULATION	I-6310 I-6310 I-6491	23. 28. 66.	1/02/92- 1/14/92 1/02/92- 1/17/92 7/29/91- 8/16/91

\* New hourly academic employees  
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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+VITORELO JOAN	CHG TO COUNSELING	COUNSELING	I-6310	14.	HRS/WK TOT-HR 1/07/92- 1/08/92 1/02/92- 1/17/92
				26.	
WELLS WALLACE E	CHG TO ADD COUNSELING	COUNSELING	I-6310	22.	TOT-HR TOT-HR 1/07/92- 1/14/92 1/02/92- 1/17/92
				44.	
				12.	TOT-HR 1/02/92- 1/17/92
SPRING 1992					
*****					
<u>INCREASE</u>					
+ALLEN MARY J	ADD ADD CNCL FIRE SCI TECH	DAY INSTRUCTION	I-2133	4.	HRS/WK HRS/WK HRS/WK 1/22/92- 5/29/92 2/03/92- 5/29/92 2/03/92- 5/29/92
				2.	
				6.	
ALLEN RICHARD PATRI	ADD CNCL CNCL FIRE SCI TECH	DAY INSTRUCTION	I-2133	8.	HRS/WK HRS/WK HRS/WK 2/03/92- 5/29/92 2/03/92- 5/29/92 2/03/92- 5/29/92
				2.	
				2.	
+BEDECARRAX EDMUND	ADD CURR CURR CURR CURR CURR CURR EVE INST SUPPORT	SITE SUPERVISOR	N-6020	4.	TOT-HR TOT-HR TOT-HR TOT-HR TOT-HR HRS/WK TOT-HR 1/21/92- 1/27/92 1/30/92- 3/07/92 3/19/92- 3/22/92 4/23/92- 5/03/92 5/06/92- 5/10/92 1/21/92- 5/26/92 1/22/92- 1/30/92
				36.	
				18.	
				18.	
				18.	
				4.	
				8.	

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
BERSTON HYMAN	ADD CURR BUSINESS	ADVISOR EVE INSTRUCTION	I-0501 I-0501	1. 6.	1/15/92- 5/29/92 1/15/92- 5/30/92
CAULFIELD MICHAEL R	ADD CURR COMPUTER/INF SCI	EVE INSTRUCTION EVE INSTRUCTION	I-0701 I-0701	4. 3.	1/15/92- 5/30/92 1/15/92- 5/30/92
CHENG CHIH-YIN	ADD CURR FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION	I-1101 I-1101	3. 6.	1/15/92- 5/30/92 1/15/92- 5/30/92
+CLARK ROBERT M JR	ADD CNCL COUNSELING GUIDANCE	COUNSELING DAY INSTRUCTION	I-6310 I-4933	3. 2.	1/21/92- 5/29/92 1/27/92- 5/18/92
COLL KATHLEEN M	ADD CURR BEHAVIORAL SCI	EVE INSTRUCTION DAY INSTRUCTION	I-2001 I-2001	3. 3.	1/15/92- 5/30/92 1/15/92- 5/29/92
CONDE MARIE TRONCO	ADD CURR MED RECORD TECH	MONITOR EVE INSTRUCTION DAY INSTRUCTION	N-1215 I-1215 I-1215	8. 2. 2.	1/21/92- 5/29/92 1/15/92- 5/30/92 1/15/92- 5/29/92
DOBB LINDA S	ADD CURR LIBRARY TECH	EVE INSTRUCTION EVE INSTRUCTION	I-1601 I-1601	3. 3.	1/23/92- 5/28/92 1/15/92- 5/30/92
DU JEAN	ADD CURR FOREIGN LANGUAGE	DAY INSTRUCTION EVE INSTRUCTION	I-1101 I-1101	3. 6.	1/15/92- 5/29/92 1/15/92- 5/30/92
DULMAN MARC	ADD CURR ENGLISH	MONITOR DAY INSTRUCTION	N-1501 I-1501	6. 3.	1/15/92- 5/29/92 1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
	CURR	ENGLISH	I-1501	3.	HRS/WK 1/15/92- 5/30/92
FAZACKERLEY JAMES	CHG TO	FIRE SCI TECH FIRE SCI TECH	I-2133 I-2133	5.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
+HENDRICKS JOANN	ADD ADD CURR CURR	BUSINESS BUSINESS BUSINESS BUSINESS	I-0501 I-0501 I-0501 I-0501	1. 1. 5. 5.	HRS/WK 1/21/92- 3/20/92 HRS/WK 3/23/92- 5/26/92 HRS/WK 1/21/92- 3/20/92 HRS/WK 3/23/92- 5/26/92
+HO KAREN	ADD CURR	COUNSELING GUIDANCE	I-6310 I-4933	10. 2.	TOT-HR 1/21/92- 5/29/92 HRS/WK 2/24/92- 4/22/92
+INGERSOLL FRANK	ADD CURR	HEALTH SCIENCE HEALTH SCIENCE	N-0837 I-0837	42. 2.	TOT-HR 2/10/92- 5/28/92 HRS/WK 1/15/92- 5/29/92
+KAWAKAMI THOMAS	CHG TO CHG TO ADD	EVE INST SUPPORT EVE INST SUPPORT EVE INST SUPPORT EVE INST SUPPORT COUNSELING	N-6020 I-6020 N-6020 I-6020 I-6310	4. 33. 8. 8. 3.	HRS/WK 1/21/92- 5/28/92 TOT-HR 1/28/92- 5/28/92 TOT-HR 1/22/92- 1/03/92 TOT-HR 1/21/92- 1/27/92 HRS/WK 1/21/92- 5/29/92
+LARIN RENATO A	ADD CURR CURR CURR	EVE INST SUPPORT GUIDANCE GUIDANCE EVE INST SUPPORT	N-6020 I-4933 I-4933 N-6020	4. 16. 2. 8.	TOT-HR 1/21/92- 1/27/92 TOT-HR 3/24/92- 5/21/92 HRS/WK 4/03/92- 5/29/92 HRS/WK 1/21/92- 5/28/92
+LEE ALFRED T	ADD	CHEMISTRY	I-1905	3.	HRS/WK 1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
LUCARELLI ADAM	CURR CHEMISTRY	DAY INSTRUCTION	I-1905	3.	HRS/WK 1/15/92- 5/29/92
	ADD P E NORTH	TRACK	N-0835	55.	TOT-HR 1/15/92- 5/29/92
	CURR P E SOUTH	DAY INSTRUCTION	I-0835	4.	HRS/WK 1/15/92- 5/29/92
	CURR P E SOUTH	VARSITY TRACK	N-0835	125.	TOT-HR 1/15/92- 5/29/92
	CURR P E NORTH	EVE INSTRUCTION	I-0836	2.	HRS/WK 1/15/92- 5/30/92
+MAESTAS FRANK	CHG EVE INST SUPPORT	SITE SUPERVISOR	N-6020	4.	HRS/WK 1/22/92- 5/27/92
	TO EVE INST SUPPORT	CERT PERS IN CHG	I-6020	99.	TOT-HR 1/28/92- 5/27/92
	CHG EVE INST SUPPORT	SITE SUPERVISOR	N-6020	8.	TOT-HR 1/21/92- 1/30/92
	TO EVE INST SUPPORT	CERT PERS IN CHG	I-6020	8.	TOT-HR 1/21/92- 1/27/92
MANZANO JOSEPH A	ADD P E NORTH	FENCING	N-0836	60.	TOT-HR 1/15/92- 5/29/92
	CURR P E NORTH	DAY INSTRUCTION	I-0836	2.	HRS/WK 1/15/92- 5/29/92
	CURR P E NORTH	EVE INSTRUCTION	I-0836	8.	HRS/WK 1/15/92- 5/30/92
+METZLER CHARLES	ADD COMPUTER/INF SCI	EVE INSTRUCTION	I-0701	3.	HRS/WK 1/15/92- 5/30/92
	CNCL COMPUTER/INF SCI	DAY INSTRUCTION	I-0701	3.	HRS/WK 1/15/92- 5/29/92
MOREL RENEE	ADD BEHAVIORAL SCI	EVE INSTRUCTION	I-2001	3.	HRS/WK 1/15/92- 5/30/92
	CURR FOREIGN LANGUAGE	EVE INSTRUCTION	I-1101	3.	HRS/WK 1/15/92- 5/30/92
NAYER LOUISE BEDFOR	ADD ENGLISH	WRITE PLACE	N-1501	2.	HRS/WK 1/15/92- 5/29/92
	CURR ENGLISH	DAY INSTRUCTION	I-1501	6.	HRS/WK 1/15/92- 5/29/92
NIELSEN LEIF	ADD ESL	EVE INSTRUCTION	I-1503	3.	HRS/WK 1/15/92- 5/30/92
	CURR ESL	DAY INSTRUCTION	I-1503	5.	HRS/WK 1/15/92- 5/29/92
	CURR WRITING LAB	MONITOR	N-1503	1.	HRS/WK 1/15/92- 5/29/92

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay



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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+PALACIO MITCHELL	ADD	EVE INST SUPPORT SITE SUPERVISOR	N-6020	1.	TOT-HR 1/22/92 ONLY
	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	2.	HRS/WK 1/22/92- 5/27/92
PANG WILMA	ADD	EVE INST SUPPORT SITE SUPERVISOR	N-6020	4.	TOT-HR 1/21/92- 1/27/92
	CURR	MUSIC DAY INSTRUCTION	I-1004	3.	HRS/WK 1/15/92- 5/29/92
	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	8.	HRS/WK 1/21/92- 5/28/92
	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	2.	TOT-HR 1/22/92- 1/27/92
+PIROLT ERWIN	ADD	EVE INST SUPPORT SITE SUPERVISOR	N-6020	1.5	HRS/WK 1/15/92- 5/30/92
	CURR	HOTEL/RESTAURANT EVE INSTRUCTION	I-0506	1.	HRS/WK 1/23/92- 5/21/92
	CURR	HOTEL/RESTAURANT FOOD PREP FOR HR	N-0506	4.	HRS/WK 1/23/92- 5/27/92
	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	7.	HRS/WK 1/15/92- 5/30/92
REITAN CAROL H	ADD	FOREIGN LANGUAGE MONITOR	N-1101	3.	HRS/WK 1/15/92- 5/30/92
	CURR	FOREIGN LANGUAGE EVE INSTRUCTION	I-1101	7.	HRS/WK 1/15/92- 5/30/92
	CURR	FOREIGN LANGUAGE MONITOR	N-1101	4.	HRS/WK 1/15/92- 5/29/92
RINCON DORY	ADD	MEDICAL ASSIST MONITOR	N-1206	3.	HRS/WK 1/15/92- 5/29/92
	CNCL	MEDICAL ASSIST DAY INSTRUCTION	I-1206	6.	HRS/WK 1/15/92- 5/29/92
	CHG	MEDICAL ASSIST DAY INSTRUCTION	I-1206	5.	HRS/WK 1/15/92- 5/29/92
	TO	MEDICAL ASSIST DAY INSTRUCTION	I-1206	2.	HRS/WK 3/06/92- 5/01/92
	AND	MEDICAL ASSIST DAY INSTRUCTION	I-1206	1.	TOT-HR 1/21/92 ONLY
	ADD	EVE INST SUPPORT SITE SUPERVISOR	N-6020	2.	HRS/WK 1/21/92- 5/26/92
RUGLIANCICH ROXANA	CURR	EVE INST SUPPORT SITE SUPERVISOR	N-6020	15.	HRS/WK 1/15/92- 5/29/92
	CURR	COUNSELING COUNSELING	I-6310	55.	TOT-HR 1/15/92- 5/29/92
+SILVERBERG-WILLIS L	ADD	P E NORTH DANCE	N-0836	4.	HRS/WK 1/22/92- 3/18/92
	CURR	P E NORTH DAY INSTRUCTION	I-0836		

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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(continued)

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
+THOMAS BARBARA E	ADD CURR GUIDANCE	DAY INSTRUCTION DAY INSTRUCTION	I-4933 I-4933	16. 2.	TOT-HR HRS/WK 1/27/92- 3/23/92 1/21/92- 3/12/92
TSE ALBERT	ADD CURR CHEMISTRY	DAY INSTRUCTION EVE INSTRUCTION	I-1905 I-1905	3. 6.	HRS/WK HRS/WK 1/15/92- 5/29/92 1/15/92- 5/30/92
WELLS WALLACE E	ADD CURR COUNSELING BUSINESS	COUNSELING EVE INSTRUCTION	I-6310 I-0501	10. 3.	TOT-HR HRS/WK 1/21/92- 5/29/92 1/15/92- 5/30/92
+WILDE JOHN	ADD CURR EVE INST SUPPORT EVE INST SUPPORT	SITE SUPERVISOR SITE SUPERVISOR	N-6020 N-6020	1. 2.	TOT-HR HRS/WK 1/23/92 ONLY 1/23/92- 5/28/92
+WOODS ANTHONY	ADD ADD CURR CURR ENGLISH EVE INST SUPPORT EVE INST SUPPORT EVE INST SUPPORT	MONITOR SITE SUPERVISOR SITE SUPERVISOR SITE SUPERVISOR	N-6020 N-6020 N-6020 N-6020	10. 4. 4. 8.	HRS/WK TOT-HR HRS/WK TOT-HR 1/15/92- 5/29/92 1/21/92- 1/27/92 1/21/92- 5/28/92 1/22/92- 2/03/92
WU RINA	ADD CURR FOREIGN LANGUAGE FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION	I-1101 I-1101	3. 3.	HRS/WK HRS/WK 1/15/92- 5/30/92 1/15/92- 5/30/92
ZHOU JIAN	ADD CURR FOREIGN LANGUAGE FOREIGN LANGUAGE	MONITOR EVE INSTRUCTION	N-1101 I-1101	7. 6.	HRS/WK HRS/WK 1/15/92- 5/30/92 1/15/92- 5/30/92
DECREASE					
+BRONGEL RICHARD	ADD CNCL ENGINEERING	DAY INSTRUCTION EVE INSTRUCTION	I-0901 I-0901	3. 5.	HRS/WK HRS/WK 1/15/92- 5/29/92 1/15/92- 5/30/92

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay

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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
CHAU CHARLEY	CHG TO AND ENGINEERING	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-0901 I-0901 I-0901	6. 3. 54.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92 TOT-HR 1/15/92- 5/30/92
+COMMON KURT	ADD CNCL ENGINEERING	DAY INSTRUCTION DAY INSTRUCTION	I-0901 I-0901	3. 6.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
#DOMINGUEZ DELIA	CHG TO HEALTH SCIENCE	DAY INSTRUCTION DAY INSTRUCTION	I-0837 I-0837	3. 2.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
ESKANDARI FATTAH	CNCL CHG TO AND ENGINEERING	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-0901 I-0901 I-0901 I-0901	3. 5. 2. 54.	HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92 TOT-HR 1/15/92- 5/30/92
FARRELL PATRICK J	CNCL CURR BUSINESS	DAY INSTRUCTION DAY INSTRUCTION	I-0501 I-0501	3. 6.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/29/92
GRIMES PAUL	ADD CNCL CURR ESL	DAY INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-1503 I-1503 I-1503	3. 3. 6.	HRS/WK 1/15/92- 5/29/92 HRS/WK 1/15/92- 5/30/92 HRS/WK 1/15/92- 5/30/92
+HIROSE LYNDA	CNCL CURR CURR CURR CURR HOTEL/RESTAURANT	ADVANCE REG. HOTEL/RESTAURANT COUNSELING HOTEL/RESTAURANT COUNSELING HOTEL/RESTAURANT MONITOR HOTEL/RESTAURANT MONITOR	N-0506 I-0506 I-0506 N-0506 N-0506	20. 20. 3. 4.	HRS/WK 1/08/92- 1/14/92 TOT-HR 1/08/92- 1/14/92 TOT-HR 8/12/91- 8/15/91 TOT-HR 8/14/91- 8/15/91 TOT-HR 8/17/91- 8/22/91

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
JASKO FRANKLIN	CNCL CURR CURR	LIBRARY EVE INST SUPPORT LIBRARY	REFERENCE SITE SUPERVISOR REFERENCE LC	I-6120 N-6020 I-6120	2. 2. 5. HRS/WK HRS/WK HRS/WK 1/15/92- 5/29/92 1/18/92- 5/30/92 1/27/92- 5/29/92
LISBOA JOSEPH JESUS	CHG TO ADD	ENGINEERING ENGINEERING ENGINEERING	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-0901 I-0901 I-0901	5. 5. 3. HRS/WK TOT-HR HRS/WK 1/15/92- 5/30/92 1/22/92- 1/27/92 1/15/92- 5/30/92
+MEJIA JOSE ANGEL	CNCL CURR	FOREIGN LANGUAGE FOREIGN LANGUAGE	MONITOR EVE INSTRUCTION	N-1101 I-1101	12. 5. TOT-HR HRS/WK 1/21/92- 2/07/92 1/15/92- 5/30/92
PAUL ALAN	CHG TO ADD CURR	FOREIGN LANGUAGE FOREIGN LANGUAGE FOREIGN LANGUAGE FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-1101 I-1101 I-1101 I-1101	3. 6. 45. 6. HRS/WK TOT-HR TOT-HR HRS/WK 1/15/92- 5/30/92 1/15/92- 5/30/92 1/15/92- 5/30/92 1/15/92- 5/30/92
ROHDE JOHN	CHG TO	ENGLISH ENGLISH	WRITING LAB MONI WRITING LAB	N-1501 N-1501	15. 20. HRS/WK HRS/WK 1/15/92- 5/30/92 1/15/92- 5/29/92
VALENTINE ALEXANDER	CHG TO	LIBRARY LIBRARY	REFERENCE REFERENCE	I-6120 I-6120	18. 18. HRS/WK HRS/WK 1/15/92- 5/29/92 1/15/92- 1/26/92

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



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EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
CANCEL					
SMITH CARMELITA B	CNCL	MED RECORD TECH	I-1215	4.	HRS/WK 1/15/92 - 5/29/92
	CNCL	MEDICAL ASSIST	I-1206	2.	HRS/WK 1/15/92 - 5/29/92
GARRICK AVA	CNCL	CRIMINOLOGY	I-2105	8.	TOT-HR 12/02/91 - 5/12/92
GOODYEAR WILLIAM	CNCL	DLC INSTRUCTION	I-4931	15.	HRS/WK 1/15/92 - 5/29/92
HEIMLER CHARLES	CNCL	ENGLISH	I-1501	3.	HRS/WK 1/15/92 - 5/29/92
JOHNSON LENE	CNCL	P E NORTH	I-0836	4.	HRS/WK 1/15/92 - 5/29/92
+LEW GORDON	CNCL	FOREIGN LANGUAGE EVE INSTRUCTION	I-1101	3.	HRS/WK 1/15/92 - 5/30/92
MCCALLIAN RUSSELL	CNCL	FIRE SCI TECH	I-2133	5.	HRS/WK 1/15/92 - 5/29/92
SALTZMAN PETER	CNCL	MATHEMATICS	I-1701	3.	HRS/WK 1/15/92 - 5/30/92
SHEA KEVIN	CNCL	P E SOUTH	I-0835	2.	HRS/WK 1/15/92 - 5/30/92
WANG JEAN F	CNCL	FOREIGN LANGUAGE EVE INSTRUCTION	I-1101	6.	HRS/WK 1/15/92 - 5/30/92

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay

920227-G3  
 TEMPORARY HOURLY  
 ASSIGNMENTS-  
 ACADEMIC  
 EMPLOYEES-  
 CERTIFICATED  
 SUPERVISORS.

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
SPRING 1992 ***** +ROSENTHAL NADINE	LEARN/ASSIST PRG	DEPARTMENT HEAD	N-6730	7.	HRS/WK 1/15/92- 5/29/92

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\* New hourly academic employees  
 + Full time academic employees -- Extra pay  
 # Pro-rata academic employees -- Extra pay

920227-G4 CHANGES  
TO TEMPORARY  
HOURLY  
ASSIGNMENTS-  
ACADEMIC  
EMPLOYEES-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the following named academic employees-certificated supervisors be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
FALL 1991 *****					
<u>INCREASE</u>					
+DAWYDIK CECILE	ADD CURR	NURSING NURSING	I-1203 I-1203	3. 121.	HRS/WK 1/15/92- 5/29/92 TOT-HR 1/30/92- 5/14/92
+SCOPAZZI JOHN A	ADD CURR CURR CURR CURR	HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT HOTEL/RESTAURANT	SPECIAL FUNCTION DAY INSTRUCTION FOOD PREPARATION MONITOR ORDERING FOOD	4. 2. 1. 5. 1.	HRS/WK 11/13/91-11/14/91 HRS/WK 8/19/91-12/20/91 HRS/WK 8/21/91-12/20/91 HRS/WK 8/21/91-12/20/91 HRS/WK 8/21/91-12/20/91
<u>DECREASE</u>					
+JOHNSON BETTY	CNCL CURR CURR CURR	BUSINESS BUSINESS EVE INST EVE INST	DAY INSTRUCTION DAY INSTRUCTION SITE SUPERVISOR SITE SUPERVISOR	5. 5. 8. 4.	HRS/WK 3/23/92- 5/26/92 HRS/WK 1/15/92- 5/29/92 TOT-HR 1/21/92- 2/03/92 HRS/WK 1/22/92- 5/28/92

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay



920227-G5

Grievance Settlements

**RESOLVED:** That retroactive to the effective date indicated, the following named academic personnel be appointed as Schedule I First Year Contract employees in the specified departments pursuant to the individual settlement agreements executed between the San Francisco Community College District, AFT Local 2121, and the specified grievants, dated January 24 and January 27, 1992. Appointment shall be upon verification of satisfactory physical examination, tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule, Schedule I:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
CHUNG, CATHERINE C.	ESL / Chinatown	First Year Contract	New Position A1-4654-1120-#593	01/15/92
FRANDINA, MARY	ESL / Downtown	First Year Contract	New Position A1-4655-1120-#663	01/15/92
VALENTINE, ALEXANDER M. Library / Phelan		First Year Contract	New Position C1-6120-1230-#00014	01/27/92
WILENSKY, DEBRA S. ESL / Alemany		First Year Contract	New Position A1-4653-1120-#664	01/15/92

920227-G6

Settlement

**RESOLVED:** That retroactive to the effective date indicated, the following named academic personnel be appointed as a Full-Time Temporary (Long-Term Substitute) in the ESL Department pursuant to the settlement agreement executed between the San Francisco Community College District, AFT Local 2121, and Keith M. Surrey, dated January 24, 1992. Appointment shall be upon verification of satisfactory physical examination, tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule, Schedule I:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
SURREY, KEITH M. ESL / Phelan		Full-Time Temporary (Long-Term Substitute)	Oshima, Alice C1-4991-1326	01/15/92-05/29/92

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920227-G7  
Full-Time  
Temporary

**RESOLVED:** That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current schedule, Schedule I:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
GOODYEAR, WILLIAM	DSPS / Phelan	Full-Time Temporary (Long-Term Substitute)	Chang, Hortensia C1-6340-1240	02/03/92-05/29/92

920227-G8  
Department  
Head  
Stipends

**RESOLVED:** That the following named supervisors be assigned additional responsibilities during the Spring Semester 1992; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

**\*\*SPRING 1992\*\***

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>STIPEND</u>	<u>STEP</u>
BLOOM, HARRIET	Older Adults	A1-4694	2,778.00	8
DAWSON, ROBERT	Photography	C1-1011	1,852.00	5

920227-G9  
Name  
Change

**RESOLVED:** That the name of the following academic employee be changed for record purposes:

<u>FROM:</u>	<u>TO:</u>
WONG, BESSIE	KODIS, BESSIE WONG

920227-G10  
Leave of  
Absence

RESOLVED: That effective January 15, 1992, through May 29, 1992, CHANG, HORTENSIA, be placed on leave of absence (100%) from her Schedule I Counselor position in Disabled Students Program and Services. For this period she will be on a 20% Unpaid Partial Load leave (Resolution 91121-G6) and temporarily assigned (80%) to Faculty and Staff Resource Center, Program Improvement Funds (Appropriation #G90-5110-1120-67A1, Teacher Resource Center, Minimum Qualifications).

920227-G11  
Leave of  
Absence

RESOLVED: That effective January 15, 1992, through May 29, 1992, EVANS, SUSAN, be placed on a 20% Partial Load leave from her Schedule I Instructor position in Behavioral Sciences Department and temporarily assigned (20%) to Faculty and Staff Resource Center, Program Improvement Funds (Appropriation #G90-5110-1120-67A1, Teacher Resource Center, Minimum Qualifications).

920227-G12  
Demise

RESOLVED: That effective the date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>EFFECTIVE DATE</u>
BRATT, FRANK	Hotel and Restaurant Phelan	January 14, 1992

Honorable Board of Trustees of the  
San Francisco Community College District

Subject:     Resolutions 920227H1-H6  
              Academic Employees  
              Credit Program  
              Categorically Funded  
              City College of San Francisco

President and Members:

Resolutions 920227H1-H6 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code §87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

Resolutions 920227H1-H6 are recommended for adoption.

Recommended for Adoption:

Evan S. Dobelle  
Chancellor

Originator: Daniel St. John

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920227-H1  
CATEGORICALLY  
FUNDED HOURLY  
ASSIGNMENTS

RESOLVED: That the following named academic employees be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
INTERIM 91-92 *****					
+GLOSSER FRED	EQUIVALENCY PROG IMPROV	MONITOR 900830-B8	N-G0-5120-1322	20.	TOT-HR 1/09/92- 1/14/92 ACTIVITY 19A
+HALE CECIL	EQUIVALENCY PROG IMPROV	MONITOR 900830-B8	N-G0-5120-1322	20.	TOT-HR 1/09/92- 1/14/92 ACTIVITY 19A
+PADUA JOSEPH H	CONTRACT ED WELLS FARGO	COUNSELING 910822-B5	I-G1-9250-9999	9.	TOT-HR 1/14/92- 1/22/92
+SEYMOUR SHARON	EQUIVALENCY PROG IMPROV	MONITOR 900830-B8	N-G0-5120-1322	20.	TOT-HR 1/09/92- 1/14/92 ACTIVITY 19A
FALL 1991 *****					
FLORES JASMIN	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	51.	TOT-HR 9/3/91- 12/31/91
INFERRERA LOIS	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	8.	TOT-HR 9/3/91- 12/31/91
CONDE MARIE T.	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	8.	TOT-HR 9/3/91- 12/31/91
PABLO ELISA	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	52.5	TOT-HR 9/3/91- 12/31/91
TAM MAY	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	15.	TOT-HR 9/3/91- 12/31/91

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\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

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NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
SMERNES ANASTASIA	MED RECORDS VATEA	CURRI DEVELOP 910926-B12	N-G1-3612-1120	34.	TOT-HR 9/3/91- 12/31/92
SPRING 1992 *****					
ALEXANDER HORACE	AFFIRM ACTION PROG IMPROV	PROG DEV 900830-B8	N-G0-5110-1422	5.	HRS/WK 1/21/92- 4/24/92 ACTIVITY 16A
	AFFIRM ACTION PROG IMPROV	PROG DEV 911121-B10	N-G1-4930-1422	15.	HRS/WK 1/21/92- 4/24/92 ACTIVITY 16C
+BLOOMER LAWRENCE R	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
BORNSTEIN SHELDON	BUSINESS FED RESERVE	EVE INSTRUCTION 920123-B3	I-G1-9340-9999	3.	HRS/WK 1/22/92- 5/13/92
+BOYD JAMES	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
FRAHM JANENE	ENGLISH FED RESERVE	EVE INSTRUCTION 920123-B3	I-G1-9340-9999	3.	HRS/WK 1/27/92- 5/11/92
+GRIFFIN DON Q	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
+NAKAHATA ALICE	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
NAKAJO STEPHEN A	CONTRACT ED PAC-BELL DIR	EVE INSTRUCTION 890323-B3	I-G9-7981-1248	45.	TOT-HR 3/12/92- 5/07/92
NEUMAN BOB	CONTRACT ED FED RESERVE	ESL WORKSHOP 920123-B3	N-C1-7010-1422	60.	TOT-HR 1/22/92- 5/13/92
+RANDOLPH ALVIN C	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
+SMITH DONALD	AFFIRM ACTION PROG IMPROV	MENTORSHIP 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A

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\* New hourly academic employees  
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# Pro-rata academic employees -- Extra pay

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(continued)

NAME

+WILSON JOAN

CANCEL

AMMIANO THOMAS R

+CORBIE TERRENCE

+FRIED-LEE LAURI

+HO KAREN

+LE KIM D

+RENDON PEGGY

+ROMANO LISA

+YU HOWARD K

DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
ENGLISH FED RESERVE	EVE INSTRUCTION 920123-B3	I-G1-9340-9999	4.	HRS/WK 1/21/92- 5/14/92
GAY/LES STUDIES PROJECT SAVE	MONITOR/DEVELOPE 910822-B30	N-G1-4120-1422	12.	HRS/WK 1/21/92- 5/29/92
GAY/LES STUDIES PROJECT SAVE	MONITOR/COORD 910822-B30	N-G1-1490-1422	9.	HRS/WK 1/21/92- 5/29/92
CONTRACT ED PG&E	COMPUTER APPL 911023-B4	N-G1-9260-9999	14.5	HRS/WK 1/21/92- 5/22/92
OFC OF INSTRU PROG IMPROV	PROGRAM DEVELOPMENT 900830-B8	N-G9-5120-1422	6.	HRS/WK 1/15/92- 5/29/92
OFC OF INSTRU	COUNSELING 910627-B20	I-G1-6030-1422	5.	HRS/WK 1/15/92- 5/29/92
OFC OF INSTRU	COUNSELING 910627-B20	I-G1-6030-1422	5.	HRS/WK 1/15/92- 5/29/92
OFC OF INSTRU	COUNSELING 910627-B20	I-G1-6030-1422	10.	HRS/WK 1/15/92- 5/29/92
OFC OF INSTRU	COUNSELING 910627-B20	I-G1-6030-1422	15.	HRS/WK 1/15/92- 5/29/92
OFC OF INSTRU	COUNSELING 910627-B20	I-G1-6030-1422	6.	HRS/WK 1/15/92- 5/29/92

H1 to H6

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02/27/92

\* New hourly academic employees

+ Full time academic employees -- Extra pay

# Pro-rata academic employees -- Extra pay



920227-H2  
 CHANGES TO  
 CATEGORICALLY  
 FUNEDED HOURLY  
 ASSIGNMENTS

RESOLVED: That the temporary assignments for the following named academic employees be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS FROM TO	EFFECTIVE DATES
INTERIM 91-92 *****					
CHANGE	CHG	GAY/LES STUDIES PROJECT SAVE	MONITOR 910822-B30 N-G1-1420-1442	136.	TOT-HR 12/21/91- 1/14/92
	TO	GAY/LES STUDIES PROJECT SAVE	MONITOR 910822-B30 N-G1-1420-1290	136.	TOT-HR 12/21/91- 1/17/92
SPRING 1992 *****					
DECREASE	CHG	CONTRACT ED PAC-BELL DIR	EVE INSTRUCTION 890323-B3 I-C1-7010-13230	8.	HRS/WK 1/22/92- 3/03/91
	TO	CONTRACT ED PAC-BELL DIR	EVE INSTRUCTION 890323-B3 I-G9-7981-1248	45.	TOT-HR 1/21/92- 3/10/92

H1 to H6  
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 02/27/92

\* New hourly academic employees  
 + Full time academic employees -- Extra pay  
 # Pro-rata academic employees -- Extra pay



920227-H3  
CATEGORICALLY  
FUNDED  
ASSIGNMENTS-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the following named academic employees-certificated supervisors be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated

EMPLOYEES NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
INTERIM 91-92 *****					
+POTTER STEVEN C.	DENTAL LAB TEC PROG IMPROV	CURRI DEV 900830-B8	N-G9-5120-1322	25.	TOT-HR 12/23/92-1/14/92 ACTIVITY 19E
SPRING 1992 *****					
+FA ANGELINA	AFFIRM ACTION PROG IMPROV	PROGRAM IMPROVEMENT 900830-B8	N-C1-6620-1422	35.	TOT-HR 1/21/92- 5/29/92 ACTIVITY 16A
+HALL TERRANCE NING	AFFIRM ACTION PROG IMPROV	PROGRAM IMPROVEMENT 900830-B8	N-G0-5110-1422	35.	TOT-HR 1/21/92- 5/29/92
+NANCE GLENN RAY	CONTRACT ED PAC-BELL DIR	EVE INSTRUCTION 890323-B3	I-G9-7981-1248	45.	TOT-HR 5/12/92- 6/30/92

H1 to H6  
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02/27/92

\* New hourly academic employees  
+ Full time academic employees -- Extra pay  
# Pro-rata academic employees -- Extra pay

920227-H5  
Categorically  
Funded  
Full-Time  
Temporary  
Assignment

**RESOLVED:** That the following named academic employees be appointed to temporary full-time assignments for the term and year shown. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current schedule, Schedule I. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
CHANG, HORTENSIA	Faculty and Staff Resource Center	Resource Specialist (80% load)	AB1725(900830-B8) G90-5110-1120-67A1	01/15/92-05/29/92
EVANS, SUE	Faculty and Staff Resource Center	Workshop Leader (20% load)	AB1725(900830-B8) G90-5110-1120-67A1	01/15/92-05/29/92

920227-H6  
Amendment  
to Resolution

**RESOLVED:** That resolution 910926-H6, Categorically Funded, Full-Time Temporary Assignment 1991-92, be amended in part to show the following:

<u>CHANGE</u> <u>FROM:</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
	HEARD, CAROL	Communications Assistance Project (CAP)	Grant Monitor (100% load)	CAP (910822-B13) G91-1410-1290	09/01/91-05/29/92
<u>TO:</u>	HEARD, CAROL	Communications Assistance Project (CAP)	Grant Monitor (100% load)	CAP (910822-B13) G91-1410-1290	09/01/91-12/20/91
	HEARD, CAROL	Communications Assistance Project (CAP)	Grant Monitor (90% load)	CAP (910822-B13) G91-1410-1290	01/15/92-05/29/92

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920227-J1 to 920227-J2  
Academic Employees  
Non-Credit Program  
Categorically Funded  
City College of San Francisco

President and Members:

Resolutions No. 920227-J1 to 920227-J2 cover appointments of academic employees to categorically funded positions and/or other related personnel transactions pursuant to the provisions of California Education Code Section 87470. All appointments are classified as temporary. Board of Trustees approval is required.

Resolutions No. 920227-J1 to 920227-J2 are recommended for adoption.

Recommended for adoption:

Evans S. Dobelle  
Chancellor

Originator: Daniel St. John

J1 to J2  
Page 1 of 5 Pages  
02/27/92





COMMUNITY COLLEGE CAMPUSES

920227-J1

Categorically  
Funded Hourly  
Appointments

RESOLVED: That effective on the dates shown, the following academic employees be appointed to Categorically funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Chavez-Frinak, Sylvia	Par. Ed. (St. Preschool) Bd. Res. # 910725-B12 Appn. N91-4220	Curriculum Dev.	2 Hrs./wk. (NI)	1/15/92-5/29/92
=Chiu, Frank	Downtown (Asian, Inc.) Bd. Res. # 920123-B7 Appn. # G91-9330	Construc. Eng. & Blue Print/Bldg. Code Reading	45 Tot. Hrs. (I)	1/8/92-3/7/92
Coulter, Dale	Downtown (Alliance) Bd. Res. # 920123-B7 Appn. # G91-9300	Beg. WordPerfect	12 Tot. Hrs. (I)	1/21/92-1/30/92
Cunningham, Tomi	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curriculum Dev.	50 Tot. Hrs. (NI)	2/1/92-4/1/92
Fredericks, Dianne	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Test Coord.	4 Tot. Hrs. (NI)	1/17/92-Only
+Ho, Karen	Office of Instr. (GAIN) Bd. Res. # 910627-B20 Appn. # G91-6030	Counseling	5 Hrs./wk. (I)	1/15/92-5/29/92

=New employee

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920227-J1

Cat. Funded

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>CAMPUS/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Jackson, Ida	Downtown (PG & E) Bd. Res. # 920123-B8 Appn. # G91-9190	Office Technology	150 Tot. Hrs. (I)	1/14/92-4/9/92
+Le, Kim D.	Office of Instr. (GAIN) Bd. Res. # 910627-B20 Appn. # G91-6030	Counseling	5 Hrs./wk. (I)	1/15/92-5/29/92
Lee, Camilla	Downtown (PG & E) Bd. Res. # 911023-B4/911121-B5 Appn. # G91-9260	Bus. Eng./ESL	184 Tot. Hrs. (I)	1/6/92-5/22/92
+Mackey, Robin	TRC (ABE) Bd. Res. # 910725-B8 Appn. K1-4940	Curriculum Dev.	15 Tot. Hrs. (NI)	2/1/92-3/15/92
+Maffei, Nicholas	Downtown (Alliance) Bd. Res. # 920123-B7 Appn. # G91-9300	WordPerfect, Lotus	18 Tot. Hrs. (I)	2/4/92-2/20/92
+Malila, Linda	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Curriculum Dev.	15 Tot. Hrs. (NI)	2/1/92-2/28/92

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920227-J1

Cat. Funded

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>CAMPUS/ACTIVITY</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Rendon, Peggy	Office of Instr. (GAIN) Bd. Res. # 910627-B20 Appn. # G91-6030	Counseling	10 Hrs./wk. (I)	1/15/92-5/29/92
+Roaman, Chester	Southeast (PIF) Bd. Res. # 910425-B6 Appn. # G90-5120	Position Allocation Comm.	7 Hrs./wk. (NI)	1/15/92-5/29/92
Romano, Lisa	Office of Instr. (GAIN) Bd. Res. # 910627-B20 Appn. # G91-6030	Counseling	15 Hrs./wk. (I)	1/15/92-5/29/92
*Savage, K. Lynn	TRC (ESL Handbook) Bd. Res. # 910822-B23 Appn. # G91-2820	Curriculum Dev.	72 Tot. Hrs. (NI)	1/2/92-1/14/92
Scholnick, Nadia	TRC (ABE) Bd. Res. # 910725-B8 Appn. # K1-4940	Resource Instr.	270 Tot. Hrs. (NI)	1/15/92-5/29/92
+Thiry, Pierre	Downtown (Bechtel) Bd. Res. # 920123-B7 Appn. # G91-9350	Engineer, In Review	55 Tot. Hrs. (I)	1/28/92-4/9/92
+Thiry, Pierre	"	Curriculum Dev.	21 Tot. Hrs. (NI)	1/28/92-4/9/92
Yu, Howard	Office of Instr. (GAIN) Bd. Res. # 910627-B20 Appn. # G91-6030	Counseling	6 Hrs./wk. (I)	1/15/92-5/29/92

+Regular Instructor - Extra Pay for Overload  
\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920227-J2  
Instructional  
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes the following program is attached to Parent Education (Center Based) Program.

Class: Creative Art for Preschools  
Location: J. Adams Campus  
Instructor: Dorothy Ingram  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$45.00  
Period of Time: 2/20/92  
Group Leader: Mutsuko Fukuda



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920227-K1 to 920227-K6  
Academic Employees  
Non-Credit Program  
District Funded  
City College of San Francisco

President and Members:

Resolutions No. 920227-K1 to 920227-K6 cover appointments of academic employees to district funded positions and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

Resolutions No. 920227-K1 to 920227-K6 are recommended for adoption.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Daniel St. John



COMMUNITY COLLEGE CAMPUSES

920227-K1

TemporaryHourlyAppointments

RESPLVED: That effective on the dates shown, the following named academic employees be appointed to temporary positions; Instructional (I) or Non-Instructional (NI) as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
=Aldana, Linda	1/15/92-5/29/92	5 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
*Anesi, Patricia	1/6/92-1/14/92	6 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Arack, Patricia	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Mission	A1-4653-1322
*Bixler, Camilla	1/6/92-1/10/92	6.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Boreta, Craig	1/27/92-6/8/92	6 Hrs./wk. (I)	Apprenticeship	A1-4877-1322
+Bullard, Pete	1/21/92-5/28/92	5 Hrs./wk. (NI)	Asst. Site Mgr. - Adams	A1-6003-1424
*Bullard, Pete	1/6/92-1/14/92	11.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Burns, Mary	1/15/92-5/29/92	5 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
+Byrd, Barbara	2/28/92-Only	7 Tot. Hrs. (I)	Labor Studies - Lab. St.	A1-0516-1322
=Charlesworth, Jay	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
=Charlesworth, Jay	1/15/92-5/29/92	5 Hrs./wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
Chavez-Frinak, Sylvia	1/15/92-5/29/92	6 Hrs./wk. (I)	Parent Ed. - Par. Ed.	A1-4702-1322
Chew, Wellington	1/7/92-Only	3 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Coleman, Bruce	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
=Cross, Kevin	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
+Dea, Sylvia	1/21/92-5/29/92	3 Hrs./wk. (I)	DSPS - Adams	A1-4930-1322
=Della Santina, Bernard	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Mission	A1-4653-1322

=New employee

+Regular Instructor - Extra Pay for Overload

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920227-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Doane, Timotha	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Southeast	A1-4653-1322
Doane, Timotha	1/15/92-5/29/92	5 hrs./wk. (I)	ESL - Alemany	A1-4653-1322
+Estupinian, Joseph	1/15/92-5/29/92	6 Hrs./wk. (I)	Prog. Supv. -JO	A1-4942-1412
Falk, Marion	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Mission	A1-4653-1322
*Fried-Lee, Lauri	1/6/92-1/14/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
*Fullerton, Sandra	1/6/92-1/14/92	13 Tot. Hrs. (NI)	"	A1-6402-1424
Getsla, Daniel	2/11/92-4/11/92	27 Tot. Hrs. (I)	Voc. Trade - JO	A1-4867-1322
Gregory, Linda	2/22/92-3/21/92	14 Tot. Hrs. (I)	Labor Studies - Lab.St.	A1-0516-1322
=Guerriere, Carl	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL -Chinatown/NB	A1-4653-1322
Hagele, Erwin	1/27/92-6/8/92	3 Hrs./wk. (I)	Apprenticeship - JO	A1-4877-1322
=Hanrahan, Joseph	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
+Haynes, Lynette	1/17/92-5/29/92	3 Hrs./wk. (NI)	Assist with Student Placement (St. Serv. II)	A1-6406-1422
*Johnson, Dennis	1/6/92-1/10/92	6 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
Kaplan, Susan	1/28/92-3/31/92	2.5 Hrs./wk (I)	Allied Health - Adams	

\*Inter-Session

=New employee

+Regular Instructor - Extra Pay for Overload



COMMUNITY COLLEGE CAMPUSES

920227-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Karel, Ellen	1/15/92-5/29/92	5 Hrs./Wk. (I)	ESL - Alemany	A1-4653-1322
=Kaster, Angelika	1/15/92-5/29/92	5 Hrs./Wk. (I)	ESL - Southeast	A1-4653-1322
=Kelly, Laura	1/15/92-5/29/92	10 Hrs./Wk. (I)	ESL - Alemany	A1-4653-1322
+Kimes-Ashford, Jean	1/15/92-5/29/92	3 Hrs./Wk. (NI)	Site Coord. - Southeast	A1-4848-1422
Klein, Russel V.	1/27/92-6/8/92	3 Hrs./Wk. (I)	Apprenticeship - JO	A1-4867-1322
Lawrence, Ronald	1/18/92-5/16/92	9 Hrs./Wk. (I)	Office Tech. - Southeast	A1-4838-1322
Le, Kim D.	1/18/92-5/30/92	4 Hrs./Wk. (NI)	Asst. Site Mgr. - "	
Lee, Victor	1/28/92-6/8/92	3 Hrs./Wk. (I)	Apprenticeship - JO	A1-4877-1322
Lemley, Jamiel H.	1/18/92-5/20/92	4 Hrs./Wk. (I)	Office Tech. - Southeast	A1-4838-1322
Lemley, Jamiel H.	1/15/92-5/29/92	10 Hrs./Wk./ (I)	Office Tech. - Adams	A1-4832-1322
*Lewis, Evelyn Jo	1/8/92-1/14/92	15 Tot. Hrs. (NI)	Pre-Regist. - Alemany	A1-6003-1424
*Lien, Steven	1/9/92-1/14/92	14 Tot. Hrs. (NI)	Asst. Site Mgr - Alemany	A1-6003-1424
Lien, Steven	1/21/92-5/28/92	16 Hrs./Wk. (NI)	" " " "	A1-6003-1424
*Mackey, Robin	1/6/92-1/10/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
+Macki, Ben	2/4/92-3/31/92	3 Hrs./Wk. (NI)	" (St. Serv./ II)	A1-6406-1422
=Maharg, Lois	1/15/92-5/29/92	10 Hrs./Wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
=Murphy, Deborah	1/15/92-5/29/92	10 Hrs./Wk. (I)	ESL - Mission	A1-4653-1322

=New employee

+Regular Instructor - Extra Pay for Overload

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920227-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
McCarthy, Cornelius	1/27/92-6/8/92	3 Hrs./wk. (I)	Apprenticeship - JO	A1-4867-1322
*McDaniel, Lillian	1/13/92-1/14/92	5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6406-1424
*McDonnell, Edward	1/8/92-1/14/92	7.5 Tot. Hrs. (NI)	" "	A1-6402-1424
+Nakamura, Louise	1/21/92-5/29/92	3 Hrs./wk. (I)	DSPS - Adams	
*Ng, Veronica	1/7/92-1/9/92	9 Tot. Hrs. (I)	Counseling - Chinatown	A1-6404-1444
*O'Halloran, Patrick	1/13/92-1/14/92	4.5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
+Patterson, Donald	1/15/92-5/29/92	5 Hrs./wk. (I)	Trade Skills - JO	A1-4867-1322
*Pierik, Yvonne	1/6/92-1/9/92	4 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Richman, Paula	1/15/92-5/29/92	10 Hrs./wk. (I)	ESL - Mission	A1-4653-1322
+Rose, Arthur	1/22/92-Only	1.5 Tot. Hr. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1422
+Rose, Arthur	1/15/92-5/29/92	6 Hrs./wk. (NI)	Dept. Monitor - Adams	A1-4842-1412
&Rizzo, John	1/15/92-5/29/92	12 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
Russell, Tanya	12/7/91-Only	4 Tot. Hrs. (I)	Labor Studies - Lab. St.	A1-0516-1322

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

=New employee

&Pro-Rata Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CAMPUSES

920227-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATE</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
Schaffer, Joel	12/7/91-Only	4 Tot. Hrs. (I)	Labor Studies - Lab. St.	A1-0516-1322
Schaffer, Joel	3/21/92-Only	9 Tot. Hrs. (I)	" "	A1-0516-1322
Selleck, Denise	1/21/92-Only	5 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1422
=Shore, Elisa	1/15/92-5/29/92	5 Hrs./Wk. (I)	ESL - Alemany	A1-4653-1322
+Smith, Jane	2/1/92-Only	8 Tot. Hrs. (I)	First Aid - O'Connell	A1-4877-1322
+Theriault, Zoanne	1/13/92-1/16/92	20 Tot. Hrs. (NI)	Asst. Site Mgr. -Par. Ed.	A1-6002-1422
Tourlos, John	1/21/92-5/28/92	5 Hrs./Wk. (NI)	Asst. Site Mgr.- Adams	A1-6003-1424
Tourlos, John	1/21/92-5/28/92	5 Hrs./Wk. (NI)	Asst. Site Mgr.- Alem.	A1-6003-1424
=Wallis, Diane	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL - Alemany	A1-4653-1322
Whalen, Joseph	1/27/92-6/8/92	3 Hrs./Wk. (I)	Apprenticeship - JO	A1-4877-1322
Whalen, Joseph	2/5/92-7/1/92	96 Tot. Hrs. (I)	" "	A1-4877-1322
Wisnieski, Caroljin	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
=Wong, Li-Wen	1/15/92-5/29/92	10 Hrs./Wk. (I)	ESL - Mission	A1-4653-1322
*Woodward, Ann	1/6/92-1/14/92	10 Tot. Hrs. (NI)	Assist with Student Placement (St. Serv. I)	A1-6402-1424
=Blencowe, Jacqueline	1/21/92-5/29/92	15 Hrs./Wk. (I)	ESL - Adams	A1-4653-1322
Clendenen, Philip	1/15/92-5/29/92	15 Hrs./Wk. (I)	ESL - Alemany	A1-4653-1322
=Hasib, Shama	1/21/92-5/29/92	15 Hrs./Wk. (I)	ESL - Adams	A1-4653-1322

=New employee

+Regular Instructor - Extra Pay for Overload

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920227-K1

Temporary

Hourly Appointments (Cont'd.)

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u>	<u>DEPART.</u>	<u>BUDGET</u>
=Krustapentus, Emilie	1/17/92-5/29/92	5 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
=Krustapentus, Emilie	1/16/92-5/29/92	5 Hrs./wk. (I)	ESL - Adams	A1-4653-1322
=Macedo, Wayne	1/21/92-5/29/92	5 Hrs./wk. (I)	ESL - Adams	A1-4653-1322
=Mixon, Myrtis	1/15/92-5/29/92	5 Hrs./wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
Monroy, Milagros M.	1/15/92-5/29/92	10 Hrs./wk. (I)	Off. Tech - Mission	A1-4846-1322
Nolan, James	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
=Ousdahl, Tracy	1/21/92-5/29/92	15 Hrs./wk. (I)	ESL - Adams	A1-4653-1322
=Richman, Daniel	1/15/92-5/29/92	10 Hrs./wk. (I)	Homeless -GED - Adams	A1-4632-1322
=Rudolph, Linda	1/15/92-5/29/92	5 Hrs./wk. (I)	ESL - Chinatown/N.B.	A1-4653-1322
Talbert, Diane	1/15/92-5/29/92	15 Hrs./wk. (I)	ESL - Alemany	A1-4653-1322
Tom, Perry	1/16/92-3/5/92	3 Hrs./wk. (I)	Counsel. - St. Serv. II	A1-6403-1442
Wong, Jane	1/15/92-5/29/92	5 Hrs./wk. (I)	Off. Tech. - Southeast	A1-4835-1322
=Zoll, Sharyn	1/28/92-5/28/92	5 Hrs./wk. (I)	Trans. St. - Mission	A1-6011-1322

=New employee



COMMUNITY COLLEGE CAMPUSES

920227-K2

Increase

In Service

RESOLVED: That effective on the dates shown, the services of the following named academic employees be increased as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u> <u>FROM</u>	<u>TO</u>	<u>DEPART.</u>	<u>BUDGET</u>
Collins, Bruce	1/22/92-5/27/92	5	8 Hrs./wk. (I)	Trans. - Southeast	A1-4632-1322
*Iqbal, Mohammed	1/6/92-1/14/92	18	20 Tot. Hrs. (I)	St. Serv. I	A1-6406-1424
Mulholland, Patrice	1/15/92-5/29/92	10	12 Hrs./wk. (I)	ESL -Chinatown/N.B.	A1-4653-1322
Trego, Roland	1/15/92-5/29/92	10	15 Hrs./wk. (I)	ESL - Downtown	A1-4653-1322

\*Inter-Session

COMMUNITY COLLEGE CAMPUSES

920227-K3

Decrease

In Service

RESOLVED: That effective on the dates shown, the services of the following named academic employees be decreased as indicated below at the campus shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-instructional (NI) rate.

<u>NAME</u>	<u>DATES</u>	<u>HOURS</u> <u>FROM</u>	<u>TO</u>	<u>DEPART.</u>	<u>BUDGET</u>
Falk, Marion	1/15/92-5/29/92	10	5 Hrs./wk. (I)	ESL - Downtown	A1-4653-1322
Meis, Vincent	1/15/92-5/29/92	15	10 Hrs./wk. (I)	ESL - Mission	A1-4653-1322

COMMUNITY COLLEGE CAMPUSES

920227-K4

Cancellation  
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following academic employees be cancelled as indicated below at the campus shown. The Resolution Number is provided.

<u>NAME</u>	<u>DATES</u>	<u>RESOLUTION NO.</u>	<u>HOURS</u>	<u>CAMPUS/PROG.</u>
Bloom, Harriet	1/15/92-5/29/92	911219-K2	15 Hrs./wk. (I)	Mission
Cummins, James	1/15/92-5/29/92	911219-K2	5 Hrs./wk. (I)	Southeast
Dill, Robert	1/15/92-5/29/92	911219-K2	10 Hrs./wk. (I)	Mission
Foreman, Joyce	1/15/92-5/29/92	911219-K2	5 Hrs./wk. (I)	Adams
Landi, Eleanor	1/15/92-5/29/92	911219-K2	15 Hrs./wk. (I)	Chinatown/N.B.
Perez-Serratos, Priscilla	1/15/92-5/29/92	911219-K2	10 Hrs./wk. (I)	Mission
Quinn, Denise	1/15/92-5/29/92	911219-K2	15 Hrs./wk. (I)	Chinatown/N.B.

K1 to K6

COMMUNITY COLLEGE CAMPUSES

920227-K5  
Amendment

RESOLVED: That Resolution No. 911219-K2, pertaining to Temporary Appoints, be amended to show the BEGINNING DATE as 1/15/92 instead of as 1/21/92 for the following academic employees.

NAME

Lee, Wayne C.

Woo, Lily

920227-K6  
Demise

RESOLVED: That for the purpose of record clearance the demise of ROBERT BERKOWITZ, on Nov. 18, 1991 be noted.



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-L1  
Amending employment contract for the purpose of a)  
purchasing tax sheltered annuities, or b) contributing to  
tax sheltered custodial accounts, for those employees  
requesting such purchases or contributions

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Board of Trustees by Resolution No 791120-B1 authorized the Chancellor, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community College District amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Board of Trustees purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NUMBER</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
Beneficial Insurance	564441456	\$480.00
Cal Farm Life	573468334	350.00
Equitable Life Insurance	572041353	230.00
General American Life	471469318	325.00
Great American Life Insurance	545862783	159.00
IDS	553920118	325.00
Jackson National Life	245609265	150.00
"	563942995	50.00
Mass General Life	544606759	75.00
Paul Revere Variable	561626012	250.00
"	133447368	100.00
"	563583834	395.00
"	559558715	25.00
Security Benefit Life	549763538	280.00
Variable Annuity Life	559084751	80.00
"	557069318	50.00
"	572927249	365.00
"	151267490	327.00
"	553908542	225.00

Tax Sheltered Custodial Account

Vanguard Fiduciary Trust	569427736	\$125.00
Fidelity Mgt. Trust Company	570381804	150.00
State Street Bank c/o Mainstay	143621241	200.00
"	569212735	365.00

FURTHER BE IT RESOLVED: That the Board of Trustees amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment of employment contract:

	<u>EMPLOYEE NUMBER</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
Variable Annuity Life	569427736	\$125.00

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Juanita U. Pascual

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolutions No. 920227-N1 to 920227-N51  
Academic Employees  
Community Services Classes  
City College of San Francisco

President and Members:

Resolutions No. 920227-N1 to 920227-N51 cover appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code Section 78300. All appointments are classified as temporary hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

Resolutions No. 920227-N1 to 920227-N51 are recommended for adoption.

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Daniel St. John

N1 to N51  
Page 1 of 10 Pages  
02/27//92





COMMUNITY COLLEGE CAMPUSES

920227-N1  
Temporary  
Appointment

RESOLVED: That effective January 15, 1992 thru May 29, 1992, ROBERT DILL, be appointed as indicated to the Institute for International Students, Community Service Classes. Salary shall be in accordance with the current salary schedule at the appropriate Instructional (I) rate.

<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>
ESL	10 Hrs./Wk. (I)

920227-N2  
Amendment

RESOLVED: That Resolution No. 911219-N1, pertaining to Temporary Appointments, be amended to show the BEGINNING DATE as 1/15/92 instead of as 1/21/92 for the following academic employees.

NAME

Gillette, Linda

Goldberg, Allen

McNichol, Tom

Reichert, Leslie

920227-N3  
Community Service  
Classes

RESOLVED: That the following Community Service Classes be approved and given at the locations shown.

Class: Stained Glass II B  
Location: John Adams Campus  
No. of Sessions: 7  
Hour per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/21/92-5/9/92  
Group Leader: David Arnold

COMMUNITY COLLEGE CAMPUSES

920227-N4

Community Service  
Classes (Cont'd.)

Class: Stained Glass IB  
Location: John Adams Campus  
No. of Sessions: 7  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/11/92-4/29/92  
Group Leader: David Arnold

920227-N5

Class: Black and White Printing  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 4/11/92-5/30/92  
Group Leader: Nancy Buck

920227-N6

Class: Beginning Film Development  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 2/29/92-4/4/92  
Group Leader: Nancy Buck

920227-N7

Class: Glass Into Jewelry II  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/17/92-4/28/92  
Group Leader: Karen Carbone

920227-N8

Class: Glass Into Jewelry I  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 2/4/92-3/10/92  
Group Leader: Karen Carbone

920227-N9

Class: Woodshop VI  
Location: Marina Middle School  
No. of Sessions: 8  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/19/92-5/14/92  
Group Leader: Loren Wilson

COMMUNITY COLLEGE CAMPUSES

920227-N10

Community Service  
Classes (Cont'd.)

Class: Woodshop V  
Location: Marina Middle School  
No. of Sessions: 8  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/18/92-5/13/92  
Group Leader: Loren Wilson

920227-N11

Class: Woodshop IV  
Location: Marina Middle School  
No. of Sessions: 8  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/17/92-5/12/92  
Group Leader: Loren Wilson

920227-N12

Class: Planning Your Interiors for Life  
Location: Marina Middle School  
No. of Sessions: 1  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/12/92  
Group Leader: Phyllis Macay

920227-N13

Class: Checklist for Great Design  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/5/92  
Group Leader: Phyllis Macay

920227-N14

Class: Ikebana Flower Arranging  
Location: Marina Middle School  
No. of Sessions: 8  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 4/1/92-5/27/92  
Group Leader: Kinsui Saiki

920227-N15

Class: Northern Chinese Cooking  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 4  
Fee per Session: \$100.00  
Period of Time: 4/23/92-4/30/92  
Group Leader: Rhoda Wing

COMMUNITY COLLEGE CAMPUSES

920227-K16

Community Service

Classes (Cont'd.)

Class: The Tofu Connection  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 4  
Fee per Session: \$100.00  
Period of Time: 3/5/92-3/12/92  
Group Leader: Rhoda Wing

920227-N17

Class: Thai Cooking IV  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 2.5  
Fee per Session: \$67.50  
Period of Time: 3/17/92-3/24/92  
Group Leader: Toi Palivanich

920227-N18

Class: Thai Cooking III  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 2.5  
Fee per Session: \$67.50  
Period of Time: 3/3/92-3/10/92  
Group Leader: Tai Palivanich

920227-N19

Class: Descriptors of Wine  
Location: Liquor Barn Tasting Room  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 5/13/92  
Group Leader: Fred McMillin

920227-N20

Class: Flavor Factors In Wine  
Location: Liquor Barn Tasting Room  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 4/22/92  
Group Leader: Fred McMillin

920227-N21

Class: How to Taste a Wine  
Location: Liquor Barn Tasting Room  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/18/92  
Group Leader: Fred McMillin



COMMUNITY COLLEGE CAMPUSES

920227-N22

Community Service  
Classes (Cont'd.)

Class: Wine Trends II  
Location: Marina Middle School  
No. of Sessions: 6  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/4/92-4/8/92  
Group Leader: Hal Curry

920227-N23

Class: Home Buyer's Seminar: How to Save 15%  
Buying a Home  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 3.5  
Fee per Session: \$87.50  
Period of Time: 3/24/92-3/31/92  
Group Leader: Ellen Eatogh

920227-N24

Class: Chinese Brush Painting  
Location: Marina Middle School  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/2/92-4/6/92  
Group Leader: Han Chong Lim

920227-N25

Class: Botanical Drawing with Colored Pencil  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 4/4/92-5/16/92  
Group Leader: Mira Hocking

920227-N26

Class: Mural Arts II  
Location: Ft. Mason Art Center  
No. of Sessions: 8  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/21/92-5/16/92  
Group Leader: Gary Graham

920227-N27

Class: Painting for Beginners  
Location: Ft. Mason Art Center  
No. of Sessions: 7  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/21/92-5/9/92  
Group Leader: Gail Williams

COMMUNITY COLLEGE CAMPUSES

920227-N28

Community Service

Classes (Cont'd.)

Class: Western Dance II  
Location: Marina Middle School  
No. of Sessions: 5  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/23/92-4/27/92  
Group Leaders: Skip Clippinger & Dance Partner Mario

920227-N29

Class: Alternative Marbling  
Location: Ft. Mason Art Center  
No. of Sessions: 1  
Hours per Session: 8  
Fee per Session: \$200.00  
Period of Time: 4/4/92  
Group Leader: Anna Wolf

920227-N30

Class: The Small Book  
Location: Ft. Mason Art Center  
No. of Sessions: 1  
Hours per Session: 8  
Fee per Session: \$200.00  
Period of Time: 3/7/92  
Group Leader: Anna Wolf

920227-N31

Class: Paper as a Sculpture Medium  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/18/92-4/29/92  
Group Leader: Suzanne Biaggi

920227-N32

Class: Papermaking Workshop  
Location: Ft. Mason Art Center  
No. of Sessions: 1  
Hours per Session: 8  
Fee per Session: \$200.00  
Period of Time: 3/28/92  
Group Leader: Andrea Tucker-Hody

920227-N33

Class: Intermediate Papermaking  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$87.50  
Period of Time: 3/23/92-5/4/92  
Group Leader: Andrea Tucker-Hody

COMMUNITY COLLEGE CAMPUSES

920227-N34

Community Service  
Classes (Cont'd.)

Class: Beadmaking  
Location: Marina Middle School  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/6/92-4/27/92  
Group Leader: Dianne Romaine

920227-N35

Class: Why Do I Keep Eating When I Want to Be Thin?  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 2.5  
Fee per Session: \$67.50  
Period of Time: 3/11/92-3/18/92  
Group Leader: Linda Prout

920227-N36

Class: School Audiometry for Nursing Professionals  
Location: 31 Gough Street  
No. of Sessions: 5  
Hours per Session: 8  
Fee per Session: \$220.00  
Period of Time: 3/18/92-3/24/92  
Group Leader: Jeremy Friedman

920227-N37

Class: Pasta and Risotto  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 2.5  
Fee per Session: \$67.50  
Period of Time: 2/6/92-2/13/92  
Group Leader: Cheryl Forberg

920227-N38

Class: Winning Home Buyer Taught in Cantonese  
Location: Chinatown/N.B. Campus  
No. of Sessions: 1  
Hours per Session: 4  
Fee per Session: \$100.00  
Period of Time: 2/22/92  
Group Leader: Daisy Tsang

920227-N39

Class: Writing for Corporations  
Location: J. Adams Campus  
No. of Sessions: 1  
Hours per Session: 6  
Fee per Session: \$150.00  
Period of Time: 3/21/92  
Group Leader: Dorothy Kelly

COMMUNITY COLLEGE CAMPUSES

920227-N40  
Community Service  
Classes (Cont'd.)

Class: Writing and Illustrating Children's Books  
Location: Marina Middle School  
No. of Sessions: 6  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/23/92-5/5/92  
Group Leader: Marilyn MacGregor

920227-N41

Class: Managing Communications  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 4/28/92-4/30/92  
Group Leader: Dennis Zorn

920227-N42

Class: The Trainer Professional  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/24/92-3/26/92  
Group Leader: Dennis Zorn

920227-N43

Class: Understanding Personal Decision Making  
Location: J. Adams Campus  
No. of Sessions: 1  
Hours per Session: 6  
Fee per Session: \$150.00  
Period of Time: 5/16/92  
Group Leader: Jack LaPatra

920227-N44

Class: Electronic Keyboarding  
Location: Marina Middle School  
No. of Sessions: 7  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/17/92-5/5/92  
Group Leader: Linda Chin

920227-N45

Class: Alleviating Stress  
Location: Marina Middle School  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 4/7/92-4/9/92  
Group Leader: Dennis Zorn



COMMUNITY COLLEGE CAMPUSES

920227-N46

Community Service  
Classes (Cont'd.)

Class: Anti Burnout Workout  
Location: Downtown Campus  
No. of Sessions: 2  
Hours per Session: 1  
Fee per Session: \$25.00  
Period of Time: 4/7/92-4/8/92  
Group Leader: Helena Dunn

920227-N47

Class: Anti Burnout Workout  
Location: Marina Middle School  
No. of Sessions: 1  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/25/92  
Group Leader: Helena Dunn

920227-N48

Class: Still Life Drawing  
Location: Ft. Mason Art Center  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/19/92-4/30/92  
Group Leader: Brynn Jensen

920227-N49

Class: Maskmaking  
Location: Ft. Mason Art Center  
No. of Sessions: 2  
Hours per Session: Various  
Fee per Session: 1 @ \$87.50 & 1 @ \$175.00  
Period of Time: 5/29/92-5/30/92  
Group Leader: Caterina Martinico

920227-N50

Class: Creating a Ceremonial Necklace  
Location: Ft. Mason Art Center  
No. of Sessions: 2  
Hours per Session: Various  
Fee per Session: 1 @ \$87.50 & 1 @ \$175.00  
Period of Time: 5/22/92-5/23/92  
Group Leader: Caterina Martinico

920227-N51

Cancellation  
of Assignment

RESOLVED: That effective March 26, 1992 thru April 30, 1992, the 3 Hrs./Wk. (I) assignment for JEAN DU, Community Service Classes, be cancelled.  
Resolution No. 911219-N1.



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227 - P1  
Notice of Intention to Amend San Francisco Community College  
District Policy Manual Section 6.12 - Contract Education

President and Members:

The Board of Trustees has requested the staff to prepare a policy statement concerning Contract Education. A statement has been prepared.

San Francisco Community College District Policy Manual Section 1.05 reads in part as follows: "Adoption of Policies, Bylaws and Regulations. Any affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting."

NOTICE: is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual Section 6.12 shall be acted upon at the next regular meeting of the Board of Trustees of the San Francisco Community College District:

RESOLVED: that SFCCD Policy Manual Section 6.12 shall be amended to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by ~~strike over~~.)

PM 6.12      CONTRACT EDUCATION

The San Francisco Community College District is committed to improving the quality of life in San Francisco by educating individuals for rewarding and productive careers and by preparing them to understand and meet the challenges of our society both in work and in the community. It is the policy of the District that in furtherance of these ends it will build cooperative relationships with business, industry, government, trade unions, and community agencies. In support of this policy, a unified, District-wide effort is established to develop and implement non-credit and credit contract educational programs.

Contract education consists of those educational services which the District provides for employees and other individuals sponsored by public, private, or community organizations, and for which the District charges a fee to the sponsoring organization. The fees charged shall be in accordance with State law. Contract education is an alternative vehicle through which the education offerings is expanding access to higher education, and it expects contracting entities to do the same. Contract education also affords District faculty an avenue to expand their professional horizons.

Contract education offerings shall be approved by Centers and College curriculum committees and shall in no way represent a diminishment of District standards in course content and course staffing. Contract education courses are an extension of regular District programs and shall not detract from regular District offerings. The District's effort shall be in keeping with its mission and policies and, additionally, shall conform to all legislation and to the State Education Code sections pertinent to contract education.

***The San Francisco Community College District shall not enter into a contract education agreement with another party unless the party verifies that it does not discriminate on the basis of race, color, ethnic group identification, national origin, ancestry, religion, gender, age, marital status, disability, sexual orientation, or status as a Vietnam-Era veteran in its employment practices.***

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator: Ronald Lee



Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920227-S1  
Acknowledging Receipt of the Initial Proposals to the  
Board of Trustees concerning the Department Chairperson  
Council (DCC) Unit, and placing a special Order of  
Business on the Agenda of the regularly scheduled Board  
of Trustees Meeting in March, 1992, for Public Response  
to the Initial Proposals.

President and Members:

Government Code Section 3540, et seq., and Part III, Title 8, of the  
California Administrative Code contain the statutes and regulations relating to  
the collective bargaining process for California public school employers. A  
part of the total process pertains to public notice of all initial proposals  
prior to any meeting and negotiating, in order for the public to become informed  
and to express itself on such proposals at a meeting of the public school  
employer.

The current District/DCC Agreement (ratified by Resolution No.  
900628-S1) will expire on June 30, 1992. Accordingly, on February 20, 1992, the  
parties submitted their initial proposals for a successor agreement.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District hereby  
acknowledges receipt of the initial proposals concerning  
the DCC Unit, a copy of which is on file with the Secretary, Board  
of Trustees, and is incorporated herein by reference.

FURTHER BE IT RESOLVED: That the Board of Trustees shall present  
such initial proposals to the public on  
February 27, 1992.

FURTHER BE IT RESOLVED: That a special order of business be placed  
on the agenda of the regularly scheduled  
Board of Trustees meeting in March, 1992, to enable members of the  
public to express themselves regarding the initial proposals.

Recommended for adoption,

Evan S. Dobelle  
Chancellor

Originator: Lawrence C. Klein



Honorable Board of Trustees of the  
San Francisco Community College District

INFORMATIONAL REPORT  
NO ACTION NECESSARY

Subject: Chancellor's Report  
Academic Employees  
Acceptance of Resignations and/or  
Resignations with the Intent to Retire

President and Members:

The following academic employees have submitted, and the  
Chancellor has accepted, their resignations pursuant to Governing Board  
Resolution No. 910228-S7.

Resignation from District Service

<u>Name</u>	<u>Location</u>	<u>Effective COB Date</u>
Darden, Rosemary	Southeast	January 16, 1992

Resignation from District Service with the Intent to Retire

<u>Name</u>	<u>Location</u>	<u>Effective COB Date</u>
Boge, Gloria	Phelan Campus	May, 29, 1992
Davis, Raymond	Phelan Campus	February 1, 1992
Sapiro, Mark	Phelan Campus	March 27, 1992

Recommended by:

Evan S. Dobelle  
Chancellor

Originator:

Clara Starr  
Director, Personnel





FOR INFORMATION ONLY

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Report on contracts under \$10,000, Office of Contract  
Education, City College of San Francisco, February 1992.

This report is for information only on contracts that the Office of  
Contract Education negotiated under \$10,000.00 for the month of  
February 1992. The clients are:

- ♦ The Alliance for Employee Growth and Development, Inc. -  
amending contract ending date from 2-29-92 to 3-31-92.
- ♦ Shaklee - contract total \$4,315.00, term 2-5-92 to  
5-29-92, 32 instructional hours for Business Spanish, 8  
hours curriculum development, 2 hours instructor advance  
visit, \$524.98 for books and tape set, \$325 for parking  
fee.
- ♦ S.F. Fire Department - contract total \$3,105  
term 2-3-92 to 4-30-92, 27 instructional hours for test  
taking skills, 27 hours of facilities usage.
- ♦ Veterans Affairs Regional Office, Civilian Personnel,  
contract total \$6,185.00, term 3-2-92 to 6-30-92, 45  
instructional hours for Effective Business Communication,  
8 hours curriculum development, \$1,000 for books, \$150 for  
parking.
- ♦ Pacific Gas & Electric Co. - amending contract ending date  
from 3-31-92 to 4-30-92.
- ♦ U.S. Army, Civilian Personnel - amending contract 910926-  
B2, contract being amended by \$4,390, term 2-21-92 to  
9-30-92.

Originator:

Judy Teng  
Dean, Contract and Vocational Education



Subject: Chancellor's Report - February 27, 1992  
Sabbatical Leaves - Spring 1992 (Revised List)  
Academic Employees

President and Members:

The following academic employees have been granted sabbatical leaves beginning Spring 1992 under the SFCCD/AFT Local 2121 Contract as indicated:

**CITY COLLEGE - (CREDIT DIVISION)**

1. Dolson, Lee	One Semester	Study
2. Foltz, Francine	Second Half of split	Research
3. Hosken, Jerome	Second Half of split	Research
4. Joy, Diana	One Year continuation	Study
5. Laddin, Larry	One Year	Research
6. McClain, Laurene	Second Half of split	Research
7. McGuire, Phyllis	One Year continuation	Study
8. Meehan, Valerie	One Semester	Study
9. Mitchell, Kathleen	Second Half of split	Study
10. Moorhouse, Stephen	Second Half of split	Travel
11. Oshima, Alice	Second Half of split	Research
12. Rivera, Eloise	Second Half of split	Research
13. Whitney, John	Second Half of split	Research

**CAMPUSES - (NON-CREDIT DIVISION)**

1. Aho, Patricia	Second Half of split	Research
2. Boier, Paul	One Semester	Study
3. Butler, Dorothy	Second Half of split	Travel
4. Butler, Marlene	Second Half of split	Research
5. Cotter, Dorene	Second Half of split	Travel
6. Dawson, Robert	First Half of split	Research
7. Duarte, Elisa	One Semester	Study
8. Olsen, Judy	One Year continuation	Research
9. Shoaf, William	Second Half of split	Research
10. Seeto, Big Qu	One Year	Study
11. Yee, Frank	One Year continuation	Study
12. Young, Joan	Second Half of split	Research
13. Yu, Raymond	One Year continuation	Travel

Subject: Chancellor's Report - February 27, 1992  
Sabbatical Leaves - FALL 1992 (Revised List)  
Academic Employees

President and Members:

The following academic employees have been granted sabbatical leaves beginning Fall 1992 under the SFCCD/AFT Local 2121 Contract as indicated:

**CITY COLLEGE - (CREDIT DIVISION)**

1. Bauer, Ralph	First Half of split	Research
2. Berensmeier, Fred	Second Half of split	Research
3. Butler, Patrick	One Year	Trav/Research
4. Calderon, Vivian	One Year	Research
5. Clark, Ann	Second Half of split	Study
6. Crane, Lynette	One Semester	Research
7. Crippen, George	One Semster	Research
8. Dilworth, Helen	One Year	Research
9. Hulbert, Mike	One Semester	Research
10. Johnson, Elaine	One Year	Study
11. Laddin, Larry	One Year continuation	Research
12. Lee, Alfred	First Half of split	Travel
13. Lighthill, Celia	One Year	Research
14. Marion, Alan	One Year	Travel
15. Moriwaki, Kathleen	First Half of split	Research
16. Nickliss, Alexandra	Second Half of split	Research
17. Pasquini, Phil	One Semester	Research
18. Podenski, Francine	First Half of split	Research
19. Reiman, Gary	One Semester	Research
20. Schlesinger, Sandra	Second Half of split	Research
21. Smith, Karl	One Semester	Research
22. Vespa, Robert	One Year	Travel
23. Von Bozzay, George	Second Half of split	Research

**CAMPUSES - (NON-CREDIT DIVISION)**

1. Ayala, Hilda	One Semester	Study
2. Cerone, Phil	One Semester	Research
3. Dunnigan, Adele	One Year	Study
4. Fain, Sharon	First half of split	Study
5. Graeter, Rudolf	Second Half of split	Study
6. Hock, Margaret	First Half of split	Research
7. Klayman, Toby	One Year	Travel
8. Malila, Linda	First Half of split	Study
9. McKinney, James	One Semester	Study
10. Polos, Pamela	First Half of split	Research
11. Portaro, Elizabeth	One Year	Stu/Travel
12. Seeto, Big Qu	One Year continuation	Study



Subject: Chancellor's Report - February 27, 1992  
Sabbatical Leaves - SPRING 1993 (Revised List)  
Academic Employees

President and Members:

The following academic employees have been granted sabbatical leaves beginning Spring 1993 under the SFCCD/AFT Local 2121 Contract as indicated:

**COLLEGE - (CREDIT DIVISION)**

1. Bedecarrax, Edmund	One Semester	Research
2. Brinson, Rosemary	Second half of split	Research
3. Bunn, Christine	Second Half of split	Research
4. Butler, Patrick	One Year continuation	Trav/Research
5. Cabral, Barbara	Second Half of split	Research
6. Calderon, Vivian	One Year continuation	Research
7. Cochenec, Mathieu	One Semester	Research
8. Caris, John	First Half of split	Research
9. Curzon-Brown, Daniel	Second Half of split	Travel
10. Dilworth, Helen	One Year continuation	Research
11. Johnson, Elaine	One Year continuation	Study
12. Lewin, Sidney	One Semester	Travel
13. Lighthill, Celia	One Year continuation	Research
14. Marion, Alan	One Year continuation	Travel
15. Metzler, Charles	Second Half of split	Research
16. Munro, Thomas	Second Half of split	Research
17. Vanderwerf, W. C.	One Semester	Research
18. Vespa, Robert	One Year continuation	Travel
19. Vitorelo, Joan	Second Half of split	Study
20. Vota, Margaret	One Semester	Study

**CAMPUSES - (NON-CREDIT DIVISION)**

1. Cetinich, Daniel	Second Half of split	Research
2. Chase, Estrella	One Semester	Study
3. DeRenzo, Elizabeth	One Semester	Travel
4. De Noon, James	First Half of split	Research
5. Dunnigan, Adele	One Year continuation	Study
6. Hom, Grace	One Year	Study
7. Klayman, Toby	One Year continuation	Travel
8. Koffman, Laraine	One Year	Research
9. Kuriloff, Effie	One Semester	Study
10. Lee, Kim	First Half of split	Study
11. Portaro, Elizabeth	One Year continuation	Stu/Travel
12. Yuen, Christina	Second Half of split	Research









Resolution No. 920311-B17  
Amending Resolution 890824-B16 which authorized a  
Contract with the San Francisco Community College  
District and Liebert, Cassidy & Frierson

(This resolution will be made available at the Board  
of Trustees Special Meeting, March 11, 1992)



## SUBSTITUTE RESOLUTION - F1

Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 920311 - F1  
Academic Administrators Appointments  
City College of San Francisco, Campuses

President and Members:

At its June 1991 meeting, the Board appointed a number of administrators whose positions are part of the reorganization and had their salaries continued from the 1990-91 calendar year into the 1991-92 calendar year above the level of the position each currently holds.

Resolution No. 920311-F1 covers the reappointment of fifteen (15) academic administrators to administrative positions for the 1992-93 college year.

**RESOLVED:** That effective for the 1992-93 college year, the following academic administrators be re-appointed to the below designated positions. Their 1992-93 salary shall be adjusted to the appropriate level of the designated positions.

<u>NAME</u>	<u>POSITION/TITLE</u>	<u>LEVEL</u>
Bancroft, Rena	Instructional Dean, Evening and Summer Programs/Catalog Preparation	Dean I
Berg, Natalie	Dean, John Adams Campus	Dean I
Biehn, Jennifer	Student Services Dean, Student Services Center I	Dean I
del Portillo, Carlota	Student Services Associate Dean, Special Programs	Dean I
Duncan-Hall, Tyra	Dean, Cluster III	Dean II
Flanagan, Vester	Administrative Director, Operations	Director

## SUBSTITUTE RESOLUTION - F1

Green, Jacquelyn	Dean, Cluster II	Dean II
Herman, Stephen	Student Services Dean, Student Services Center II	Dean I
Kendrix, James	Director, Administrative Services	Director
Klein, Lawrence	Assoc. Director, Employee Relations	Dean I
Light, Sue	Instructional Dean, International Education/Community Services	Dean I
Low, Joanne	Dean, Chinatown/NorthBeach Campus	Dean I
Martinez, Anita	Student Services Dean, Students	Dean II
St. John, Daniel	Assoc. Director, Academic Employees	Dean I
Verdugo, Diana	Dean, Mission/J. O'Connel Campus	Dean I

Recommended for adoption:

Evan S. Dobelle  
Chancellor

Originator:

Clara Starr  
Director, Personnel



**FINAL DRAFT****ADMINISTRATIVE HIRING PROCEDURES AT CITY COLLEGE****1. General Statement**

1.1 It is the policy of the San Francisco Community College District to establish administrative hiring procedures and guidelines that will provide the College with administrators who can lead, organize, facilitate, plan, and supervise; who understand the needs of faculty and the learning process; and who value institutional governance based upon a genuine sharing of responsibility with faculty colleagues. Administrators who are hired must be individuals who are sympathetic and sensitive to the racial and cultural diversity in the college, and are well prepared by training and temperament to respond effectively to the educational needs of all the special populations served by our community college.

1.2 The state minimum qualifications and City College's local qualifications for administrators should help to ensure that the college will select individuals who are competent to perform the kind of administrative responsibilities that administrators are normally required to assume, such as supervision, organizational planning, and budget development and administration, and who understand the needs of the faculty and the learning process.

**2. Request for Position**

When a new or replacement position is desired, the administration shall consult with Senate and Classified representatives. After the Budget and Planning Committee determines the availability of funds in the Budget, a request accompanied by a justification and a proposed job description, should be sent to the Executive Council of the Academic Senate. Job description modifications may be recommended by the Executive Council. If the Senate and Vice Chancellor cannot agree on the proposed job description, it shall be sent to the Board of Trustees for final determination.

**3. Development of the Job Announcement.**

3.1 After the Executive Council has approved the position request and reviewed the job description, the job announcement is written by the Vice Chancellor for the area which has requested the position. If the position is for a Vice Chancellor, the Chancellor will write the job announcement. In all cases, a consultative process

1 involving several meetings of representatives of the Search Committee and  
2 administration must take place to determine the requirements necessary for the  
3 particular position. After these discussions the announcement and a copy of the  
4 complete job description will be reviewed by the Affirmative Action Officer to ensure  
5 conformity with the community college affirmative action and nondiscrimination  
6 commitments. Before any changes are made in the announcement they must be  
7 approved by the Search Committee.

8 3.2 The job announcement will inform the candidates that if they are in the top  
9 ranked group that their references will be checked and that the submission of an  
10 application is an agreement to allow the District to conduct such a check.

#### 12 4. Receipt of Applications.

13 4.1 All applications, supporting papers, and letters will be sent to the Personnel  
14 Office. Within five days after the close of applications, the Personnel Office will forward  
15 to the Equivalence Committee the files of applicants who claim they have  
16 qualifications equivalent to those stated in the job announcement. After five working  
17 days the Equivalence Committee will forward to the Director of Personnel the files of  
18 those applicants whom they find meet qualifications through equivalence. The  
19 Director of Personnel will maintain records of all equivalence decisions.

20 4.2 After eleven working days the Personnel Office will send all files to the Search  
21 Committee except those which did not qualify under the equivalency process. The  
22 goal is to have the Search Committee receive all the files of all applicants at the same  
23 time.

#### 25 5. Search Committee

26 5.1 The Search Committee will consist of 9 members:  
27 three administrators, three faculty selected by the Academic Senate, and three  
28 classified staff selected by U.P.E.

29 5.2 For some positions, outlined in the agreement included in Appendix A, the  
30 proportion of faculty and classified committee members will vary.

31 5.3 The Affirmative Action Officer (or representative), who is a nonvoting member,  
32 will monitor all proceedings of the screening process.

33 5.4 No Search Committee shall consist of all men or all women or be all of the  
34 same ethnicity.



At least 40 percent of the committee shall be members of the under-represented groups identified in the District's Affirmative Action Plan (Alaskan/Native American, Asian/Pacific Islander, Black, Chicano/Hispanic, Women).

5.5 All members of the Committee shall be provided training in the Affirmative Action plans and procedures of the District.

5.6 The initial meeting of the Committee will be arranged by Administration.

5.7 The Search Committee will select its own Chair, who shall be one of the voting members of the committee.

## **6. Preliminary Screening**

6.1 The Search Committee will select candidates to be interviewed who best meet the qualifications listed on the job description, as measured by evidence of professional qualifications, including educational background and experience. Each individual employed must possess qualifications that are at least equivalent to the applicable minimum qualifications specified in this document.

6.2 The names of those applicants not selected will be assembled in compliance with State and Federal regulations and sent to the Personnel Office after the screening procedure is completed. Applicants who were not selected shall be so notified by the Personnel Office. The Personnel Director will also keep a record of all the applicants who claimed equivalency and how far they made it in the hiring process.

## **7. Interview**

7.1 The Committee shall formulate job related interview questions to ensure a thorough assessment of the candidates' qualifications. Candidates will be informed of the hiring procedures before they are interviewed. All candidates will be asked the same questions, but some follow-up questions for clarification purposes to some answers are expected.

7.2 City College of San Francisco will hire "administrators who can lead, organize, plan, and supervise; who understand the needs of faculty and the learning process; and who value institutional governance based upon a genuine sharing of responsibility with faculty colleagues." 7.3 The Search Committee will forward only candidates who demonstrate the abilities and qualities listed in the job announcement including, but not limited to:

- a. ability to communicate successfully facts and ideas of some complexity both in writing and in public speaking.
- b. ability to make sound decisions in a timely manner.

- c. ability to identify problems, to take initiative in solving them, and to carry through the required actions to completion.
- d. ability to develop consensus through collegial consultation.
- e. ability to work successfully with persons of various racial and ethnic backgrounds and of diverse sexual orientations.

It is recommended that the Committee interview a minimum of six candidates provided that this number of qualified applicants is available.

## **8. Ranking of Candidates**

8.1 The Committee will rank all the candidates interviewed. Only those members of the Committee who have attended all interviews will be allowed to participate in the discussion and to vote and recommend candidates.

8.2 The top candidates will have their references checked by members of the Committee. It is recommended that two members (one of whom should be an administrator) conduct all checks with one member asking set questions and the other taking notes on the answers to the questions. A joint statement from these two individuals could then be given to the Hiring Committee. After these checks are completed the Committee may vote to rank the top candidates again.

8.3 The names of the top two or three ranked candidates will be sent to the Chancellor unranked. The AA Officer will review the list of candidates for compliance with District goals.

## **9. Final Selection**

9.1 The Chancellor and Vice Chancellors (or Vice Chancellor's designees) will interview the two or three finalists for the position. If the position is for a Vice Chancellor, then the final selection committee will consist of the Chair of the Committee and the other Vice Chancellors. The interview questions must be the same for all candidates, but some follow-up questions for clarification are in order.

9.2 The Chair of the Search Committee and the Affirmative Action Officer will be present for the final interview. The Chancellor will then select an individual for the position and request the Personnel Office to place the name of the individual on the Board of Trustees Agenda.

9.2 At the time of the final interview with the Chancellor, finalists for positions as educational administrators who do not already have Retreat Rights in the District shall be interviewed by departments to which they might apply Retreat Rights. An



educational administrator must be qualified to be appointed as a faculty member to an academic or student services department.

#### **10. Special Cases**

10.1 If the Chancellor rejects all candidates forwarded, written notice must be given to the Search Committee with reasons for rejection and the Affirmative Action Officer must be informed. At its own discretion, the Committee may then send up another name or may start the hiring process over.

10.2 If the Board of Trustees does not hire the individual selected by the Chancellor, the Chancellor may either ask the Search Committee for more names or start the hiring process over again. If the Chancellor asks the Committee for more names, the Committee will use its own discretion in deciding whether or not to provide additional names.

#### **11. Exceptions**

11.1 With the exception of Trustee approved exempt administrative positions, all administrative positions will be subject to the above hiring procedures.

11.2 An administrator may be employed for one year as a replacement for an administrator who is on leave or away from the position for a year. The Chancellor can make this temporary replacement in consultation with the Executive Council(s) of the Academic Senate(s). No administrative position can have a replacement for more than one year. At the end of that one year period the position must be filled by the hiring procedure set forth in this document or the position will be terminated.

11.3 No College administrative hiring will be done outside the academic school year except in cases the Board and Senate identify as an exceptional emergency situation.

11.4 Except as noted in this section, no administrators below the Chancellor can be employed by the College if they have not gone through the above hiring procedure.

## **EQUIVALENCY PROCEDURES for ADMINISTRATION**

### **1. General Statement**

A responsibility given to the Board of Trustees and the Academic Senate is to develop a process for determining when an applicant for an administrative position, though lacking the exact degree or experience specified in the job announcement, nonetheless does possess "qualifications that are at least equivalent."

### **2. Formation of Administrative Equivalence Committee**

The Equivalence Committee for educational administrators will consist of two administrators and two faculty (appointed by the Academic Senate). For non-educational administrators, the committee will include one administrator, one faculty member and one classified staff appointee. The members of the Equivalence committee should not be the same as those on the Search Committee.

### **3. Equivalence Committee**

3.1 It will be the duty of the Equivalence Committee to consider candidates on a case by case basis to determine if those candidates who claim qualifications equivalent to specified minimum qualifications do in fact possess qualifications which are at least equivalent to the stated minimums. The Committee will keep accurate records of their deliberations and decisions and insure uniformity within and between all cases.

3.2 An applicant who is obviously highly qualified, who indeed may be the best qualified of all applicants by some set of criteria, will be able to demonstrate through publications and/or similar achievements that he or she has qualifications equivalent to those specified. However, the applicant who claims equivalent qualifications will have to provide conclusive evidence, evidence as clear and reliable as college transcripts and work experience being submitted by the other applicants, that he or she has qualifications that are at least equivalent to what is required by the minimum qualifications. Specifically, the applicant making the claim must provide conclusive evidence in regard to each of the following:

1. For establishing the equivalent of a required degree, possession of at least the equivalent in level of achievement and breadth and depth of understanding for each of the following as separate and distinct criteria:

- a) The education required for that degree
- and

b) The major courses required for that degree.

An applicant who fails to provide conclusive evidence in regard to either a) or b) does not possess the equivalent of the degree in question.

2. For the equivalent of required experience, an applicant must show related experience broad enough to serve as a basis for performing the specific duties of the position.

#### **4. Evidence**

Evidence that the applicant has qualifications equivalent to those on the job announcement shall be:

1. A transcript showing that appropriate courses were successfully completed at an accredited college or appropriate foreign institution;
2. Publications that show a command of the major in question, the general education of the candidate, or his or her writing skill;
3. Other work products that show a command of the major or occupation in question.
4. Work experience
5. Life experience leading to expertise required by the job announcement.

It shall be the responsibility of the applicant to supply the Committee with all documentation needed to evaluate equivalency.

#### **5. Report of the Equivalence Committee**

The Equivalence Committee will report its findings to the Personnel Office only in the form:

1. "The candidate meets the minimum qualifications through equivalence"
2. "The candidate does not meet the minimum qualifications through equivalence."

#### **6. Review**

At the end of each year or two it is recommended that all individuals who served on equivalence committees meet and discuss the process. The aim should be to gain uniformity from year to year and candidate to candidate.

It is assumed that this document will be updated to reflect the knowledge gained from these committees.





APPENDIX A  
COMPOSITION OF HIRING AND EVALUATION COMMITTEES)

This Appendix can be revised by agreement between the Board, Senate and Classified Staff. All Committees shall have three Administrators.

Chancellor's Office

Affirmative Action -- 4 faculty, 2 classified  
Public Information -- 4 faculty, 2 classified  
Exec Assnt. -- 4 faculty, 2 classified  
Gen. Counsel -- 3 faculty, 3 classified

Student Services

Vice Chanc. -- 3 faculty, 3 classified  
Admiss. and Rec. -- 2 faculty, 4 classified  
Financial Aid -- 2 faculty, 4 classified  
Dean of Students -- 4 faculty, 2 classified  
Associate Dean of Students (Temporary) -- 4 faculty, 2 classified  
Dean of Student Activities -- 4 faculty, 2 classified  
Dean of Matric. and Counseling -- 4 faculty, 2 classified  
Assoc. Dean Spec Programs -- 4 faculty, 2 classified  
Dean of Student Services -- (1 position) 3 faculty, 3 classified  
Associate Dean of Admissions and Records for Non-Credit -- 2 faculty, 4 classified

Office of Instruction

Vice Chanc. -- 5 faculty, 1 classified  
Economic Development/Community Services -- 4 faculty, 2 classified  
Library Services -- 3 faculty, 3 classified  
Dean of Vocational Education -- 4 faculty, 2 classified  
All other deans (10 positions) -- 4 faculty, 2 classified

Office of Administration

Vice Chancellor -- 3 faculty, 3 classified  
Dir. Personnel -- 3 faculty, 3 classified  
Assoc. Dir. Cert. Emp. -- 4 faculty, 2 classified  
Dir. Emp Relations -- 3 faculty, 3 classified  
Director Operations -- 3 faculty, 3 classified  
Assoc. Dir. Custodial Serv. -- 2 faculty, 4 classified  
Campus Deans (6 positions) -- 3 faculty, 3 classified  
Dir. Admin Services 3 -- faculty, 3 classified  
Dir. Budget -- 3 faculty, 3 classified

V.C. for Research Planning and Development -- 4 faculty, 2 classified

Inst. Development -- 4 faculty, 2 classified  
Research and Planning -- 3 faculty, 3 classified  
Assoc. Dir. Info Services (1 position) -- 2 faculty, 4 classified



**TASK FORCE FINAL DRAFT    revised 2/24/92**  
**ADMINISTRATIVE EVALUATION**

**A. ADMINISTRATIVE EVALUATION SCHEDULE FOR PERSONS WHO HAVE BEEN ADMINISTRATORS LONGER THAN THREE YEARS (ACTING, INTERIM, OR CONTINUING) \***

1. Shall be evaluated at least once in every three academic years. Additional evaluation shall be pursuant to E.2, below.
2. Shall be notified of evaluation no later than the end of the third week of the semester in which they are to be evaluated, other than as provided in E.2, below.
3. Evaluatee shall be evaluated by:

**3.1 Evaluation Panel**

3.1.1 The evaluation Panel shall consist of three administrators, and six faculty and classified, as enumerated in Appendix A.

3.1.2 Evaluations shall be coordinated by the Chief Personnel Officer.\*

3.1.3 The Chief Personnel Officer will name the immediate supervisor of the evaluatee and two other administrators as peer evaluators. No person who has been an administrator for less than two years may serve as a peer evaluator for another administrator.\*

3.1.4 Tenured faculty evaluators will be selected by the Academic Senate.

3.1.5 The Chief Personnel Officer shall establish a panel of classified volunteers, in consultation with UPE 790, which Union shall have right of approval of the panel. Classified evaluators from this panel will serve in rotation as evaluators; under no circumstances shall administrator-evaluatees have the right to choose the classified evaluators who will sit on their evaluation panels.

3.1.6 No classified evaluator shall be precluded from serving on a panel that evaluates his/her supervising administrator, if that classified evaluator has specifically advised the Chief Personnel Officer of his/her willingness to do so, in writing, at the time the classified employee volunteered to serve on the classified evaluators panel.

3.1.7 No classified employee shall be required to serve as evaluator for an administrator who either evaluates that classified person or approves that person's evaluations. The Chief Personnel Officer shall determine the supervising administrator for each classified person selected to serve as an evaluator, and he/she shall make certain that no classified employee is selected from the classified panel to sit on the Evaluation Team of an



administrator who holds the above-noted relationship to him/her, except as provided for in Sec. 3.1.6. If this should occur as a result of normal rotation, that classified member shall be replaced by the next person in the classified evaluator pool rotation, if necessary.

3.1.8 The composition of each individual evaluation panel shall, wherever possible, represent the diversity of California, and all evaluators (administrator, faculty, and classified) shall be made aware of and shall be sensitive to affirmative action concerns.

3.1.9 The Chief Personnel Officer shall notify the evaluatee of the initially-selected team members. The evaluatee shall have the right to disqualify, without stating cause, one (1) each from among the three groups of evaluators, with the exception of the immediate supervisor. Disqualifications shall be in writing and shall be made within three (3) working days.

3.1.10 Where a selected classified evaluator is disqualified, the next member of the classified evaluators panel in the rotation shall take that person's place; where a faculty member is disqualified, the Senate will select a replacement from among the identified faculty evaluators to replace him/her. Neither the initially-selected evaluator nor the evaluators finally selected shall be notified that any challenge has been made; none shall be notified of their selection until all disqualifications and replacements have been taken care of by the Chief Personnel Officer.

3.1.11 No administrator or faculty member may serve as an evaluator for an administrator and also be evaluated by that administrator in the same year. \*

3.1.12 The committee shall select its own chair.

3.1.13 The evaluators shall conduct formal worksite visitation(s) which shall include where appropriate interviews with faculty, classified staff, and students. The Team Chair shall coordinate appointments for the formal evaluation visitation(s) at least one (1) week in advance. The evaluatee may decide whether the visitations shall be with the entire evaluation panel, in groups of two or three, or individually (but he/she must meet with all members of the panel). Within two (2) working days after each formal work site visitation the evaluatee shall have the option of having the evaluator(s) repeat the work site visitation(s). In addition to the site visitation(s), the evaluation team shall also interview the evaluatee.

3.1.14 Evaluatees shall submit to the Chair of the Evaluation Team three representative documents or products which demonstrate competency in carrying out the responsibilities of the given assignment.

3.1.15. In considering the evaluatee's performance on the formal evaluation, the Team shall take into account the resources available to the



evaluatee such as clerical and other support and the evaluatee's workload.

3.1.16. All formal evaluations shall be completed on the agreed-upon forms included in Appendix B.

3.1.17 Within four (4) weeks of completion of the formal site visitation(s), the Team Chair and at least one of the other evaluators will present the evaluation report to the evaluatee in a conference at which it is fully discussed. ***This shall include survey results.*** The evaluatee, upon receiving the evaluation report form, shall sign/initial the report to indicate that he/she has received it and that a conference was held. If the evaluatee refuses to sign the report, the Team Chair shall so indicate and sign his/her own name.

3.1.18 The evaluatee may file a response to the evaluation report. If the evaluatee chooses to file a response, it must be filed within one week after receipt of the report. This response shall be attached to the report and placed in the evaluatee's personnel file.

3.1.19 The Evaluation Team shall recommend either retention, re-evaluation, or, in the case of a second consecutive unsatisfactory evaluation, termination.

Re-evaluation shall follow the procedures outlined in section E below.

## B. SECOND AND THIRD-YEAR ADMINISTRATORS

1. An administrator who has been in a District administrative position for one or two immediate past complete years, whether interim, acting or permanent shall be defined as a second- or third-year administrator.

2. The evaluation of a second- or third-year administrator shall follow the same procedures, use the same form, and be subject to the same criteria as in Section A, above.

2.1 A second- or third-year administrator shall be evaluated at least once during his/her second or third years of administrative assignment.

## C. FIRST YEAR ADMINISTRATORS - NEW TO CCSF ADMINISTRATION

1. An administrator who is new as a CCSF administrator shall be evaluated in his/her first 6 months of employment in accordance with Section A., above, except that only two (2) disqualifications with cause of evaluation team members, in writing, will be allowed.

2. If the initial evaluation is satisfactory, subsequent evaluations shall be in accordance with Section B., above.

3. If the initial evaluation is unsatisfactory, a second evaluation shall be conducted, in accordance with the provisions of Section E.1, below.

## D. CONTINUING ADMINISTRATORS IN NEW ADMINISTRATIVE POSITIONS

1. An administrator who is in a new position with substantially different duties and responsibilities than in his/her previous administrative position (e.g., credit to non-credit; instruction to student services; instruction to administrative services; etc.) shall be evaluated in his/her first year in that new position in accordance with Section A, above.
2. If the initial evaluation is satisfactory, subsequent evaluations shall be in accordance with Section B., above.
3. If the initial evaluation is unsatisfactory, a second evaluation shall be conducted, in accordance with the provisions of Section E.1 , below.

#### E. GENERAL CONSIDERATIONS

1. Should an evaluation panel recommend that the administrator in question be re-evaluated, after being given assistance and suitable time to demonstrate improvement, the following will apply:
  - 1.1 A letter from the evaluation panel shall be written to the administrator detailing areas that need improvement, and the possible means to achieve this improvement. If the subsequent evaluation is satisfactory, this letter shall be destroyed. If the subsequent evaluation is unsatisfactory, the letter shall be placed in the evaluatee's personnel file.
  - 1.2 Any re-evaluation shall not occur sooner than ten (10) weeks after an initial evaluation, unless mutually agreed to by both the evaluatee and the Chair of the Evaluation Team.
  - 1.3 The subsequent evaluation shall follow the procedures in Section A.3. (above), except as provided for in Section 1.4 (below).
  - 1.4 Whenever possible the same panel as the original evaluation will reconvene for subsequent evaluations.
  - 1.5 Evaluatees being re-evaluated may disqualify one evaluator without cause, in the first evaluation under Section E.1, but may not do so in any subsequent evaluations.
2. The immediate supervisor may review the work of his/her subordinate administrator(s) at any time. Such review does not constitute an evaluation, within the meaning of this document, except that the procedures in E.2.1 through E.2.4, below, shall apply:
  - 2.1. If such review is unfavorable, the immediate supervisor shall immediately prepare a detailed letter of adverse findings, marked "Confidential", and submit it to the Chancellor (or his/her designee) requesting that an immediate evaluation be conducted in accordance with the provisions of Section E.1., above.
  - 2.2 If the Chancellor (or his/her designee) determines that no evaluation is to

occur, the letter and all copies shall be destroyed.

2.3 If the Chancellor (or his/her designee) determines that an evaluation shall be made, he/she shall inform the administrator to be evaluated, in accordance with Section E.1.

2.4 If the subsequent evaluation is satisfactory, the letter shall be destroyed. If the subsequent evaluation is unsatisfactory, the letter will remain in the subject administrator's personnel file.

3. Where deemed warranted, an evaluation shall be initiated by means of a letter to the administrator from the Chancellor (or his/her designee). This letter shall be included in the subject administrator's personnel file in accordance with Sections E.2.2 and E.2.4.

3.1 A new evaluation panel would be formed and evaluation would proceed otherwise according to the provisions of Section E.1, above.

#### **F. SURVEYS OF FACULTY, CLASSIFIED STAFF, AND ADMINISTRATORS**

1. *Surveys of faculty, classified staff, and administrators may be a part of an administrative evaluation. The Evaluation Team Chair or his/her designee on the Team shall coordinate the distribution and collection of such surveys.*

2. *The Team shall determine the number of faculty, classified staff, or administrators to be surveyed based on the extent of direct contact the evaluatee has with each of these groups.*

3. *Each survey form must be returned within ten working days of its date of distribution. Respondents may type their survey replies, in order to preserve complete anonymity, and are encouraged to do so.*

4. *Each survey form will be returned in a sealed small envelope having no markings on it. This envelope must be enclosed in a larger sealed envelope which shall bear the sender's printed name, signature, and date of signature.*

5. *Survey forms returned in any other form than that specified in Section F.4 (above) shall be destroyed.*

6. *The Team Chair and an Evaluation Team member named by the evaluatee, shall be present when the large envelopes are opened.*

6.1 *The Team Chair shall be responsible for verifying the signatures on the large envelopes to ensure that only valid responses are received. He/she shall retain these envelopes after opening, in case any are challenged.*



**62 The small envelopes shall be mixed together before being opened by the evaluator designated to perform this function, in the presence of the evaluatee's designee.**

**7.1 If there are any discrepancies in the forms received, or if there are any procedural discrepancies in processing these forms, the evaluatee shall have the option of requesting that the survey be repeated.**

**7.2 Evaluation Team members shall not discuss the contents of any survey form with any person other than the evaluatee, unless the evaluatee shall waive his right of confidentiality in writing.**

**8. Absolutely no copies of survey forms shall be made.**

**10. Received and validated survey forms shall be considered by the Evaluation Team as part of the evaluation of the administrator being evaluated by them.**

**11. These survey results are intended to further the professional growth of the evaluatee.**

**12. Completed, received, and validated survey forms shall not become a part of the evaluatee's personnel file. However, the Team Chair shall indicate on the evaluation form that survey forms were received and considered by the Team members as a part of the evaluation process.**

**13. The survey Form used shall be as shown in Appendix C.**

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**\*FOR SPRING 1992, ALL TIMELINES SHALL BE WAIVED  
and ALL ADMINISTRATORS WILL BE CONSIDERED AS FIRST YEAR.**

**\* A3.1.2** An ADMINISTRATIVE EVALUATION COORDINATOR will be employed for the evaluation period in Spring 1992, as all administrators will need to be scheduled for their first evaluations. The coordinator will need to develop a plan including timelines, priorities, composition of the committees, and avoidance of conflict of interest. For Spring 1992, the Coordinator shall oversee the arrangements for committees and supervise the clerical functions associated with the evaluation process. In the document these activities are the responsibility of the Chief Personnel Officer (as in A3.1.2 and A3.1.9) and the Team Chair (in A3.1.13).

The coordinator shall also develop a plan and schedule for the second and third-year evaluations.

**\* Section A3.1.3 shall not apply for Spring 1992.**

For Spring 1992 only it will be necessary to include all administrators in the evaluation process, including those who have been administrators for less than two years.

**\* Section A3.1.11 shall not apply for Spring 1992**

In Spring 1992 it will not be possible to guarantee that no one who is evaluating will not also be evaluated, although that would be the preferable arrangement.



## **ADMINISTRATOR RETREAT RIGHTS:**

### **Procedure For Reassignment to Faculty Positions**

In order to properly balance the rights of students, administrators and faculty, and in accordance with Education Code Section 87458, the San Francisco Community College District adopts the following Administrator Retreat Rights Procedure.

This procedure does not apply to certificated administrators hired before the effective date for these sections of Assembly Bill 1725 (June 30, 1990). A tenured employee, when assigned from a faculty position to an administrative position, retains his or her status as a tenured faculty member. Administrators hired after the effective date can acquire the right to become first-year probationary faculty members as provided by Education Code Section 87458 and in accordance with this procedure. However, there are no retreat rights for anyone hired in an exempt position.

I. An administrator hired after June 30, 1990, and who did not have faculty tenure in this district at the time of hire, may be considered for reassignment to a first-year probationary faculty position, at the appropriate faculty salary, provided that he or she meets all of the following:

A. Holds an administrative position that either:

1. Is not a classified Administrative position.<sup>1</sup> For every administrative job title, the records of the district shall show whether or not it is part of the classified service. The decision to list a position as a classified administrator shall be made by joint agreement with the Academic Senate, or

2. Is a classified administrator for whom at the time of hire, he or she was certified by the Academic Senate and the appropriate academic or student services department as possessing qualifications in a specified discipline or disciplines equal in experience and preparation to what would be expected of a newly hired faculty member.

B. Has served in this district a total of at least two years as one or more of the following: a faculty member or instructional or student services administrator; and this service has been documented as satisfactory.

C. Is leaving the administration for any reason other than cause. In no case shall this district reassign an administrator to a faculty position if evidence exists that

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<sup>1</sup>California Education Code Section 87002C

" 'Classified Administrator' means an administrator who is not employed as an educational administrator."

justifies dismissal for cause.

If the foregoing conditions are met, the District may, at its discretion, offer such a reassignment to the administrator in question, if the reassignment would not cause the layoff of any contract faculty member or the layoff of any part-time instructor with four or more semesters of service within the last three years.

II. To determine the discipline to which an administrator shall be placed, the following shall apply:

A. The administrator can be assigned only to a discipline in which he or she has at least the minimum qualifications as specified by the Education Code, Title 5, and locally determined qualifications above the state requirements. The Academic Senate and the appropriate academic or student services department shall certify disciplines for which the administrator meets all the qualifications at the time of hire, and shall recommend to the Board of Trustees the discipline to which the administrator should be assigned. The Board of Trustees shall rely upon this judgment. A written record of the Board's decision, including the views of the Academic Senate, shall be available for review pursuant to Education Code Section 87358.

B. Based on the recommendation of the Academic Senate and the appropriate academic or student services department, the administrator without faculty tenure shall be assigned to a discipline in which he or she has not only the minimum qualifications and the locally determined qualifications, but also where the department shall not be negatively impacted in its programs or assignments. The following should apply:


1. there are sufficient assignments in the discipline(s) to make a full-time assignment for an additional faculty member, in accordance with the provisions of the last paragraph of I. above.

2. the administrator has an interest as indicated by a statement of the administrator's own preference for assignment.

# RISC

*Note: The following letter and the attached organizational charts have not yet been seen by RISC in final form. However, RISC does not meet until 1:00, March 9 in SW-1, and the first Board of Trustees hearing on the reorganization will take place at 5:30 p.m., March 11, at 33 Gough. In order for proper sunshining of the proposals to take place and for faculty and staff to be as fully informed as possible, I have chosen to distribute this material which may be subject to revision.---S.L.*

March 2, 1992

TO: Board of Trustees  
FROM: Steve Levinson, RISC Chair 

In accordance with your instructions, the Reorganization Implementation Steering Committee is submitting to you its recommendations for adjustments to the District reorganization approved last spring.

The RISC recommendations are as follows:

1. In the Office of the Chancellor three positions will be eliminated: (1) the Executive Vice-Chancellor (internal); (2) one Associate Director of Information Services ; (3) the Associate Director of Facilities and Planning. The position of Director of Institutional Development will no longer be exempt.
2. A new position for a Vice-Chancellor of Planning, Research, and Institutional Development will be created. Reporting to the Vice-Chancellor will be the Director of Research, Planning and Government Relations; the Director of Institutional Development; the Acting Director of Informational Services, and the Associate Director of Information Services.
3. In the Office of Student Services, one Dean of Student Services from



the Campuses will be eliminated, and there will be a new Associate Dean of Admissions and Records in charge of non-credit admissions and records, and a new temporary (one year ) Associate Dean of Students working in the office of the Dean of Students. The Associate Dean of Counseling/Special Programs will assume duties in addition to those currently assigned to the position.

4. In the Office of Instruction the position of Dean of Vocational Education and Contract Education shall be split, with the Contract Education position being renamed as Dean of Economic Development and Community Service and assuming supervision of community services. A new position of Dean of Vocational Education will be created. In addition to vocational education, this dean will also assume responsibility for John O'Connell programs, the PIC grants, the GAIN program, and the apprenticeship program.

5. The position of Director of Employee relations shall be raised to the Dean II level.

6. All administrators who remain in their present positions shall carry forward the salary level and increments of their current position.

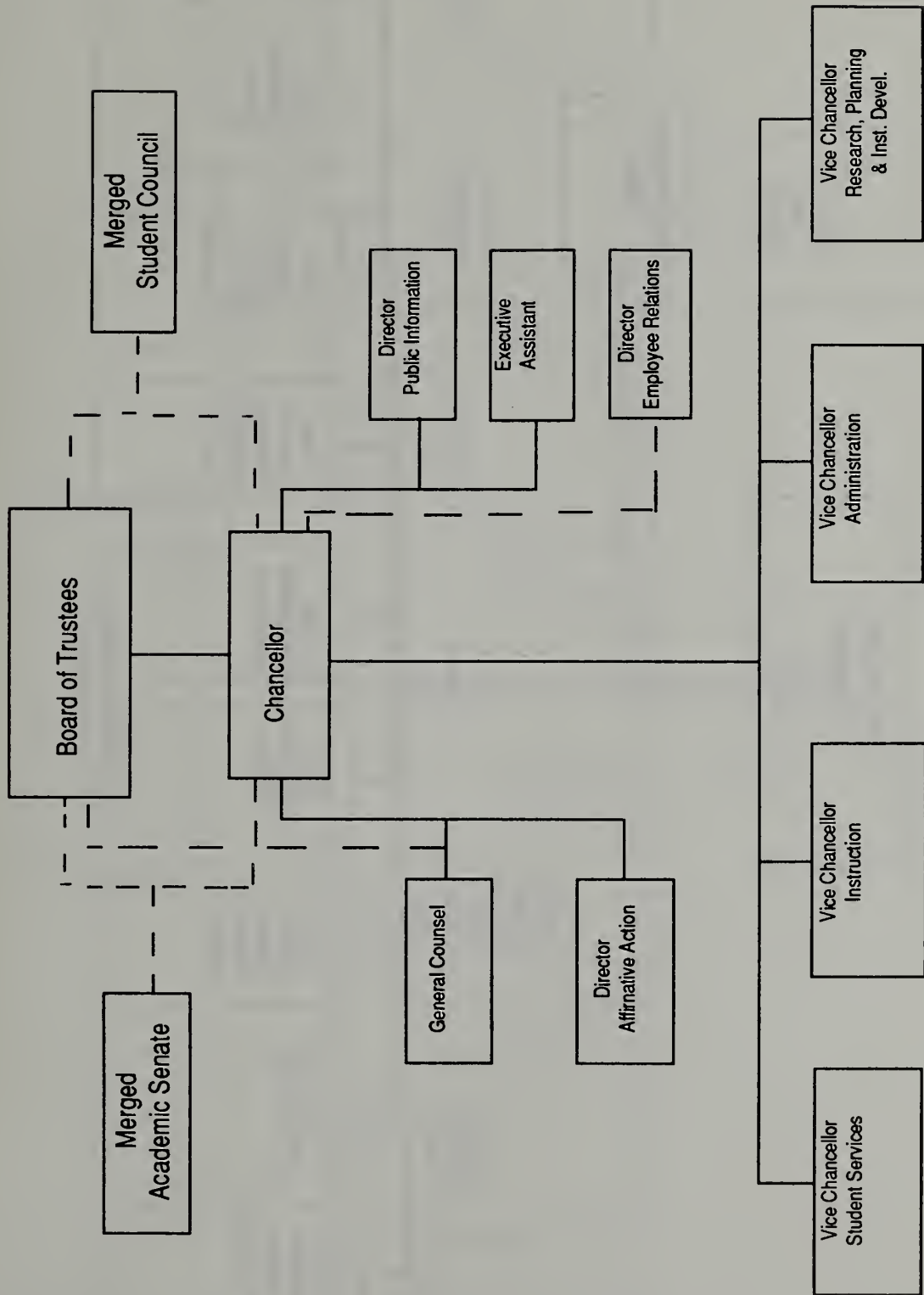
7. Effective July 1, 1992, all new administrators or administrators who take on new positions shall be placed at the appropriate salary level on what is now known as schedule one, with the exception of the new Vice-Chancellors, the General Counsel, the Director of Business Services, and should the position be approved, the Director of Information Services

8. Credit on the salary schedule for up to three steps shall be given for prior faculty or administrative service in the District according to a formula which will be proposed by RISC.

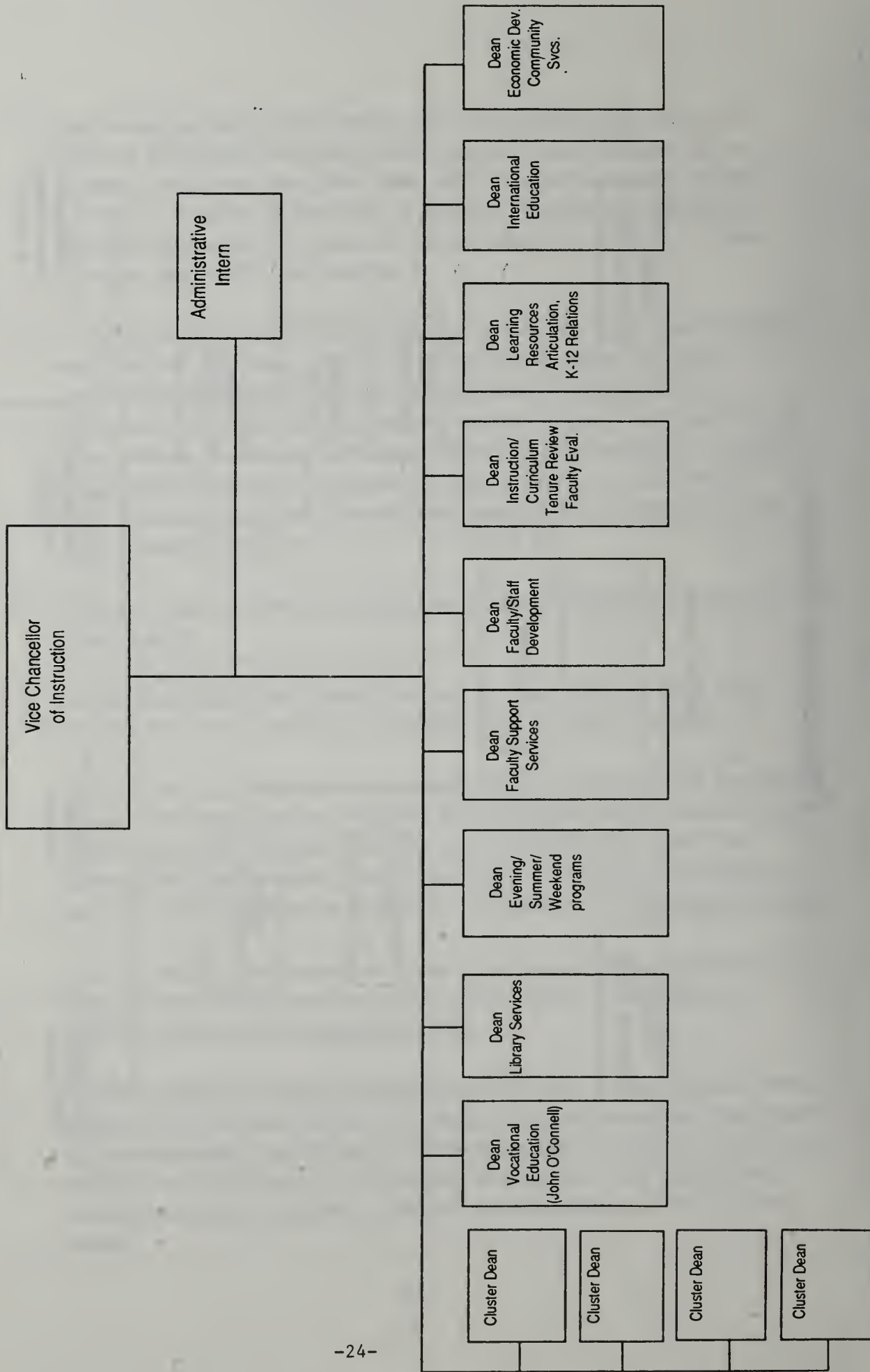
9. In the areas of Instruction and Student Services, all new administrators or administrators who take on new positions will have to have three years of post-secondary instructional or student services experience. RISC has reached no consensus on the question of whether or not instructional experience could be applied to student services requirements and vice versa.



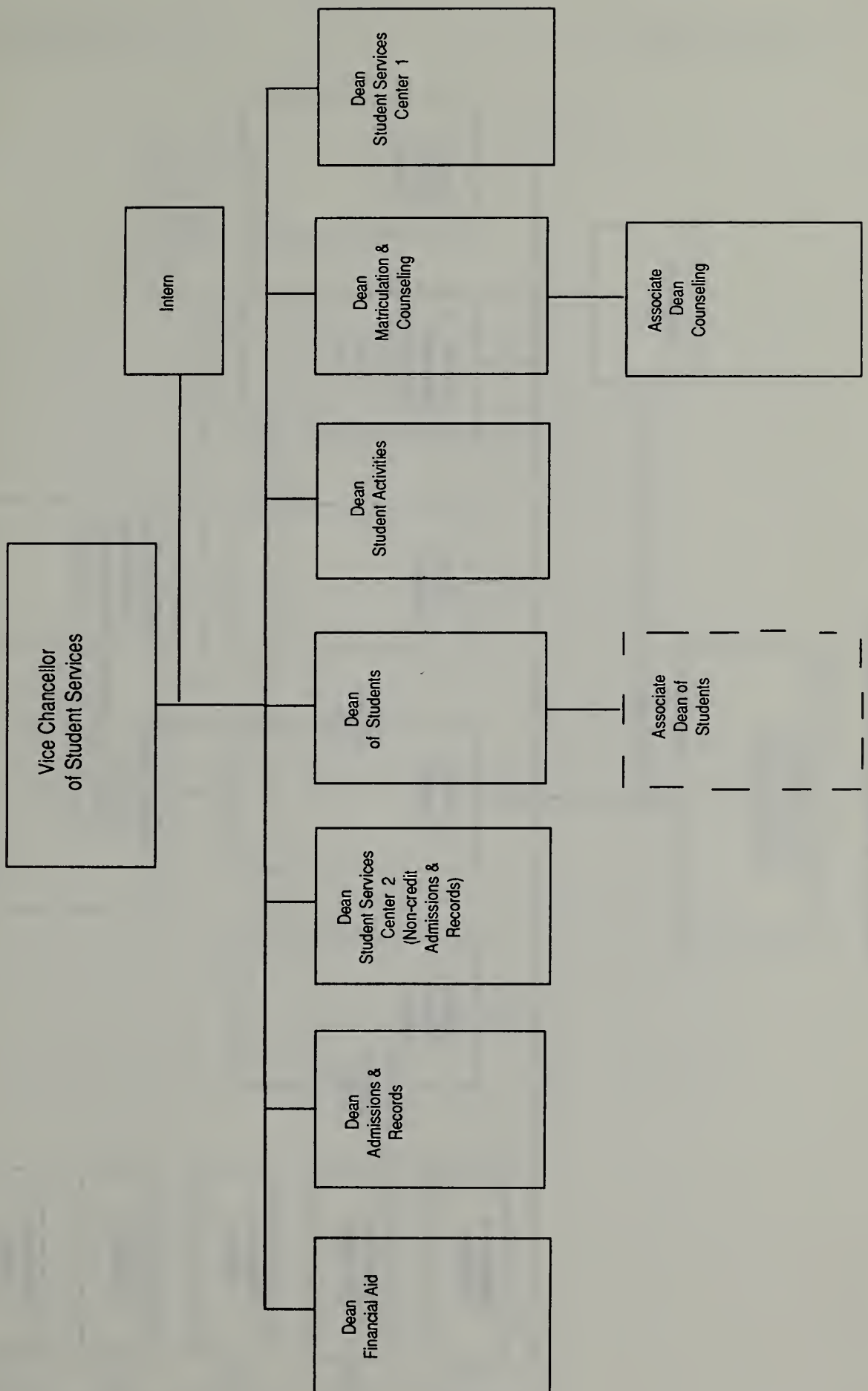
# Organizational Structure



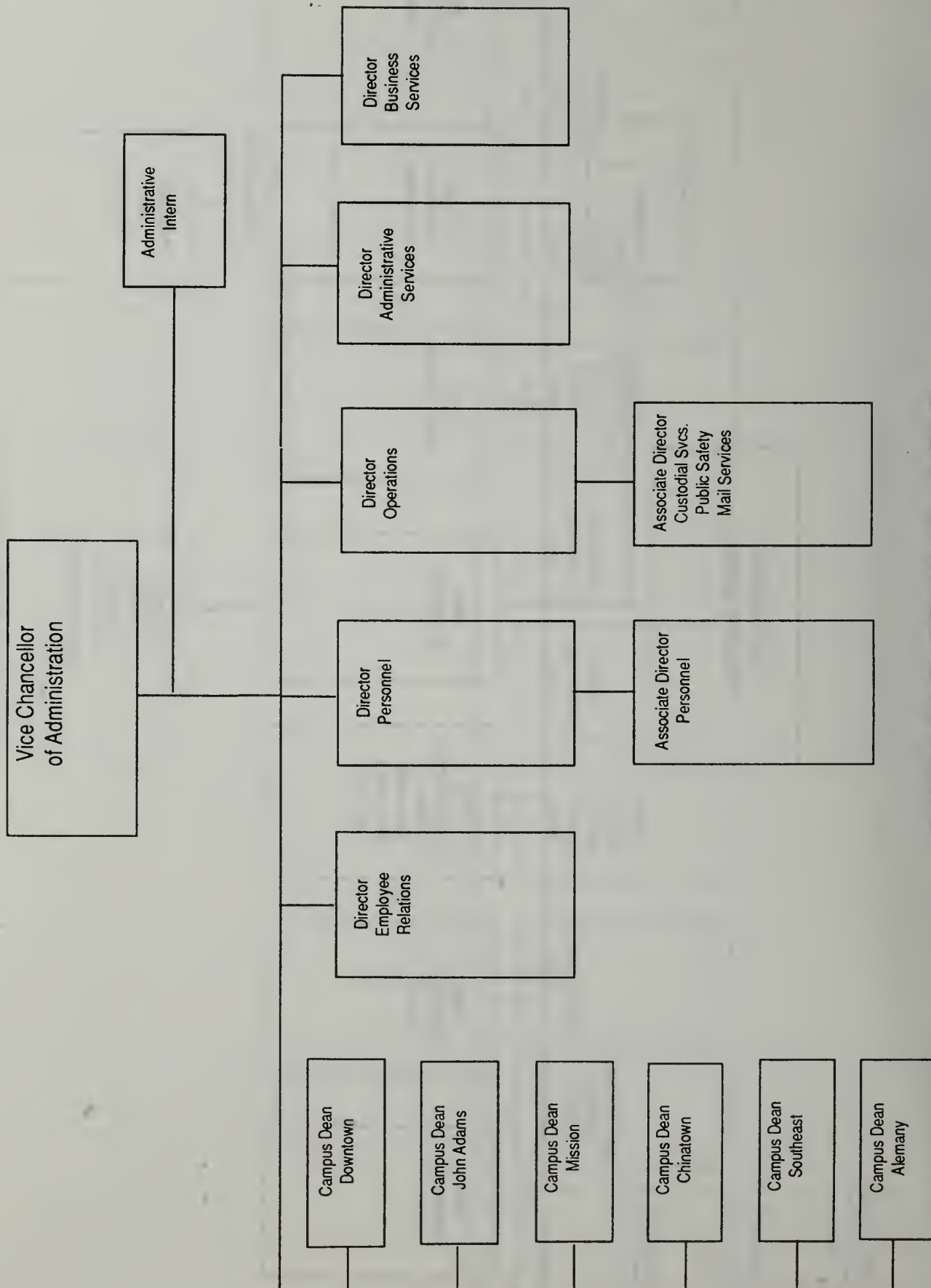
# Office of Instruction



# Office of Student Services

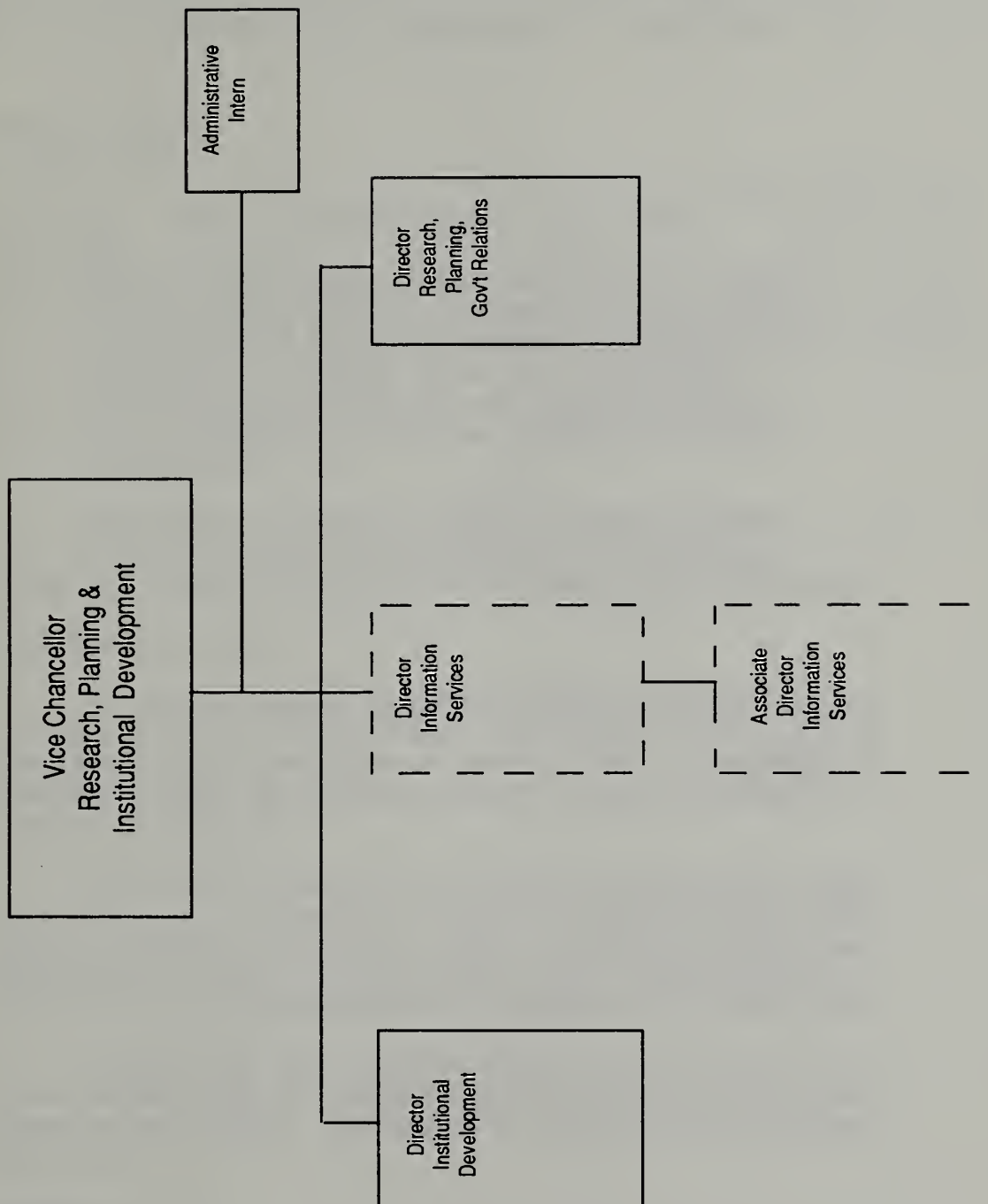


# Office of Administration





# Office of Research, Planning and Institutional Development





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6/92  
CITY COLLEGE



SAN FRANCISCO

## EMPLOYEE RELATIONS OFFICE

33 GOUGH STREET • SAN FRANCISCO, CALIFORNIA 94103 • (415) 241-2255 • FAX: (415) 241-2336

March 2, 1992

San Francisco Community College District

Notice of Public Meeting where members of the public may express their opinions regarding the Initial Proposals to the Board of Trustees concerning the Department Chairperson Council Unit as presented by representatives of the Department Chairperson Council, and representatives of the San Francisco Community College District.

Date and Time of Meeting: March 26, 1992, 6:00 PM

Location of Meeting: City College of San Francisco  
Ocean and Phelan Avenues, Statler Wing, Pierre Coste Dining Room

Dear Interested Party:

The current collective bargaining agreement between the San Francisco Community College District (SFCCD) and the Department Chairperson Council will expire on June 30, 1992. Accordingly, on February 20, 1992, the parties submitted their Initial Proposals for a successor agreement.

The Board of Trustees of the SFCCD officially received these Initial Proposals and made them public at a Regular Meeting of the Board of Trustees on February 27, 1992. The Board of Trustees also established March 26, 1992, as the Public Meeting where members of the public are invited to express their opinions on the Initial Proposals.

A copy of the Initial Proposals is attached. You are invited to attend the March 26, 1992, Regular Meeting of the Board of Trustees to express your opinion. Please call 241-2255 if you want additional information.

Sincerely,

A handwritten signature in dark ink, appearing to read "Evan S. Dobelle", with a long horizontal flourish extending to the right.

Evan S. Dobelle, Ed.D  
Chancellor  
Secretary, Board of Trustees

Attachment





**OPENING PROPOSALS**  
**SUBMITTED JOINTLY BY THE DEPARTMENT CHAIRPERSON COUNCIL**  
**AND THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

**February 20, 1992**

**JOINT PROPOSAL SUBMITTED FOR PURPOSES OF PUBLIC NOTICE**

The Department Chairperson Council (DCC) and the San Francisco Community College District (District) negotiated their first collective bargaining contract in 1978. The current agreement between the DCC and the District will expire on June 30, 1992. During the Fall of 1991, representatives of the DCC and the District began informal discussions regarding possible approaches to the negotiation of a successor agreement. An agreement between the parties emerged from these discussions to explore alternative negotiation modes that are non-adversarial. Beginning in February and continuing through March of 1992, the parties will jointly participate in a comprehensive training program in "interest-based" negotiation and problem-solving.

In accordance with the above process, the DCC and the District present this jointly drafted statement of interests in lieu of discrete proposals that are in opposition.

**SUBJECTS AND ISSUES TO BE NEGOTIATED**

The subjects and issues over which the parties propose to negotiate are:

- Recognition (Article 1)
- Past Practices (Article 3)
- Non-Discrimination (Article 5)
- Association Rights (Article 7)
- Evaluation (Article 8)
- Personnel Files (Article 9)
- Work Environment (Article 10)
- Leaves (Article 11)
- Selection/Rights/Obligations of Supervisors (Article 12)
- Work Year/Work Week/Assignment and Class Size (Article 13)
- Compensation/Salaries (Article 14)
- Stipends (Article 15)
- Reassigned Time (Article 16)
- Fringe Benefits (Article 17)
- Grievance Procedure (Article 18)
- Responsibilities and Duties of Supervisors (Article 20)
- Duration (Article 21)

### **INTERESTS**

The specific interests of the parties on each of these issues are as follows:

#### **INTERESTS IDENTIFIED BY THE DCC**

1. In light of the greatly increased workload imposed upon Department Chairs by the reorganization, we seek corresponding increases in
  - a. the amount of reassigned time for Department Chairs, (Article 16)
  - b. the availability of clerical support to departments, (Article 10)
  - c. funds available for overload assignments of Department Chairs working beyond the regular calendar year, (Articles 13 and 14) and
  - d. compensation for new Department Chairs who must spend hours beyond their calendar year assignment to learn their duties. (Articles 13 and 14)
2. In light of our increased workload, as well as in recognition of our increased authority and responsibility within the new college structure, we seek a significant increase in stipends. (Article 15)
3. In light of the merger of the credit and non-credit divisions of the college, we seek to negotiate a single, fair and equitable procedure for the election/selection of Department Chairs. (Article 12)
4. We also seek to negotiate a single, fair and equitable procedure for the assignment of reassigned time that will take into account not only the size but also the complexity of departments. (Articles 13 and 16)
5. We seek to negotiate a fair and impartial evaluation procedure for supervisory duties that will take into account the new reporting relationships established under the reorganization. (Article 8)
6. We seek additional released time for DCC President and Vice-president. (Article 7)
7. We seek to make explicit the new Duties and Responsibilities of Department Chairs as they have evolved under the reorganization. (Article 20)
8. We seek to "clean up" language and terminology in the Contract to eliminate contradictions and reflect changes in structure, including creation and merger of Departments.
9. The DCC reserves the right to negotiate any other items within the scope.

**INTERESTS IDENTIFIED BY THE DISTRICT**

1. Appropriately define bargaining unit, including an update of the department/program list (Appendix A) and use of language to reflect CCSF reorganization. Explore other options to deal with ongoing changes in reorganization. (Article 1)
2. Clarify the responsibilities of "Semi professional" Curriculum Advisors. (Article 3)
3. Update language for consistency with other SFCCD/CCSF documents and government agencies/commissions. (Article 5)
4. Develop suitable modifications to reflect CCSF reorganization. Re-examine released time for Association business. (Article 7)
5. Modify the evaluation process and forms so that department heads receive sufficient feedback about their strengths and areas needing improvement. Included for consideration should be the frequency of evaluation, the questions asked, the rating system used, and the identity of evaluators. (Article 8)
6. Clarify definitions, procedures, location, number, content, and security of personnel files in line with State and Federal legal requirements. (Article 9)
7. Provide accessible and adequate secretarial services to department heads, and define a process for obtaining same. (Article 10)
8. Revise Leaves provisions to reflect the increased responsibilities of department heads while maintaining reasonable rights of return to supervisory positions and reasonable payment of stipends to compensate for work done. Clarify identity of "superior" in Subsections 11C, 11D and 11E. (Article 11)
9. Develop a clear, logical and understandable selection process that reflects College reorganization. Explore the possibility of term limits where feasible. Include procedures for informing faculty of the agreed upon process and notifying them in advance of scheduled selections. (Article 12)
10. Provide a clear and uniform formula for determining supervisory work hours/work week throughout the College. Provide for sufficient supervision of Summer Sessions and intersessions. (Article 13)
11. In a context of maintaining fiscal integrity and operating within prudent guidelines regarding revenues, expenditures and reserves, appropriately balance the District's fiscal commitment to, and obligation toward, its constituent segments while retaining the financial ability to maintain appropriate levels of programs and services. Specific attention should be devoted to extra pay for work beyond



calendar, overload, and professional growth. Clarify the meaning of "professional growth". (Article 14)

12. Clarify, simplify, and keep expenditures in line with interests expressed for Article 14. Examine the appropriateness/consistency of the Unit and stipend formulas. (Article 15 and Article 16 )
13. Re-examine the grievance procedure in light of reorganization. (Article 18)
14. Review and enumerate the responsibilities and duties of supervisors in light of reorganization and special needs in Instruction and Student Services. (Article 20)
15. Determine an appropriate period of time for the duration of the agreement to promote stability, with appropriate reopener provisions. (Article 21)

### **PROCESS**

The DCC and the District will work together to clarify and prioritize their interests as outlined in the above proposals, and to identify a range of options that might potentially satisfy those interests. The parties will attempt to identify mutually acceptable solutions in a process that is open, efficient, substantive, and conducted in good faith.









